

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 28, 2015

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Assessor

1. Request to Execute Agreement for Petroleum and Geothermal Property Sales Study

Recommendation: That the Board of Supervisors approve the Agreement for Petroleum and Geothermal Property Sales Study and authorize the Assessor to sign said agreement.

Attachments: [Agreement for Petroleum and Geothermal Property Sales Study.pdf](#)

Board of Supervisors

2. Certificates of Recognition for Soroptimist International of Eel River Annual Award Recipients (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates of Recognition.

Attachments: [Certificates of Recognition for Eel River Soroptimist.pdf](#)

3. Retirement Resolution for Maryanne Riley on Her Retirement from the Redwood Rural Health Center in Redway (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Maryanne Riley Retirement Resolution.pdf](#)

4. Approval of the Humboldt County Resource Conservation District Conflict of Interest Code (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the Humboldt County Resource Conservation District Conflict of Interest Code.

Attachments: [Resource Conservation District Conflict of Interest Code.pdf](#)

5. Certificates of Recognition for Frank Jager, Humboldt County 2015 Republican of the year and John Hudson, Humboldt County 2015 Republican Volunteer of the Year. (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Certificates of Recognition.

Attachments: [Republican of the Year Certificates.pdf](#)

Child Support Services

6. Revision to the Merit System Services Job Class Specifications and Salary Range Assignment for the Position of Child Support Process Server

Recommendation: That the Board of Supervisors approve the revised job class specifications for the position of Child Support Process Server (class 0196); and approve the new salary range assignment for Child Support Process Server (class 0196) to salary range 338, effective the beginning of the pay period immediately following approval.

Attachments: [Revision to Child Support Process Server Position.pdf](#)

Clerk of the Board

7. Approval of the Action Summary - Meeting of April 21, 2015

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of April 21, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 4-21-2015.pdf](#)

County Administrative Office

8. Adoption of New Classification of IT Systems Supervisor

Recommendation: That the Board of Supervisors approve the adoption of the new classification of IT Systems Supervisor (salary range 446, class 0645, employee unit 09) into the Management and Confidential compensation plan; adopt the attached resolution amending the compensation plan for management and confidential employees; and reallocate one existing vacant IT Systems Administrator I/II (class number 0120, salary range 343/358, position number 02) in budget unit 118, to IT Systems Supervisor (salary range 446, class 0645), effective April 26, 2015.

Attachments: [Adoption of New Classification of IT Systems Supervisor.pdf](#)

9. Amendment to Professional Services Agreement with Hanson Bridgett LLP

Recommendation: That the Board of Supervisors approve the attached amendment and authorizes the Chair to sign.

Attachments: [Amendment to Agreement with Hanson Bridgett LLP.pdf](#)

10. Initial Local Workforce Investment Area Designation

Recommendation: That the Board of Supervisors receive a staff report and recommendations from the Humboldt County Workforce Investment Board (HC-WIB) on initial designation of Humboldt County as the local workforce investment area under the Workforce Innovation & Opportunity Act of 2014 (WIOA); authorize and direct the Chair of the Board of Supervisors to sign the application for initial local area designation and local board certification under WIOA (Attachment A); and direct the Clerk of the Board to return two signed copies of the application to the Economic Development team office.

Attachments: [Initial Local Workforce Investment Area Designation.pdf](#)

11. Award of Contract for Organizational Analysis of Department of Health & Human Services

Recommendation: That the Board of Supervisors review the staff ratings of the proposals received in response to the county's request for proposals (RFP); award a contract for an organizational analysis of the Department of Health & Human Services to W. Brown Creative Partners; and authorize the Purchasing Agent to execute a contract with the selected firm in an amount not to exceed \$88,000.

Attachments: [Contract for Organizational Analysis of DHHS.pdf](#)

12. Adoption of Ordinance Adding Humboldt County Code §812 et seq. Adopting Regulations for the Issuance of Film Permits in the County

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, adding Humboldt County Code §812 et seq. Adopting Regulations for the Issuance of Film Permits in the County, to Title VIII of the Humboldt County Code.

Attachments: [Adoption of Film Permit Ordinance.pdf](#)

Department of Health and Human Services: Administration

13. Revision to the Data Entry Operator Job Classification Description and Title Change to Support Services Assistant I/II/III

Recommendation: That the Board of Supervisors approve the revisions to the job class description for the 37.5 hour class of Data Entry Operator I/II (class 0137, salary range 258/292) and the 40 hour class of Data Entry Operator I/II (class 1137, salary range 271/305), and change the job title for each to Services Support Assistant I/II; and approve the revisions to the job class description for the 37.5 class of Senior Data Entry Operator (class 0194, salary range 314) and the 40 hour class of Senior Data Entry Operator (class 1194, salary range 327), and change the job title for each to Services Support Assistant III; effective immediately following approval.

Attachments: [Revisions to Job Classification and Title.pdf](#)

14. Extend Extra Help Hours Past 960 Hour Limit

Recommendation: That the Board of Supervisors approve the extension of extra help hours for Wanda Hansen, Executive Secretary, to 1280 hours through June 30, 2015 effective immediately upon approval.

Attachments: [Extend Extra Help Hours.pdf](#)

Department of Health and Human Services: Mental Health

15. First Amendment to the Agreement with Crestwood Behavioral Health, Inc. Placement Facilities for Fiscal Year 2014-15 and 2015-16.

Recommendation: That the Board of Supervisors approve the First Amendment to the Agreement between County of Humboldt and Crestwood Behavioral Health, Inc. (CBHI) Placement Facilities for fiscal year 2014-15 and 2015-16; authorize the Chair to execute three (3) originals of the Amendment; and direct the Clerk of the Board to return two (2) executed originals of the First Amendment to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Mental Health.

Attachments: [1st Amendment to Agreement with Crestwood Behavioral Health.pdf](#)

Department of Health and Human Services: Social Services

16. Memorandum of Agreement with Sacramento County for Services Related to Cash Assistance Program for Immigrants for Fiscal Years 2015-2020

Recommendation: That the Board of Supervisors approve the attached Memorandum of Agreement (MOA) with Sacramento County Department of Human Assistance (DHA) for services related to the Cash Assistance Program for Immigrants (CAPI); authorize the Department of Health and Human Services (DHHS) Director of Social Services to execute amendments as necessary to the MOA and/or future substantially similar MOAs after review and approval of County Counsel and Risk Management; authorize the Chairperson to execute three (3) originals of the Agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [MOA with Sacramento County for Cash Assistance Program.pdf](#)

District Attorney

17. Extension of Extra-Help Hours Past the 960 Hour Limit (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the extension of extra-help hours for Michael McDonald, Paralegal II, BU 1100 205 (General Fund) to a maximum of 1440 hours through June 30, 2015; and approve the extension of extra-help hours for Carrie Call, Victim/Witness Program Specialist, BU 1100 211 (grant award) to a maximum of 1440 hours through June 30, 2015.

Attachments: [Extension of DA Extra-Help Hours.pdf](#)

Probation

18. Extension of Extra Help Hours to 1530 for Juvenile Corrections Officer Jamie Campbell (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the extension of extra help hours for Juvenile Corrections Officer Jamie Campbell to 1530 hours through June 30, 2015, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Extension of Extra Help Hours for Juvenile Corrections Officer.pdf](#)

Public Works**19. 2015 Financial Assurances for Reclamation of Surface Mining Operations**

Recommendation: That the Board of Supervisors adopt the attached resolution authorizing the annual adjustment of funds pledged by the Humboldt County Department of Public Works to complete reclamation of the department's surface mining operations as required by state law.

Attachments: [2015 Financial Assurances for Reclamation of Surface Mining Operations.pdf](#)

20. Humboldt County Rural Transportation & Access Partnership (RTAP) Application Approval

Recommendation: That the Board of Supervisors accept the RTAP application from Dows Prairie Elementary School and approve the assistance of the Department of Public Works, staff and equipment, in connecting the gap between two existing concrete sidewalks on Dows Prairie Road in McKinleyville with a paved pathway; accept the RTAP application from Hospice of Humboldt and approve the assistance of the Department of Public Works, staff and equipment, with an overlay of asphalt concrete on Freese Avenue in Eureka to complete the Freese Avenue Resurfacing and Water Main Upgrade Project; approve the use of county forces to perform force account work, as allowed under Public Contract Code Section 22031, for this project.

Attachments: [RTAP Application Approval.pdf](#)

Sheriff**21. Acceptance of Donation from Carol C. Davis for the Humboldt County Sheriff's Office Search and Rescue in the Amount of \$50,000 and Supplemental Budget (4/5 vote required)**

Recommendation: That the Board of Supervisors accept a donation in the amount of \$50,000 from Carol C. Davis for the Humboldt County Search and Rescue team; and approve a supplemental budget in Budget Unit 221 Sheriff's Operations to allow for the purchase of equipment for Sheriff's Office Search and Rescue Team (4/5 vote required).

Attachments: [Donation for Sheriff Search and Rescue.pdf](#)

22. Supplemental Budget Request for Upgrade to 3M Cogent Fingerprint Computers and Scanners (4/5 vote required)

Recommendation: That the Board of Supervisors approve a supplemental budget in Budget Unit 221 Sheriff's Operations to allow for upgrades to the 3M Cogent fingerprint computers and scanners (4/5 vote required).

Attachments: [Supplemental Budget for Fingerprint Computers and Scanners.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Proclaim April 2015 as Alcohol Awareness Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Alcohol Awareness Month Proclamation.pdf](#)

2. Retirement Resolution for JoAnn Bauer on Her Retirement from the position of Supervising Librarian in Charge of Children's Services (Supervisors Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [JoAnn Bauer Retirement Resolution.pdf](#)

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****I. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957.
2. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees

3. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (d)(1); Paul Koch; Timothy Blask; Fidel Munguia; Enrique Deloza; and all others similarly situated, vs. Paul Gallegos; Humboldt County District Attorney's Office; County of Humboldt; Humboldt County Drug Task Force; State of California; and Does 1-10; Humboldt County Superior Court Case No. DR020825.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Appearance Sign-In Sheet and Handouts

Attachments: [Public Appearance Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS

Planning and Building Department

1. Black Dog Partnership and Arcata-Mad River Ambulance Inc. General Plan Amendment and Zone Reclassification Petition. Application Number 9592. Case Numbers GPP-15-001, ZRP-15-001. Assessor Parcel Numbers 510-081-001, 510-081-002 and 510-081-013. 1654 Murray Road and 2707 and 2725 Central Avenue, McKinleyville

Recommendation: That the Board of Supervisors open the public hearing and receive the staff report and public comment; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's Office and any other interested party.

Attachments: [General Plan Amendment, Zone Reclass Petition.pdf](#)

M. AFTERNOON DISCUSSION ITEMS**County Administrative Office**

1. County Administrative Officer Report: Mobile Application and Various Other Topics

Recommendation: That the Board of Supervisors receive an oral report from the County Administrative Officer regarding the county's newly available mobile application, and various other topics, and take action as may be required.

Attachments: [CAO Report 4-28-2015.pdf](#)

Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>