



Humboldt County In-Home Supportive Services Public Authority

605 K Street
Eureka, CA 95501
707-388-6302 Fax: 707-268-8687

AGENDA ITEM NO.

I-2

For the meeting of: September 19, 2017

Date: August 25, 2017
To: Governing Board of the Humboldt County In-Home Supportive Services Public Authority
From: Jannetje Vrieze, Executive Director
Humboldt County In-Home Supportive Services Public Authority
Subject: Humboldt County Public Authority for In-Home Supportive Services (IHSS) to approve recommendation to reappoint IHSS Advisory Board Members, approve recommendation to accept the resignation of an IHSS Advisory Board Member and approve recommendation to appoint an IHSS Advisory Board Member.

RECOMMENDATION(S):

That the Board of Supervisors:

- Adjourn as Humboldt County Board of Supervisors.
- Convene as the Governing Board of the Humboldt County In-Home Supportive Services (IHSS) Public Authority and consider the following agenda:
 - Approve recommendation to reappointment Ms. Deborah Kindley and Ms. Margaret Lewis.
 - Approve recommendation to accept resignation of Ms. Donna Wheeler.
 - Approve recommendation to appoint Ms. Amanda Winstead.
- Reconvene as Humboldt County Board of Supervisors.

Prepared by Jannetje Vrieze, Executive Director

CAO Approval

REVIEW: Auditor MBM County Counsel DA Personnel _____ Risk Manager W Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Wilson Seconded by Supervisor Sundberg
Ayes Wilson, Sundberg, Bass, Bohn, Fennell
Nays _____
Abstain _____
Absent _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: September 19, 2017

By: Kathy Hayes
Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING:

Social Services Fund. (Public Authority Fund 1160 Budget Unit 511).

DISCUSSION:

On June 6, 2000, the Board of Supervisors adopted Resolution 2000-50 which established the Advisory Committee on In-Home Supportive Services as mandated by Assembly Bill 1682. On September 10, 2002, the Board of Supervisors adopted Ordinance #2278 (Humboldt County Code section 2213-1 et seq.) which established the Humboldt County Public Authority for In-Home Supportive Services. Section 2213-4 of the ordinance provides that the Board of Supervisors serves as the governing body for the Public Authority. Section 2213-6 (c) provides that the Advisory Board shall report directly to the Public Authority's Governing Board. On September 20, 2005, the Board of Supervisors approved Resolution No. 05-62, transferring the oversight of the In-Home Supportive Services Advisory Board from the Board of Supervisors to the Public Authority Governing Board. On December 18, 2013, the Board of Supervisors, convening as the Public Authority, approved Agenda Item No. H3 approving the Bylaws for Humboldt County In-Home Supportive Services Advisory Board.

Recommendation:

Pursuant to the approved Bylaws, the Advisory Board recommends the reappointment of the following Advisory Board members: Deborah Kindley and Margaret Lewis.

Pursuant to the approved Bylaws, the Advisory Board recommends the acceptance of the resignation of the following Advisory Board member: Donna Wheeler.

Pursuant to the approved Bylaws, the Advisory Board recommends the appointment of the following person: Amanda Winstead, Deputy Director, Department of Health and Human Services (DHHS)/Mental Health Branch. The Advisory Board is made up of seven (7) of an allowable eleven (11) voting members. Ms. Winstead will fill the position of a member who is an employee of DHHS. Approval of the recommendation will allow the Advisory Board to continue its on-going functions as defined in the authorizing legislation.

FINANCIAL IMPACT:

Reappointment and appointment of members on the Advisory Board do not have a direct fiscal impact. Funds for the IHSS Advisory Board are in the approved Fiscal Year (FY) 2017-18 Budget for Social Services 1160-511.

Expenditures for Department of Health and Human Services staff assigned to support the IHSS Advisory Board are included in the FY 2017-18 budget for Social Services (1160-511). There is no impact to the County General Fund.

This Agenda Item supports the Board's Strategic Framework by addressing services that create opportunities for improved safety and health and protecting vulnerable populations.

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to reappoint or appoint the Board members. This is not recommended by the Executive Director of the Public Authority because the proposed reappointment and appointments follow current bylaws guidelines and is recommended by the Advisory Board.

ATTACHMENTS:

Attachment 1: Resignation letter from Ms. Wheeler



Mental Health
Donna Wheeler, Interim Director
720 Wood Street, Eureka, CA 95501
phone: (707) 268-2990 | fax: (707) 476-4049

June 28, 2017

Deborah Kindley, IHSS Advisory Chair
C/o IHSS Public Authority
605 K Street
Eureka, CA 95501

Dear Deborah,

It is necessary that I resign from membership on the IHSS Advisory Committee. As you know, my work responsibilities changed dramatically in 2016, when I became the Interim Director of Mental Health. I enjoyed serving alongside the other members and working to meet the needs of IHSS recipients and care providers in the best way possible. The relationships forged during the eight years on the committee have been invaluable and the experience rewarding.

I wish you and the other members all the best as you continue the committee's efforts to provide support and input to the IHSS program and its recipients and care providers.

Sincerely,

Donna Wheeler, LCSW
Mental Health Branch, Interim Director

DHHS Administration
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