

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, June 4, 2024

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Agricultural Commissioner**

**24-918**

1. Cooperative Services Agreement No. 24-7306-0254-RA known as the Humboldt County Financial Plan for the Wildlife Services Program between Humboldt County and United States Department of Agriculture-Animal and Plant Health Inspection Services-Wildlife Services

- Recommendation:** That the Board of Supervisors:
1. Approve Agreement No. 24-7306-0254-RA the Humboldt County Financial Plan with United States Department of Agriculture-Animal and Plant Health Inspection Services- Wildlife Services;
  2. Authorize the Chair to sign three copies each of Cooperative Services Agreement No. 24-7306-0254-RA and CSA amendment, and return all signed copies to the Agricultural Commissioner's office for further processing; and
  3. Grant a waiver of the Nuclear Free Ordinance.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Aviation**

#### **24-889**

2. Supplemental Budget for Murray Field Airport Budget Unit 3530-372 in the amount of \$36,500 (4/5th Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve the Supplemental Budget (Attachment 1) to cover expenditures in the Murray Field Airport Budget Unit (3530-272) for fiscal year (FY) 2023-24.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Board of Supervisors**

#### **24-856**

3. Proclaim June 2024 as Elder Abuse Awareness Month in Humboldt County

- Recommendation:** That the Board of Supervisors:
1. Adopt the proclamation.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **24-933**

4. Resolution for Temporary Road Closures for the "Old Timers Day Parade" in Orleans on June 16, 2024

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair to sign the resolution and direct the Clerk of the Board to mail a certified copy to Penny Eckert, Orleans Community Service Club, P.O. Box 181, Orleans, CA 95556.

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-954](#)

5. Proclamation for Two Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (2SLGBTQIA+) Pride Month

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **Clerk of the Board**

[24-938](#)

6. Letter of Appreciation to Dave Kahan for Service on the Humboldt County Fire Safe Council

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter.

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-934](#)

7. Letter of Appreciation to Alissa Norman for Service on the Behavioral Health Board

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Letter of Appreciation.

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-935](#)

8. Appointments to the Humboldt County Fire Safe Council

**Recommendation:** That the Board of Supervisors:  
1. Approve the recommended appointments to the Humboldt County Fire Safe Council.

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*



Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **County Administrative Office**

#### 24-803

9. Request a Transfer from Contingencies and Associated Supplemental Budget in the amount of \$260,000 for Project Trellis per prior Board Action (4/5th Voted Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a transfer from Contingencies in the amount of \$260,000 in Fiscal Year (FY) 2023-24 to the Contributions to Other Funds (1100-199) and associated Supplemental Budget for the Economic Development Division Project Trellis Budget Unit (1120-275422) for past expenses related to the ongoing administration of Project Trellis (4/5th Vote Required).

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Department of Health and Human Services: Administration**

#### 24-930

10. Ratification of, and Signature Authorization for, Memoranda of Agreement with Various Community-Based Organizations for the Provision of Physical Facilities to Serve as Temporary Services Locations in the Event of an Emergency or Disaster

**Recommendation:** That the Board of Supervisors:

1. Approve, and ratify the Humboldt County Sheriff's execution of, the attached memoranda of agreement with various community partners regarding operations of emergency services facilities during natural or human-caused disasters and emergencies throughout Humboldt County;
2. Authorize the Humboldt County Sheriff, or a designee thereof, to sign any and all subsequent amendments, and any other documents directly related, to the attached memoranda of agreement, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Authorize the Humboldt County Sheriff, or a designee thereof, to execute additional memoranda of agreement regarding operations of emergency services facilities during natural or human-caused disasters and emergencies that are substantially similar to the attached memoranda of understanding, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one certified copy of the Board order pertaining to this item to the Humboldt County Sheriff's Office.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Behavioral Health**24-836**11. Appointments to the Humboldt County Behavioral Health Board**

**Recommendation:** That the Board of Supervisors:

1. Appoint Marguerite Story-Baker, Bob Daugherty, Shawn Burger, Kirsten Sumner and Raphael DiCaprio to the Humboldt County Behavioral Health Board for a 3-year term.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-862**12. Memorandum of Understanding with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with the Humboldt County Office of Education regarding the continued development of a Multi-Tiered System of Support Coalition within Humboldt County for the period of July 1, 2024 through June 30, 2025;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with the Humboldt County Office of Education, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached memorandum of understanding with the Humboldt County Office of Education to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-886**13. Grant Agreement with California Department of State Hospitals Regarding the Development and implementation of Local Solutions that are Designed to Reduce the Number of Individuals with Serious Mental Illness Arrested and Incarcerated for Behavior Connected to the Illness, and the Number of Felony Incompetent to Stand Trial Commitments, within Humboldt County**

- Recommendation:** That the Board of Supervisors:
1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached grant agreement with California Department of State Hospitals;
  2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached grant agreement with the California Department of State Hospitals regarding the development and implementation of local solutions that are designed to reduce the number of individuals with serious mental illness arrested or incarcerated for behavior connected to their illness, and the number of felony incompetent to stand trial commitments, within Humboldt County for the period of January 1, 2024, through December 31, 2028;
  3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached grant agreement with the California Department of State Hospitals, after review and approval by County Counsel, Risk Management and the County Administrative Office;
  4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

***A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-911

**14. Revised Behavioral Health Board Bylaws**

- Recommendation:** That the Board of Supervisors:
1. Review and adopt the updated Bylaws of the Behavioral Health Board approved by the Behavioral Health Board on March 28, 2024.
  2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this item.

***A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

24-864

**15. Adoption of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Amending Ordinance No. 2718 Comprehensive Tobacco Retailer Licensing Ordinance (Ordinance No. 2718)**



**Recommendation:** That the Board of Supervisors:  
1. Adopt the Ordinance Amending Sections 817-4 and 817-19 of Chapter 7 of Title VII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" Regulating Tobacco Product Sales and Requiring the Licensure of Tobacco Retailers.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-894](#)

16. Grant Agreement with Sierra Health Foundation for the California Overdose Prevention and Harm Reduction Initiative to Provide Harm Reduction and Support and Services for Fiscal Years 2023-24 through 2026-27

**Recommendation:** That the Board of Supervisors:  
1. Approve Grant Agreement with Sierra Health Foundation for the period of March 1, 2024, through June 30, 2027;  
2. Authorize the Director of Public Health, or a designee thereof, to sign the signature page of the agreement; and  
3. Authorize the Director of Public Health, or a designee thereof, to execute all future contracts, amendments, and documents directly related to the award upon review and approval of the County Administrative Office, County Counsel and Risk Management.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-932](#)

17. Request for Budget Transfer/Adjustment for Multimode Plater Reader Public Health Lab (Requires 4/5 Vote)

**Recommendation:** That the Board of Supervisors:  
1. Authorize Request for Budget Transfer/Adjustment for fixed asset purchase of one Multimode Plate Reader and Laptop Kit in the amount of \$21,581 (Requires 4/5 vote); and  
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Public Health with one (1) fully executed certified copy of the Board order related to this item.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Planning and Building Department**

24-878

18. Humboldt County 2023 General Plan Annual Progress Report and 2023 Housing Element Annual Progress Report, LRP-2024-18915

**Recommendation:** That the Board of Supervisors:

1. Receive and file the staff report concerning the 2023 General Plan Annual Progress Report (Attachment A) and the 2023 Housing Element Annual Progress Report, summarized in Attachments A and B pursuant to Government Code Section 65400(a)(2).

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works24-740

19. Second Amendments to the Agreement for Consultant Services with Quincy Engineering, Inc. as Assigned to Consor North America, Inc. Regarding the Provision of Design Engineering and Environmental Services for the Holmes-Larabee Bridge Project and McCann Bridge Project

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached second amendment to the agreement for consultant services with Quincy Engineering, Inc. as assigned to Consor North America, Inc. regarding the provision of design engineering and environmental services for the Holmes-Larabee Bridge Project [Contract Number 594171];
2. Approve, and authorize the Chair of the Board to execute, the attached second amendment to the agreement for consultant services with Quincy Engineering, Inc. as assigned to Consor North America, Inc. regarding the provision of design engineering and environmental services for the McCann Bridge Project [Contract Number 594172]; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached second amendments to the Department of Public Works for further processing.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-751

20. Consultant Services Agreement with Consor North America, Inc., Regarding the Provision of On-Call Bridge Program Management, Structural Analysis, Design Engineering, and Other Related Services



- Recommendation:** That the Board of Supervisors:
1. Approve the selection of Consor North America, Inc. as the consulting firm to provide on-call bridge program services;
  2. Approve and authorize the Chair of the Board to execute, the attached consultant services agreement with Consor North America, Inc. regarding the provision of on-call bridge program services;
  3. Authorize the Public Works Director, or a designee thereof, to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement with Consor North America, Inc., after review and approval by County Counsel, County Administrative Office and Risk management; and
  4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with Consor North America, Inc. to the Department of Public Works for further processing.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-828](#)

21. Second Option to Extend the Lease Agreement with the Elaine Joyce Foote Revocable Trust Regarding the Use of Office Space located at 404 H Street, Eureka, California

- Recommendation:** That the Board of Supervisors:
1. Authorize the Humboldt County Public Works Director to exercise the second option to extend the term of the lease agreement with the Elaine Joyce Foote Revocable Trust regarding the use of office space located at 404 H Street, Eureka, California; and
  2. Direct the Clerk of the Board to provide the Humboldt County Public Works - Real Property with one (1) fully executed certified copy of the Board Order relating to this item.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-870](#)

22. Consultant Services Agreement with GHD, Inc. Regarding the Provision of Professional Consulting Services to Assist with the Humboldt Bay Living Shoreline Planning Project

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Public Works Director to execute, the attached consultant services agreement with GHD, Inc. regarding the provision of professional consulting services to assist with stakeholder engagement, technical analysis, engineering, and permitting for the Humboldt Bay Living Shoreline Planning Project; and
2. Authorize the Public Works Director to execute any and all future amendments to the attached consultant services agreement with GHD, Inc. that do not cumulatively exceed \$50,000, after review and approval by County Counsel, Risk Management, and the County Administrative Office.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-872](#)

23. Authorize a Retroactive and Temporary Increase in Pay for Gordon Sjoquist, Senior Equipment mechanic, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

**Recommendation:** That the Board of Supervisors:

1. Authorize a Retroactive and temporary increase in pay for Gordon Sjoquist, Senior Equipment Mechanic (class 0213, range 441) as though promoted to Equipment Superintendent (class 0202, range 483) beginning April 12, 2024 and continuing through June 10, 2024 or until the return of the Equipment Superintendent.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-896](#)

24. Resolution Approving a List of Projects to be Funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for Fiscal Year 2024-2025

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution approving a list of projects to be funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for fiscal year (FY) 2024-2025; and
2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached resolution to the Department of Public Works for submission to the California Department of Transportation.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-903](#)

25. Bid Award Authorization for Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25, & 2.36 and Mill Street Extension (3G306) Post Mile 0.04

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals submitted for Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25, & 2.36 and Mill Street Extension (3G306) Post Mile 0.04;
2. Award the project agreement to Danielson Construction, Inc., for the total amount of \$154,480;
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$5,000.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-906](#)

26. Humboldt County Probation Building Fire Reconstruction Project (Project #170212F) Change Order Number 5.0 and Final Acceptance (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Public Works Director, or a designee thereof, to execute, Change Order Number 5.0 for the Humboldt County Probation Building Fire Reconstruction Project for a total cost increase of \$14,152.33 and a time extension of 34 calendar days (4/5 vote required);
2. Accept the work of Adams Commercial General Contracting, Inc. as substantially complete for the Humboldt County Probation Building Fire Reconstruction Project; and
3. Authorize the Public Works Director, or a designee thereof, to file the Notice of Completion for the project as required.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-927](#)

27. Supplemental Budget for Roads Heavy Equipment Fiscal Year 2023-24 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Roads Heavy Equipment (3540330) in the amount of \$895,733. (4/5 Vote Required)

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone



24-942

28. Consultant Services Agreement with HDR Architecture, Inc. Regarding the Provision of Architecture and Engineering Services for the Public Health Laboratory Replacement Project, #170256

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Consultant Evaluation Sheet for Request for Qualifications No. DPW2024-002;
2. Approve, and authorize Chair of the Board to execute, the attached consultant services agreement with HDR Architecture, Inc. regarding provision of architecture and engineering services in the amount of \$1,499,470 for the period of May 28, 2024, through June 30, 2027;
3. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached consultant services agreement with HDR Architecture, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with ORW Architecture, Inc. to the Department of Public Works for further processing.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**24-883

29. Humboldt County Sheriff's Office (HCSO) Training Memorandum of Understanding

**Recommendation:** That the Board of Supervisors:

1. Approve the attached HCSO Training Memorandum of Understanding (MOU);
2. Authorize Sheriff William Honsal to execute the MOU on behalf of the department with any other law enforcement agency in California provided there are no changes to the MOU;
3. Authorize Sheriff William Honsal to execute the MOU on behalf of the department with any other law enforcement agency in California provided any proposed changes to the MOU are approved in advance by County Counsel, Risk Management, and the County Administrative Office; and
4. The authorizations in recommendations #2 and #3 above, shall remain in effect during the term of office and any subsequent terms of office for Sheriff William Honsal, including subsequent renewals, amendments, extensions, or addendums to the MOU.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-923

30. Agricultural Access Pass Program

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Humboldt County Sheriff to establish an agricultural access pass program for the purpose of issuing identification documents granting any qualifying agricultural producer access to the qualifying producer's property during local emergencies.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-939](#)

31. Exception to Hiring Freeze for Humboldt County Correctional Facility (HCCF) Correctional Deputy I/II Positions

**Recommendation:** That the Board of Supervisors:  
1. Approve an exception to the hiring freeze for 4.0 FTE Correctional Deputy I/II (Class 0424) for FY2023-24.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

[24-929](#)

1. 10:00 AM - Annual Update Presentation from Rural County Representatives of California (RCRC) President and Chief Executive Officer Patrick Blacklock

**Recommendation:** That the Board of Supervisors:  
1. Hear the presentation and take appropriate action if needed.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve receive and file the report. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

[24-772](#)

2. 10:30 AM - Receive Updates on Headwaters Fund Activities; Approve Extensions and

Modifications to the Headwaters Fund Master Participation Agreements; Ratify Previous Agreement Amendment Dates; and Authorize Loan Participation of \$2,000,000 of Headwaters Funds to Support Life Plan Humboldt (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Receive partner updates on Lending Activity through the Headwaters Fund Revolving Loan Fund;
  2. Approve the 5th Amendment to the Redwood Region Economic Development Corporation's (RREDC) Headwaters Fund Lender Agreement to extend the agreement term to June 30, 2026 and increase funding available to \$4,000,000 (Attachment 1);
  3. Approve the 3rd Amendment to Arcata Economic Development Corporation's (AEDC) Headwaters Fund Lender Agreement to extend the agreement term to June 30, 2026 and increase funding available to \$5,000,000 (Attachment 2);
  4. Ratify effective dates of previous amendments to the Headwaters Fund Lender Agreements and Headwaters Fund Master Participation Agreements as described below; and
  5. Authorize AEDC and RREDC to collectively draw \$2,000,000 from the Headwaters Revolving Loan Fund to participate in interim financing for Life Plan Humboldt (4/5th vote required).

**A motion was made by Supervisor Madrone, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

- Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone
- Recused: 1 - Supervisor Mike Wilson

**H. PUBLIC HEARINGS**

**Sheriff**

24-753

1. Public Hearing to Provide the Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7283.1 (d) (Information Only) and Semi-Annual Measure K Submission of Data

- Recommendation:** That the Board of Supervisors:
1. Find the notice of public hearing was provided as required by law;
  2. Hold the public hearing;
  3. Receive the Sheriff's Office 2023 data of ICE access as outlined in Government Code 7283.1 (d) and Measure K semi-annual data; and
  4. Receive public comment.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to receive and file the report. The motion carried by the following vote:**

- Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**I. MATTERS INITIATED BY BOARD**



**J. DEPARTMENT REPORTS****County Administrative Office**24-902**1. Proposed Fiscal Year (FY) 2024-25 Budget*****Recommendation:*** That the Board of Supervisors:

1. Receive and review Humboldt County's Proposed FY 2024-25 Budget;
2. Approve the Proposed Budget FY 2024-25 appropriations subject to modifications and staff direction for adoption of the final budget on June 25, 2024;
3. Adopt a Resolution authorizing an Inter-Fund Loan for the Forest Resources and Recreation Fund (1710);
4. Approve the transfer of \$2,000,000 in FY 2024-25 from the Tax Loss Reserve Fund (3010) to the General Fund;
5. Approve a hiring freeze for all departments that receive an Additional Request for General Fund Appropriation for personnel costs in FY 2024-25 and funds that have negative estimated fund balances in FY 2024-25 and direct those departments to request exemptions to the hiring freeze from your Board;
6. Approve the prepayment of the FY 2024-25 CalPERS Unfunded Accrued Liability (UAL) contribution in the amount of \$33,906,491;
7. Authorize department heads to continue to approve voluntary unpaid furloughs for employees under their appointment authority for FY 2024-25;
8. Direct the Auditor-Controller to create a General Fund Trust for the purpose of the housing trust fund;
9. Direct the County Administrative Officer to return to your Board at mid-year with considerations of a contribution to the General Reserve;
10. Direct the County Administrative Officer to return to your Board on June 25, 2024, to consider the adoption of the Final Budget for FY 2024-25; and
11. Take other action as appropriate.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations and to include the following direction:***

***Direct departments to submit a list of positions to be considered for exception at the Budget Hearings on June 10, 2024. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Works**24-700

2. Introduction of an Ordinance adding Humboldt County Code Section 431-110 Relating to Parking on Washington Avenue in the McKinleyville Area.

- Recommendation:** That the Board of Supervisors:
1. Introduce an Ordinance adding Humboldt County Code Section 431-110 relating to parking in the McKinleyville area; of Title IV of the Humboldt County Code by title and waive the first reading (Attachment 1);
  2. Find that the proposed ordinance is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15301 - "Existing Facilities" and Section 15304 - "Minor Alterations to Land" (Attachment 4);
  3. Set the attached ordinance for adoption on June 11, 2024, or at least one (1) week away from the date of the Board of Supervisors meeting at which the ordinance is first introduced;
  4. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary (Attachment 2) of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [California Government Code Section 25124(b)(1)];
  5. Direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary (Attachment 3) of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)].

***A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-945

3. Expenditure Authorization to City of Fortuna from Humboldt County Flood Control District (Rohner Creek Sub-Zone 1-1)

- Recommendation:** That the Board of Supervisors:
1. Adjourn as the Humboldt County Board of Supervisors and reconvene as the governing board of the Humboldt County Flood Control District;
  2. Authorize payment of \$30,500 from Fund 2840 to the City of Fortuna for reimbursement of costs incurred for monitoring and maintenance efforts associated with the Rohner Creek Flood Control, Habitat and Seismic Improvement Project; and
  3. Adjourn as the governing board of the Humboldt County Flood Control District and reconvene as the Humboldt County Board of Supervisors.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## K. CLOSED SESSION

24-887

1. Conference with Legal Counsel - Pursuant to Government Code Section 54954.5 and 54957 to Consider Public Employee Appointment for the Position of the Agricultural Commissioner.

*The Board voted unanimously to appoint Weylan Shaw to the position of Agricultural Commissioner.*

**L. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



06/04/2024