

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, August 22, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Supplemental Budget for Agricultural Commissioner (BU 1100261) in Fiscal Year 2016-17

Recommendation: That the Board of Supervisors approve the attached supplemental budget in Fund 1100, Budget Unit 261, Agricultural Commissioner/Sealer of Weights & Measures.

Attachments: [Ag Commissioner Supplemental Budget.pdf](#)

Board of Supervisors

2. Breastfeeding Awareness and Promotion Week Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Breastfeeding Awareness Week Proclamation.pdf](#)

Clerk of the Board

3. Approval of the Action Summary - Meeting of August 15, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of August 15, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 8-15-2017.pdf](#)

County Administrative Office

4. Approval and Adoption of the Phase II Memorandum of Understanding between the Humboldt County Workforce Development Board and the America's Job Center of California Partners

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign the Phase II Memorandum of Understanding (MOU) between the Humboldt County Workforce Development Board (HC-WDB) and America Job Center of California (AJCC) partners; and direct the Clerk of the Board to return the executed copy of the AJCC MOU to the County Administrative Office (CAO), Economic Development division.

Attachments: [Phase II MOU with America's Job Center of California Partners.pdf](#)

5. Transfer from General Fund Contingencies (Requires 4/5 Vote)

Recommendation: That the Board of Supervisors approve a transfer from Contingencies (1100-990) (Attachment A) for fiscal year (FY) 2016-17 in the amount of \$205,832 for unanticipated expenditures in the Courts-County Contribution (1100-250) and to the State Trust fund (3720) to cover expenses associated to a Revenue Recovery Audit finding (requires 4/5 vote).

Attachments: [Transfer from General Fund Contingencies.pdf](#)

Department of Health and Human Services: Administration

6. Professional Services Agreement with Montgomery Consulting Regarding the Provision of Technical Assistance with the Evaluation and Implementation of Mental Health and Substance Use Disorder Services for Fiscal Years 2017-2018 Through 2018-2019

Recommendation: That the Board of Supervisors approve the attached professional services agreement with Montgomery Consulting regarding the provision of technical assistance with the evaluation and implementation of mental health and substance use disorder services for fiscal years 2017-2018 through 2018-19; and authorize the Humboldt County Health and Human Services Director to execute a substantially similar version of the attached professional services agreement after review and approval by County Counsel and Risk Management.

Attachments: [Agreement with Montgomery Consulting.pdf](#)

Department of Health and Human Services: Public Health

7. Certification of Compliance for the Child Health Disability Prevention and California Children's Services Programs for Fiscal Year 2017-18

Recommendation: That the Board of Supervisors authorize the Chair of the Board to sign the Certification Statements for the Child Health and Disability Prevention and California Children's Services Programs; and direct the Clerk of the Board to return the two signed original Certification Statements to Public Health for submission to the State Department of Health Care Services.

Attachments: [Certification of Compliance.pdf](#)

8. Tobacco-Free Humboldt Allocation Agreement with California Tobacco Control Program and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors accept the Tobacco-Free Humboldt (TFH) allocation agreement with the California Tobacco Control Program (CTCP) in the amount of \$1,304,010 for the period of July 1, 2017 through June 30, 2021; authorize the Director of Public Health to sign the yearly allocation agreement for fiscal years (FY) 2017-21; approve Attachment B: Supplemental budget to increase revenues by \$219,105 in fund 1175 Public Health, budget unit 412 Tobacco Education (4/5 vote); direct Auditor-Controller to establish an interest bearing trust fund, per Local Lead Agency Allocation Agreement Terms and Conditions (attached) and Proposition 56; direct Auditor-Controller to supplement Fund 1175, per Attachment B; authorize the Director of Public Health or designee to approve all future applications to the allocation agreement and documents directly related to those applications that do not require matching funds from the county; and approve the allocation of one full-time (1.0 FTE) Health Education Specialist I/II position (salary range 370/403 class 1595) in budget unit 414 effective the beginning of the bi-weekly pay period following approval.

Attachments: [Tobacco-Free Humboldt Allocation Agreement.pdf](#)

Department of Health and Human Services: Social Services

9. Therapeutic Foster Care Services Provider

Recommendation: That the Board of Supervisors receive and file the proposals in response to Request for Proposals DHHS - RFP No. DHHS2017-01 for provision of Therapeutic Foster Care services; approve awarding a contract for the provision of Therapeutic Foster Care (TFC) services to Redwood Community Services, Inc.; approve the Department of Health and Human Services (DHHS) to enter into negotiations with Redwood Community Services Inc. to sign a contract for the provision of TFC services; authorize the DHHS-Director to execute a contract for the provision of TFC services with Redwood Community Services, Inc. upon approval of County Counsel and Risk Management that is substantially similar to the sample agreement for TFC services attached as Attachment D to RFP No. DHHS2017-01; and direct the Clerk of the Board to forward one (1) certified Board report to the DHHS-Contract Unit.

Attachments: [Staff Report.pdf](#)
[RFP No. DHHS2017-01](#)
[County's Responses to Questions for RFP](#)
[Proposal - Environmental Alternatives, Inc.](#)
[Proposal - Redwood Community Services, Inc.](#)
[County's March 21, 2017 Request to Proposers](#)
[Proposers' Responses March 21, 2017](#)
[County's March 30, 2017 Request to Proposers](#)
[Proposers' Responses to County's March 30, 2017](#)
[DHHS Final Scoring Matrix](#)

District Attorney

10. Budget Adjustments, Establish a Fixed Asset and Donation of District Attorney Victim Witness Vehicle to the Humboldt County Motor Pool

Recommendation: That the Board of Supervisors approve and establish a fixed asset account in budget unit 291 District Attorney (attachment 2): 1100-291-8777 Vehicle-Auto (1/2) 2017 all-wheel drive mid-size SUV; approve and establish a fixed asset account in budget unit 208 District Attorney (attachment 2): 1101-208-8777 Vehicle-Auto (1/2) 2017 all-wheel drive mid-size SUV; and approve the donation of one (1) 2017 all-wheel drive mid-size SUV from the District Attorney's Office to the Humboldt County Motor Pool.

Attachments: [DA Budget, Donation of Vehicle to Motor Pool.pdf](#)

Libraries

11. Approve Appropriation Transfer from Fixed Assets for Fund 1500 Budget Unit 621 to Increase/Decrease Appropriation in Fiscal Year (FY) 2016-17 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached appropriation transfer in Fund 1500 Budget Unit 621 to increase/decrease appropriations (Attachment A) in FY 2016-17.

Attachments: [Libraries Appropriation Transfer.pdf](#)

Public Works

12. Request for Budget Transfer/Adjustment in Road Maintenance (1200325) for Purchase of a Line Striper System

Recommendation: That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$16,700 for the Road Maintenance division to purchase a Line Striper System in the current fiscal year.

Attachments: [Request for Budget Transfer in Road Maintenance.pdf](#)

13. Supplemental Budget for McKay Community Forest- FY 2016-17 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget for Fiscal Year (FY) 2016-17 (4/5 vote required).

Attachments: [Public Works Supplemental Budget.pdf](#)

Sheriff

14. Approval of Agreement to Provide Law Enforcement Services within the City of Blue Lake by the Humboldt County Sheriff's Office for the Thirty-six Month Term Beginning July 1, 2017 and Expiring June 30, 2020

Recommendation: That the Board of Supervisors approve of Agreement to Provide Law Enforcement Services (Agreement) within the City of Blue Lake by the Humboldt County Sheriff's Office for the 36 month term beginning July 1, 2017 and expiring on June 30, 2020 (Attachment 1); authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to execute three (3) originals of the Agreement; authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to approve any extensions, amendments and modifications for the term of the Agreement; and direct the Clerk of the Board to return two (2) fully executed originals of the Agreement to the Sheriff's Office for forwarding to interested parties.

Attachments: [Agreement to Provide Sheriff Services in Blue Lake.pdf](#)
[First Amendment.pdf](#)

Treasurer/Tax Collector

15. RevQ Software License, Hosting and Support Services Agreement with Ontario Systems, LLC

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached RevQ software license, hosting and support services agreement with Ontario Systems, LLC for fiscal years 2017-2018 through 2019-2020; and direct the Clerk of the Board to return two (2) fully executed copies of the attached RevQ software license, hosting and support services agreement to the Humboldt County Treasurer-Tax Collector's Office for further processing.

Attachments: [RevQ Software License, Hosting, Support Services Agreement.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

1. 1:15 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Administrative Assistant/Deputy Clerk of the Board pursuant to Government Code Section 54954.5.

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Proposed Changes to the Humboldt Transit Authority (HTA) Bus Schedule to Accommodate Weekend Service to Southern Humboldt (Supervisor Rex Bohn and Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors request that the Humboldt Transit Authority (HTA) Board of Directors explore the possibility of providing weekend service to Southern Humboldt.

Attachments: [HTA Bus Schedule in Southern Humboldt.pdf](#)

2. The 2016 Annual Fire Chiefs' Association Service Report (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the report and take action, if required.

Attachments: [Staff Report.pdf](#)
[2016 Fire Chiefs' Association Annual Report.pdf](#)

I. DEPARTMENT REPORTS

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Jack Hughes. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, Management & Confidential Employees, and Service Employees International Union for In-Home Supportive Services.

Attachments: [Public Comment.pdf](#)

2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

3. Conference with Legal Counsel - pursuant to Government Code section 54956.9 regarding pending litigation; Randall Sand and Gravel v. County of Humboldt; Barnum Timer Company, et al., Real Party in Interest, Case No. CV170395.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>