



COUNTY OF HUMBOLDT

For the meeting of: 7/19/2022

File #: 22-916

To: Board of Supervisors

From: DHHS: Administration

Agenda Section: Consent

SUBJECT:

Authorize a temporary increase in pay for Tane Choate, Mental Health Cook, pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Mental Health Cook Tane Choate (class 0434, range 343) as though promoted to Director of Dietary Services (class 0901, range 388) beginning July 10, 2022.

SOURCE OF FUNDING:

Behavioral Health Fund 1170

DISCUSSION:

The current Director of Dietary Services for the Department of Health and Human Services (DHHS), Behavioral Health Branch, Sempervirens Kitchen is on leave. On June 12, 2022, Mental Health Cook Tane Choate assumed the additional principal duties of the Director of Dietary Services in accordance with Section 12.4.1 of the AFSCME MOU for a total of 20 consecutive work days, which ended on July 9, 2022. DHHS is requesting your Board approve the continuance of the acting supervisor salary for Ms. Choate, effective July 10, 2022, until the duties are assumed by another or the incumbent returns to work.

FINANCIAL IMPACT:

The temporary assignment of 1.0 FTE Mental Health Cook to 1.0 FTE Director of Dietary Services is calculated to cost \$192.82 for salary and benefits per pay period. Salary and benefit costs related to the Director of Dietary Services position are included in proposed budget for FY 2022-23, DHHS-Behavioral Health Administration budget unit 1170-424. This expenditure will be reimbursed through Federal Financial Participation for Medicare and Medicaid, Behavioral Health Realignment, Mental Health Services Act and private insurance payments.

File #: 22-916

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by managing our resources to ensure sustainability of services and investing in county employees.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to approve the recommended temporary increase in pay. However, this alternative is not recommended as it would limit DHHS's ability to maintain continuity in the Sempervirens Kitchen.

ATTACHMENTS:

Assignment of Supervisor Duties 12.4.1

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A