

BOARD OF SUPERVISORS

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Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, June 13, 2023

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 840 1234 8357 and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.

PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA / ITEMS PULLED FROM CONSENT

D. CONSENT CALENDAR

Aviation

[23-740](#)

1. Aviation Fiscal Year (FY) 2022-2023 Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget in the amount of \$180,000 for FY 2022-2023 for the Department of Aviation Fund 3530381, Budget Unit 381. (4/5 Vote Required)

Attachments: [Staff Report](#)
[Attachment 1 - Supplemental Budget](#)

[23-796](#)

2. Emergency Repair of Garberville (O16) 100LL Underground Fuel Tank

Recommendation: That the Board of Supervisors:
1. Authorize the Director of Aviation to execute to the attached Construction Agreement for the repair of the O16 100LL Underground Fuel Tank, and all subsequent amendments, not to exceed \$100,000, after review by County Counsel, Risk Management, and County Administrative Office;
2. Authorize the Director of Aviation to use sole source procurement for the repair of the O16 100LL Underground Fuel Tank; and
3. Find that the repair is exempt from environmental review pursuant to Section 15301 of the California Environmental Quality Act Guidelines.

Attachments: [Staff Report](#)
[2023-06-13 NOE - County Clerk - O16 Fuel Tank Repair.pdf](#)
[2023-06-13 Construction Agreement - Garberville Airport \(O16\) Fuel Tank Repair](#)

Board of Supervisors

[23-719](#)

3. Reappointment of Caleb Leshner to the Humboldt County Aviation Advisory Committee (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Aviation Advisory Committee 061323.pdf](#)

[23-739](#)

4. Proclaim June 11th - 17th, 2023 as Eligibility Specialist Appreciation Week in Humboldt County (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

[23-786](#)

5. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Board Member Expense Forms.pdf](#)

[23-824](#)

6. Proclamation for Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+) Pride Month (Supervisor Natalie Arroyo)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Pride Month Proclamation as Corrected.pdf](#)

[23-834](#)

7. Juneteenth Proclamation (Supervisor Wilson)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Juneteenth Proclamation.pdf](#)
[23-853](#)

8. Retirement Resolution for Becky Boyle (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[Becky Boyle Retirement Resolution.pdf](#)

Clerk of the Board

[23-693](#)

9. Reappointment of Elizabeth Cameron to the Headwaters Fund Board (HFB)

Recommendation: That the Board of Supervisors:
1. Approve the reappointment of Elizabeth Cameron to the Headwaters Fund Board.

Attachments: [Staff Report](#)
[HWF Board reappt E2023.pdf](#)
[HFB Roster 061323 .pdf](#)

[23-818](#)

10. Appointment to the Crisis Intervention Team

Recommendation: That the Board of Supervisors:
1. Appoint Natalie Arroyo to the Crisis Intervention Team.

Attachments: [Staff Report](#)

Department of Health and Human Services: Administration

[23-729](#)

11. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Individuals and Families Who are Experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of rental assistance, case management and supportive services to individuals and families who are experiencing homelessness in Humboldt County in an amount not to exceed \$326,673.87 for the period of

July 1, 2023 through June 30, 2024;

2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Redwood Community Action Agency Reg Executed - Professional Service Agreement.pdf](#)

[23-753](#)

12. Authorize a Temporary Increase in Pay for Travis Money penny-Johnston, Staff Services Analyst III, Edward Kier, Eligibility Specialist III and Norma Clements, Eligibility Specialist III Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation:

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Staff Services Analyst II Travis Money penny-Johnston (job class 0392, salary range 454) as though promoted to Supervising Staff Services Analyst (job class 0393, salary range 467) beginning June 10, 2023 and continuing until the position is filled;

2. Authorize a temporary increase in pay for Eligibility Specialist III Edward Kier (job class 1731C, salary range 419) as though promoted to Eligibility Supervisor (job class 1729, salary range 449) beginning June 10, 2023 and continuing until the position is filled; and

3. Authorize a temporary increase in pay for Eligibility Specialist III Norma Clements (job class 1731C, salary range 419) as though promoted to Eligibility Supervisor (job class 1729, salary range 449) beginning June 10, 2023 and continuing until the position is filled.

Attachments:

[Staff Report](#)

[Money penny-Johnston, T.pdf](#)

[Kier, E..pdf](#)

[Clements, N..pdf](#)

[23-761](#)

13. Professional Services Agreement with the University of California, Davis Regarding the Provision of Training Services to Department of Health and Human Services Staff

Recommendation:

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached professional services agreement with the University of California, Davis;

2. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the University of California, Davis regarding the provision of training services to Department of Health and Human Services staff in an amount not to exceed One Hundred Ninety-Seven Thousand Six Hundred Twenty-Five Dollars (\$197,625.00) for the period of July 1, 2023 through June 30, 2024;
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the University of California, Davis, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with the University of California, Davis to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with the University of California, Davis Regarding Executed - Professional Service Agreement University of California Davis.pdf](#)

Department of Health and Human Services: Behavioral Health

[23-741](#)

14. Request for Budget Transfer / Adjustment in Budget 1170-424 for Fiscal Year (FY) 2022-23 the replacement of Kitchen Range and Ovens for Sempervirens Psychiatric Health Facility (4/5th Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the attached budget adjustment (Attachment 2) to establish the fixed asset line in the amount of \$18,500 and authorize Purchasing Agent to procure a new Vulcan Kitchen Range to replace the existing kitchen oven at Sempervirens Psychiatric Health Facility (4/5th Vote Required).

Attachments:

[Staff Report](#)

[Request for Budget Transfer / Adjustment for the replacement of Kitchen Range and Ovens](#)
[1. Estimate for Vulcan Kitchen Range and Oven](#)

Department of Health and Human Services: Public Health

[23-724](#)

15. California Department of Public Health (CDPH), Office of AIDS State Standard Agreement for the AIDS Drug Assistance Program (ADAP) Enrollment Site for Fiscal Years 2023-2027

Recommendation:

That the Board of Supervisors:

1. Approve the grant agreement with the Department of Public Health - Office of AIDS for the term of July 1, 2023, through June 30, 2027;
2. Authorize the Director of Public Health, or designee thereof, to execute, the attached grant agreement with the California Department of Public Health

(CDPH), Office of AIDS regarding the implementation of the AIDS Drug Assistance Program (ADAP) in Humboldt County for the period of July 1, 2023, through June 30, 2027;

3. Authorize the Director of Public Health, or designee thereof, to sign all future amendments and documents directly related to this grant agreement upon review and approval of County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one (1) copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract Unit.

Attachments: [Staff Report](#)
[23-10133 STD213](#)
[23-10133 Exhibits](#)

Department of Health and Human Services: Social Services

[23-742](#)

16. Professional Services Agreement with the Humboldt County Office of Education Regarding the Provision of Support Services to Youth and Families Who Have Been Referred to a Regional School Attendance Review Board

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Humboldt County Office of Education regarding the provision of support services to youth and families who have been referred to a regional School Attendance Review Board for the period of July 1, 2023 through June 30, 2025;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Humboldt County Office of Education after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with the Humboldt County Office of Education to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[HCOE SARB PSA 23-25](#)
[Executed- HCOE SARB 23-25.pdf](#)

Libraries

[23-730](#)

17. Designation of Purchasing Agent or Their Designee as Authorized Representative for California State Libraries Building Forward Grant (BF-1-21-065) for the Eureka Library

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to sign a letter designating the Purchasing Agent or their designee as Authorizing Representative for California State Libraries Building Forward Grant (BF-1-21-065) for the Eureka Library.

Attachments:

[Staff Report](#)

[Resolution No. 23-56_Executed.pdf](#)

[Authorized representative designation form BF Eureka Branch Library.doc](#)

[Executed -Library Grant .pdf](#)

Public Works

[23-645](#)

18. Transportation Services Agreements with Adult Day Health Care of Mad River and Humboldt Senior Resource Center Regarding the Provision of Transportation Services in the Arcata, McKinleyville, Eureka, Fieldbrook, Bayside and Eel River Valley Areas of Humboldt County

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached transportation services agreements with Adult Day Health Care of Mad River and Humboldt Senior Resource Center regarding the provision of transportation services in the Arcata, McKinleyville, Eureka, Fieldbrook, Bayside, and Eel River Valley areas of Humboldt County for the period of July 1, 2023, through June 30, 2026;
2. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached transportation services agreements with Adult Day Health Care of Mad River and Humboldt Senior Resource Center after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) original fully executed copy of each of the attached transportation services agreements with Adult Day Health Care of Mad River and Humboldt Senior Resource Center to the Department of Public Works for further processing.

Attachments:

[Staff Report](#)

[Transportation Services Agreement with Adult Day Health Care of Mad River Re](#)

[Transportation Services Agreement with Humboldt Senior Resource Center Rega](#)

[Executed - Transportation Service Agreement with Audlt Day Health Care of Mac](#)

[Executed - Transportation Service Agreement with Humboldt Senior Resource Ce](#)

[23-733](#)

19. Storm Damage Repairs on Alderpoint Road (6B165) at Post Miles 2.10, 2.70 and 2.98

Recommendation:

That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage

Repairs on Alderpoint Road (6B165) Post Miles 2.10, 2.70 and 2.98 project;
2. Find that the project is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15302 - "Replacement or Reconstruction" and 15269(a) - "Emergency Projects"; and
3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, July 18, 2023, at 2:00 p.m.

Attachments:

[Staff Report](#)

[Alderpoint Road PM 2.10, 2.70 and 2.98 Plans Final-signed.pdf](#)

[Alderpoint Road PM 2.10, 2.70 and 2.98 Special Provisions Final further Revise NOE - Storm Damage - Alderpoint Road.pdf](#)

[TS Proof.pdf](#)

[23-763](#)

20. Extension of Extra Help Hours- Parks & Recreation 1100 713 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Authorize the extension of extra- help employment hours for Park Caretaker I, Calvin Robinson, to a maximum of 1,760 hours for fiscal year (FY) 2022-23 (4/5 vote required).

Attachments:

[Staff Report](#)

[23-811](#)

21. Bid Authorization for the Probation Building Fire Restoration, Project Number 170212F

Recommendation:

That the Board of Supervisors:

1. Receive the plans and specifications pertaining to the Probation Building Fire Restoration Construction Project, Project Number 170212F
2. Authorize the Clerk of the Board to advertise the Probation Building Fire Restoration Construction Project, pursuant to Section 22037 of the California Public Contract Code on June 13, 2023, with bids to be opened on July 11, 2023 at 2:00 PM

Attachments:

[Staff Report](#)

[170212F-ProbationFireBidDrawings_v2.pdf](#)

[170212F-ProbationFireBidSpecifications_v2b.pdf](#)

Sheriff

[23-782](#)

22. Continuation of Local Emergency Due to the 6.4 Magnitude Earthquake Occurring on December 20, 2022

Recommendation:

That the Board of Supervisors:

1. Declare that a local emergency remains in effect until July 11, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the 6.4 magnitude earthquake occurring on December 20, 2022; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to the 6.4 Magnitude Earthquake that occurred on December 20, 2022.

Attachments:[Staff Report](#)[Earthquake Extention of Local Emergency Resolution.docx](#)[Resolution 23-84.pdf](#)[23-783](#)

- 23.** Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on January 3, 2023, Which Have Resulted in Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Homes, Such Damages Exceeding Available County Resources

Recommendation:

That the Board of Supervisors:

1. Declare that a local emergency remains in effect until July 11, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources.

Attachments:[Staff Report](#)[Storm Damage from January 2023 Extention of Local Emergency Resolution.doc](#)[Resolution 23-85.pdf](#)[23-785](#)

- 24.** Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on March 1, 2023, Which Have Resulted in Large Accumulations of Snow, Impassable Roadways, Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Structures, and Dead Livestock, Such Damages Exceeding Available County Resources

Recommendation:

That the Board of Supervisors:

1. Declare that a local emergency still exists through July 11, 2023 due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed

trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceeding available county resources; and

2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceed available county resources.

Attachments:

[Staff Report](#)

[Storm Damage from March 2023 Extension of Local Emergency Resolution.docx](#)

[Resolution 23-86.pdf](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. MATTERS SET FOR TIME CERTAIN

County Counsel

[23-715](#)

1. 10:00 AM - CLOSED SESSION - Conference with Legal Counsel – Anticipated Litigation: Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4) (One Potential Case)

[23-845](#)

2. 10:00 AM - CLOSED SESSION - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 It Is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

[23-864](#)

3. 10:00 AM - CLOSED SESSION - Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2) and (e)(3) Regarding Exposure to Litigation in Four Potential Cases: Claims for Property Tax Refund Submitted by T-Mobile West, LLC

Attachments:

[Claim for Refund - T-Mobile West LLC 19-20.pdf](#)

[Claim for Refund - T-Mobile West LLC 20-21.pdf](#)

[Claim for Refund - T-Mobile West LLC 21-22.pdf](#)

[Claim for Refund - T-Mobile West LLC 22-23.pdf](#)

[23-867](#)

4. 10:00 AM - CLOSED SESSION - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Mercer Fraser Company v. County of Humboldt, Humboldt County Superior Court Case No. CV2201537

G. MATTERS INITIATED BY BOARD MEMBERS

H. DEPARTMENT REPORTS

Human Resources

[23-802](#)

1. Review of Preliminary Employee Engagement Survey Results

Recommendation: That the Board of Supervisors:
1. Receive the report.

Attachments: [Staff Report](#)
[2023 Engagement Survey Preliminary Results Presentation.pdf](#)

I. PUBLIC HEARINGS

J. CLOSED SESSION

K. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>