

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, January 10, 2017**

**9:00 AM**

**Regular Meeting**

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Proclaim Monday, January 16, 2017 as Martin Luther King Jr. Day in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Proclamation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Resolution to Reschedule Election of Governing Board Members of the Loleta Union School District (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors approve the request and forward to the Elections Department for processing.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Southern Humboldt Community Healthcare District Request to Hold Special Mail-Ballot Election on May 2, 2017 to Continue Voter-Approved Funding with New Tax Rate (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors approve the request and refer to the Election Department.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Informational Report on the Reappointment of Robert E. Morris to the Humboldt County Planning Commission Representing the 2nd District (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors receive and file the report.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Informational Report on the Reappointment of Alan Bongio to the Humboldt County Planning Commission Representing the 1st District (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors receive and file the report.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. Informational Report on the Reappointment of Noah Levy to the Humboldt County Planning Commission Representing the 3rd District (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors receive and file the report.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **Clerk of the Board**

7. Approval of the Action Summary - Meeting of January 3, 2017

*Recommendation:* That the Board of Supervisors approve the Action Summary from the meeting of January 3, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Code Enforcement Unit**

8. Administrative Abatement Funding Transfer and Supplemental Budget (4/5th Vote). Monique Parker, 301 Church Lane, Carlotta, California; AP# 206-441-004

**Recommendation:** That the Board of Supervisors authorize the cost of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code section 351-31, and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code sections 351-33 to 351-44; authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$20,700 to the County Counsel's revenue account #1100-121-631-130 to cover the cost of the abatement, and to pay the expenses associated with the abatement out of account 1100-121-2-403; and authorize the Auditor-Controller to execute the supplemental budget shown in Attachment "A" for fiscal year 2016-2017 (4/5th Vote).

*This item was pulled from the agenda.*

**County Administrative Office**

9. Headwaters Fund Decade of Difference

**Recommendation:** That the Board of Supervisors approve funding the remaining six years of the Decade of Difference (DoD); direct the Chair of the Board to sign the contract with the Humboldt County Office of Education (HCOE) for implementation of DoD; approve funding the first two years of the DoD contract from the Community Investment Fund (CIF) in the total amount of \$300,000; and approve the funding for FY 2016-17 to be distributed from Grant Fund.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

10. Measure Z Memorandum of Understandings

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board to execute Memorandum of Understandings (MOU) with the Kneeland, Blue Lake and Willow Creek Fire Protection Districts (FPD) for Measure Z funding, a local half-cent sales tax; and direct the Clerk of the Board to return two original copies of each MOU to the County Administrative Office for processing.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**11. Appointment of County Representative to the Access Humboldt Board of Directors**

**Recommendation:** That the Board of Supervisors direct the Clerk of the Board to post notice of a vacancy for a County representative on the Access Humboldt Board of Directors.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Administration****12. Disallocate Two .5 Full-Time Equivalent (FTE) Peer Coach I Positions and Allocate One 1.0 FTE Peer Coach I Position**

**Recommendation:** That the Board of Supervisors disallocate two .5 FTE Peer Coach I currently filled positions (salary range 279, class 0576A, position #01 and #02) in budget unit 424 and allocate one 1.0 FTE Peer Coach I position (salary range 279, class 0576A) in budget unit 424, effective the beginning of the pay period following Board approval.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**13. Approval of Teri Vodden, LCSW as Clinical Director and Hospital Administrator of Humboldt County Mental Health - Sempervirens**

**Recommendation:** That the Board of Supervisors adopt the statements of qualifications and duties pertaining to the position of Clinical Director and Hospital Administrator; acting as the Governing Body of Sempervirens Psychiatric Health Facility, approve the appointment of Teri Vodden, LCSW as Clinical Director and Hospital Administrator of Humboldt County Mental Health Sempervirens Psychiatric Health Facility, effective October 28, 2016; and direct the Clerk of the Board to forward one (1) certified copy of the Board Report to the DHHS-Contract Unit for transmittal to DHHS-Mental Health Administration.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health****14. Purchase of a Microscope for Use in the Public Health Laboratory and Appropriation Transfer**

**Recommendation:** That the Board of Supervisors approve the purchase of a Zeiss Axio Scope and Objective Lens from Serco Technical Services, Inc. for use in the Public Health Laboratory in Fund 1175, Budget Unit 455 - Emergency Preparedness & Response; approve the appropriation transfer establishing a fixed asset line item for the purchase of the microscope in Fund 1175, Budget Unit 455 - Public Health Emergency Preparedness & Response in the amount of \$30,404 in fiscal year 2016-17.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Works****15. Special Use Permit with the U.S. Department of Agriculture, Forest Service**

**Recommendation:** That the Board of Supervisors approve and authorize the Director of Public Works to execute the attached Special Use Permit (Permit), in duplicate, with the U.S. Department of Agriculture, Forest Service (Forest Service) for use of land to operate the Orleans Solid Waste Transfer Station (transfer station); direct the Clerk of the Board to return both Permits to Real Property to obtain the signature of the Director of Public Works and the Forest Service; and direct Real Property to return one fully executed original to the Clerk of the Board.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Sheriff****16. Fiscal Year 2016-17 Budget Adjustment Request for Humboldt County Sheriff's Operations Budget Unit 221 for Purchase of Computer for 3-D Scanner Camera**

**Recommendation:** That the Board of Supervisors approve a budget adjustment (Attachment 1) request in the amount of \$10,250 in Budget Unit 221 Sheriff - Operations to establish a fixed asset line item in fiscal year budget 2016-17 for the purchase of a computer for 3-D Scanner camera.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

17. Amendment #2 to Agreement with Securitas Security Services, USA, Inc. for Uniformed Screening Personnel Services at the Courthouse

**Recommendation:** That the Board of Supervisors approve Amendment #2 rate increase to Uniformed Screening Personnel Services Agreement between County of Humboldt and Securitas Security Services USA, Inc. approved on March 10, 2015 to provide security screening services at the courthouse (Attachment 1); authorize the Chair of the Board to execute three (3) originals of Amendment #2; and direct the Clerk of the Board to return two (2) fully executed originals of the Agreement to the Sheriff's Office for forwarding to interested parties.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

18. Resolution Accepting the Edward Byrne Memorial Justice Assistance Grant Program Agreement for the Period January 1, 2017 to December 31, 2017 and Approval of Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_ (Attachment 1) approving the Edward Byrne Memorial Justice Assistance Grant Agreement in the amount of \$206,445 for the period of January 1, 2017 to December 31, 2017; authorize the Sheriff to execute the Grant Agreement (Attachment 2), and amendments thereto, in the name of the County of Humboldt, and all other documents required by Board of State and Community Corrections for participation in the grant program; and approve a supplemental budget in Budget Unit 228 Marijuana Eradication to reflect funds awarded for the third year of the three-year grant period (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

#### **E. SPECIAL PRESENTATIONS**

#### **Board of Supervisors**

1. Underwater Parks Day Presentation and North Coast Marine Protected Area (MPA) Update (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **F. MATTERS SET FOR TIME CERTAIN**

#### **G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Caltrans Presentation on the Status of the Slide on Highway 299 (Supervisor Ryan Sundberg)

*Recommendation:* That the Board hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**I. DEPARTMENT REPORTS****County Administrative Office**

1. Sustainable Community Fire Protection and Emergency Services for Areas Currently outside of Local Jurisdictions

*Recommendation:* That the Board of Supervisors receive a report on sustainable community fire and emergency services for areas currently outside of local jurisdictions and provide direction as necessary.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to invite fire districts to submit proposals for Measure Z funding, or a new service provider to service these areas, or both, and continue to provide technical support. Additionally, direct staff to return with a presentation on subrogation. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Probation**

2. Employment of Temporary Retired Annuitant as Senior Fiscal Assistant in the Probation Department

*Recommendation:* That the Board of Supervisors resolve that the employment of Mary Porter as a temporary "retired annuitant" Senior Fiscal Assistant with the Probation Department (budget unit 1100235) is necessary to fill a critically needed position and that Ms. Porter's employment as a temporary "retired annuitant" is needed before the CalPERS "180-day wait period" has expired; and adopt the attached resolution for an exception to the 180-day wait period.

*A motion was made by Supervisor Bohn, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**J. ADMINISTRATIVE ABATEMENT HEARINGS****K. PUBLIC HEARINGS****L. DISCUSSION ITEMS**

**M. CLOSED SESSION**

**N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*ANA HARTWELL  
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



*January 10, 2017*



MINUTES  
TUESDAY, JANUARY 10, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 17, 2017 with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Bass, Bohn, Wilson  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

Bole Ebs  
ANA HARTWELL  
Deputy Clerk of the Board

Virginia Bass  
VIRGINIA BASS  
Chair of the Board



## COUNTY OF HUMBOLDT

For the meeting of: January 17, 2017

Date: January 11, 2017  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of January 10, 2017**

**RECOMMENDATION:** That the Board of Supervisors approve the Action Summary for the meeting of January 10, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**SOURCE OF FUNDING:** General Fund

**DISCUSSION:** The Action Summary from the meeting of January 10, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 10, 2017 meeting.

**FINANCIAL IMPACT:** None

**OTHER AGENCY INVOLVEMENT:** None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:** Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

**ATTACHMENT(S):** Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: *Chery D. Miller*

**REVIEW:**

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

**TYPE OF ITEM:**

Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
 Upon motion of Supervisor *Fennell* Seconded by Supervisor *Wilson*  
 Ayes *Fennell, Wilson, Bass, Bohn, Sundberg*  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: January 17, 2017

By: Beth Eberle  
 Kathy Hayes, Clerk of the Board