



COUNTY OF HUMBOLDT

For the meeting of: 7/7/2020

File #: 20-619

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Third Option to Extend Lease at 205 7th Street, Suite C, Eureka

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve exercising the third option to extend the lease with Littlefield, Littlefield and Powell for storage space at 205 7th Street, Suite C, Eureka, through Aug. 31, 2021;
2. Authorize Public Works Real Property Division to send a notice to the Lessor that the county is exercising the third option to extend the lease; and
3. Direct the Clerk of the Board to return one (1) executed Board Agenda Item to Public Works-Real Property Division.

SOURCE OF FUNDING:

Public Guardian Conservator (1160)

DISCUSSION:

On Aug. 23, 2011, the Board approved the lease between Richard Littlefield, Betty Littlefield, and Charles Powell for storage space at 205 7th Street, Suite C, Eureka. The lease term commenced the first day of the month following the Board's approval with a term date of Aug. 31, 2014. The lease provided one (1), two (2)-year option to extend the lease under the same terms and conditions. On June 24, 2014, the Board approved the Department of Health and Human Services' (DHHS) request to exercise the option to extend the lease through Aug. 31, 2016. On June 19, 2016, the Board approved the first amendment to the lease with Littlefield, Littlefield and Powell for storage space at 205 7th Street, Suite C, Eureka, for the time period of Sept. 1, 2016 through Aug. 31, 2018. On May 22, 2018, the Board approved the first option to extend the lease with Littlefield, Littlefield, and Powell for storage space at 205 7th Street, Suite C, Eureka for the time period of Sept. 1, 2018, through Aug. 31, 2019. On May 7, 2019, the Board approved the second option to extend the lease with Littlefield, Littlefield, and Powell for storage space at 205 7th Street, Suite C, Eureka for the period of time of Sept. 1, 2019, through Aug. 31, 2020.

The Public Guardians Office in the Social Services Branch of DHHS is responsible for the care of

clients and providing secure storage space for their personal belongings, which may include furniture, clothing, paper documents, and other household items. The site at 205 7th Street, Suite C, Eureka provides adequate space, security and protection of clients' personal belongings. DHHS continues to require this storage space and recommends that the Board of Supervisors approves the first option to extend the lease.

Accordingly, Public Works Real Property Division recommends that the Board approve exercising the third option to extend the lease at 205 7th Street, Suite C in Eureka for the period of Sept. 1, 2020 through Aug. 31, 2021.

FINANCIAL IMPACT:

The cost of the lease is \$945 per month beginning Sept. 1, 2020, through Aug. 31, 2021. The costs associated with the lease have been included in the proposed budget for fiscal year 2020-21 in Fund 1160, Budget Unit 273 Public Guardian. Social Services is responsible for utilities, refuse collection, and janitorial services. There is no impact to the county's General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by creating opportunities for improved safety and health and providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the first option to extend the lease for storage space at 205 7th Street, Suite C, Eureka; however, DHHS does not recommend this alternative because it would be required to find alternative storage space.

ATTACHMENTS:

1. Lease with Richard Littlefield, Betty Littlefield, and Charles Powell for Storage Space at 205 7th Street, Suite C, Eureka, CA
2. First Amendment to the Lease with Richard Littlefield, Betty Littlefield, and Charles Powell for Storage Space at 205 7th Street, Suite C, Eureka, CA
3. First Option to Extend the Lease at 205 7th Street, Suite C, Eureka, CA
4. Second option to Extend Lease at 205 7th Street, Suite C, Eureka

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-10; C-30; D-30; C-10

Meeting of: 8/23/11; 06/24/14; 06/19/16; 5/22/18; 05/07/19

File No.: 19-510