

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 7, 2017

9:00 AM

Regular Agenda

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Supplemental Budget Request (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the Supplemental Budget request for FY 2016/17 in Budget unit 1100-261 (4/5 vote required).

Attachments: [Ag Supplemental Budget.pdf](#)

Board of Supervisors

2. Certificates of Recognition for the Arcata Chamber of Commerce Award Recipients for 2016 (Supervisor Mike Wilson)
Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates of Recognition.
Attachments: [Arcata Chamber of Commerce Award Certificates.pdf](#)

3. Resolution to Reschedule Election of Governing Board Members of the Humboldt Bay Harbor, Recreation, and Conservation District (Supervisor Virginia Bass)
Recommendation: That the Board of Supervisors approve the request and forward to the Elections Department for processing.
Attachments: [Reschedule Election of Harbor Commission.pdf](#)

4. Resolution to Reschedule Election of Governing Board Members of the Southern Humboldt Unified School District (Supervisor Virginia Bass)
Recommendation: That the Board of Supervisors approve the request and forward to the Elections Department for processing.
Attachments: [Reschedule So Hum Unified School District Elections.pdf](#)

5. Resolution to Reschedule Election of Governing Board Members of the Blue Lake Union Elementary School District (Supervisor Virginia Bass)
Recommendation: That the Board of Supervisors approve the request and forward to the Elections Department for processing.
Attachments: [Reschedule Election for Blue Lake Union Elementary School District.pdf](#)

6. Appreciation Letter to Jean Munsee for her Services on the Human Rights Commission (Supervisor Ryan Sundberg)
Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.
Attachments: [Appreciation Letter for Service on Human Rights Commission.pdf](#)

7. Appreciation Letter to Jeana McClendon for her Service on the Humboldt County Headwaters Fund Board (Supervisor Estelle Fennell)
Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.
Attachments: [Appreciation Letter for Service on Headwaters Fund Board.pdf](#)

8. Appreciation Letter to Cameron Mull for Service on the First Five Children and Families Commission (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter for Service on First 5.pdf](#)

9. Appreciation Letter to John Frahm for Service on the Workforce Development Board (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter for Service on Workforce Development Board.pdf](#)

10. Resolution to Reschedule Election of Governing Board Members of the Garberville Sanitation District (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors approve the request and forward to the Elections Department for processing.

Attachments: [Reschedule Election of Garberville Sanitation District.pdf](#)

11. Resolution to Reschedule Election of Governing Board Members of the Manila Community Services District (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors approve the request and forward to the Elections Department for processing.

Attachments: [Reschedule Election of Manila CSD Board.pdf](#)

12. Resolution to Reschedule Election of Governing Board Members of the McKinleyville Community Services District (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors approve the request and forward to the Elections Department for processing.

Attachments: [Reschedule Election of MCSD Board.pdf](#)

Clerk of the Board

13. Approval of the Action Summary - Meeting of February 21, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of February 21, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 2-21-2017.pdf](#)

Department of Health and Human Services: Mental Health**14. Reappointment to the Humboldt County Behavioral Health Board**

Recommendation: That the Board of Supervisors reappoint Marianne Pennekamp to the Humboldt County Behavioral Health Board for a three year term.

Attachments: [Reappointment to Behavioral Health Board.pdf](#)

15. Appointment to the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors appoint Marguerite Story-Baker to the Humboldt County Behavioral Health Board for a three year term.

Attachments: [Appointment to Behavioral Health Board.pdf](#)

Department of Health and Human Services: Public Health**16. Memorandum of Understanding by and between County of Humboldt and Humboldt Allies for Substance Abuse Prevention (ASAP)**

Recommendation: That the Board of Supervisors approve the Memorandum of Understanding (MOU) by and between County of Humboldt and Humboldt ASAP; authorize the Director of Public Health to sign two (2) originals of the MOU; authorize the Director of Public Health to approve all future amendments that do not require matching funds from the county, with County Counsel and Risk Management review and approval.

Attachments: [MOU with Humboldt Allies for Substance Abuse Prevention.pdf](#)

17. State Standard Agreement with California Department of Public Health, Office of AIDS for HIV/AIDS Surveillance

Recommendation: That the Board of Supervisors approve State Standard Agreement number 16-10770 with California Department of Public Health (CDPH), Office of AIDS for \$38,313 for the period of July 1, 2016 through June 30, 2019; direct the Chair of the Board to sign four (4) originals of the cover page of the Agreement, the CCC-307 Contractor Certification, and Darfur Contracting Act; direct the Clerk of the Board to return the four (4) signed originals and Certifications to Department of Health and Human Services (DHHS) - Contract Unit for submission to Public Health; and direct the Clerk of the Board to return one (1) copy of the Board Order to DHHS-Contract Unit for submission to DHHS-Public Health.

Attachments: [State Standard Agreement for HIV-AIDS Surveillance](#)

18. State Standard Agreement with State Water Resources Control Board for Water Testing by the Public Health Laboratory for the Period of June 20, 2017 through March 31, 2019

Recommendation: That the Board of Supervisors approve state standard agreement 16-041-110 with the State Water Resources Control Board (SWRCB) for water testing by the Department of Health and Human Services (DHHS) Public Health Laboratory for up to \$52,480 for the period of June 20, 2017 through March 31, 2019; authorize the Chair to sign two (2) originals of the agreement; authorize the Public Health Director to sign future amendments to this agreement upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return two (2) signed agreements to DHHS-Contract Unit to forward to the Public Health Department.

Attachments: [Agreement with State Water Resources Control Board.pdf](#)

Human Resources

19. Adopt Revised Merit System Services Classifications of Employment & Training Worker I/II, Employment & Training Worker III, Staff Services Specialist, Staff Services Specialist (M&C), Staff Services Analyst III, Staff Services Analyst III (M&C), Supervising Staff Services Analyst, and Policy and Legislative Manager (M&C)

Recommendation: That the Board of Supervisors adopt the revised Merit System Services classification of Employment & Training Worker I/II (class number 0722, salary range 333/375) in employee unit 1; adopt the revised Merit System Services classification of Employment & Training Worker III (class number 0723, salary range 389) in employee unit 1; adopt the revised Merit System Services classification of Staff Services Specialist (class number 0390, salary range 376) in employee unit 1; adopt the revised Merit System Services classification of Staff Services Analyst III (class number 0392, salary range 427) in employee unit 1; adopt the revised Merit System Services classification of Supervising Staff Services Analyst (class number 0393, salary range 440) in employee unit 3; adopt the management and confidential Merit System Services classification of Staff Services Specialist (class number 0389, salary range 376) in employee unit 9; and adopt the management and confidential Merit System Services classification of Staff Services Analyst III (class number 0396, salary range 452) in employee unit 9; adopt the revised management and confidential Merit System Services classification of Policy and Legislative Manager (class 0687, salary range 483) in employee unit 8.

Attachments: [Revised Merit System Services Classifications.pdf](#)

Libraries**20. Appropriation Transfer in Fixed Assets for Broadband Project**

Recommendation: That the Board of Supervisors approve Appropriation Transfer that would result in an increase in account 8066, Computer Equipment, by \$25,000 and corresponding decreases in account 8021, Computer Kiosk, by \$15,000 and account 1100, Salaries, by \$10,000 for Fund 1500, Budget Unit 621, County Library; and authorize the fixed asset for software and hardware acquisition to provide CENIC broadband capabilities to the Ferndale Branch Library in the amount of \$25,000 to 1500-621-8066, Computer Equipment.

Attachments: [Library Appropriation Transfer.pdf](#)

Planning and Building Department**21. Redwood Roots Zone Reclassification Petition. Application Number 1 1242, Case Number ZRP-16-004. Assessor Parcel Number 033-160-001. Benbow Area**

Recommendation: That the Board of Supervisors describe the project as part of the consent agenda; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

Attachments: [Redwood Roots Zone Reclassification Petition.pdf](#)

Public Works**22. Approval of Qualified Consultants for On-Call Construction Management Services (RFQ No. DPW2017-001)**

Recommendation: That the Board of Supervisors approve the attached pool of qualified consultants for on-call construction management services (RFQ No. DPW2017-001) for the period March 1, 2017, to March 1, 2020; and authorize the Director of Public Works to extend the time period until March 1, 2022, at his/her discretion.

Attachments: [On-Call Construction Management Services.pdf](#)

23. First Amendment to Agreement for Consultant Services with SHN Consulting Engineers & Geologists for the Eel River Valley Groundwater Basin Assessment

Recommendation: That the Board of Supervisors authorize the Chair to sign the attached First Amendment to Agreement for Consultant Services with SHN Consulting Engineers & Geologists to perform professional geologist services for the Eel River Valley Groundwater Basin Assessment.

Attachments: [Amendment to Agreement for Groundwater Basin Assessment.pdf](#)

24. License Agreement for the Moore Quarry Surface Mining Operation, Stockpile Site, and Temporary Equipment Storage Area, APN 314-225-007 and 214-242-001, Showers Pass Road, Kneeland

Recommendation: That the Board of Supervisors authorize the Chairperson to sign, in duplicate, the License Agreement between the County of Humboldt and Mark V. Moore for the surface mining operation, stockpile site, and temporary equipment storage area located at the Moore Quarry property (APN 314-225-007 and 214-242-001); and direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

Attachments: [Moore Quarry Surface Mining Operation.pdf](#)

25. Lease/Purchase of a Portable Generator and a Truck Mounted Boom Lift Assembly, Authorization to Enter into Two Lease/Purchase Agreements and Declare Equipment Surplus (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the lease/purchase of a portable generator and truck mounted boom lift assembly; authorize the Purchasing Agent to enter into two lease/purchase agreements with Umpqua Bank; approve the donation of the portable generator to the Roads Heavy Equipment Internal Service Fund (ISF); declare the Genie TMZ 34/19 trailer man lift surplus; and authorize the Purchasing Agent to dispose of the surplus property deposit the revenue from the sale in the Roads Heavy Equipment Internal Service Fund (ISF) line item 3540330-705020.

Attachments: [Lease-Purchase of Generator, Boom Lift.pdf](#)

Sheriff

26. Agreement Number 2017-20 between the Humboldt County Sheriff's Office and the Drug Enforcement Administration of the United States Department of Justice

Recommendation: That the Board of Supervisors approve Agreement Number 2017-20 between the Humboldt County Sheriff's Office and the Drug Enforcement Administration of the United States Department of Justice; authorize the Sheriff to sign agreement number 2017-20 (Attachment 1) and to execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the Department of Justice for the grant program; and authorize the Sheriff to sign certifications (Attachment 2): a. Request for Advance or Reimbursement, b. Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters, and Drug Free Workplace Requirement, and c. Assurances.

Attachments: [Agreement with Department of Justice.pdf](#)

Treasurer/Tax Collector**27. Rescission of Tax Sale: Assessor's Parcel Number 100-011-008-000**

Recommendation: That the Board of Supervisors approve the attached Resolution (Attachment 1) authorizing the Treasurer-Tax Collector to rescind the sale of the property identified by Assessor's Parcel Number 100-011-008-000, which was sold at auction on October 18, 2011 to Daniel Russell; direct the Treasurer-Tax Collector to prepare and execute a Rescission of Tax Deed to Purchaser of Tax-Defaulted Property (Attachment 2); direct the County Clerk Recorder to record the Rescission of Tax Deed without charge; direct the Auditor to refund to Mr. Russell the total purchase price of \$ 18,100.00, along with \$850.43 in property taxes he has paid since purchase, plus interest on those amounts paid at the county pool apportioned rate since purchase, totaling an additional \$775.19. Mr. Russell will also be refunded associated costs related to the tax sale, including \$35.00 paid to Bid4Assets for public auction services and \$20.35 transfer tax cost, for the sum total refund of \$19,780.97.

Attachments: [Rescission of Tax Sale.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors****1. Hospice Presentation and Update on New Hospice Services in Humboldt County
(Supervisor Virginia Bass)**

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Hospice Services in Humboldt County.pdf](#)
[Handouts.pdf](#)

2. March for Meals Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [March for Meals Proclamation.pdf](#)
[Handout.pdf](#)

3. Proclaim March, 2017 as Brain Injury Awareness Month in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Brain Injury Awareness Month Proclamation.pdf](#)

4. Proclamation for Arbor Week (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Arbor Week Proclamation.pdf](#)

5. National AmeriCorps Week Proclamation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [National AmeriCorps Week Proclamation.pdf](#)

6. Resolution for 79th Annual Redwood Region Logging Conference (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the resolution.

Attachments: [Redwood Logging Conference Resolution.pdf](#)

7. Proclaim March 2017 as Social Worker Appreciation Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Social Worker Appreciation Month Proclamation.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**Board of Supervisors**

1. 9:30 a.m. - Pacific Union School Students Visit to the Board of Supervisors Meeting (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors welcome the Pacific Union School Students to the Board Meeting.

Attachments: [Pacific Union School Students Visit.pdf](#)

County Administrative Office

2. 10:00 a.m. - Presentation of the Headwaters Fund 2015-16 Annual Report

Recommendation: That the Board of Supervisors Receive and accept the Headwaters Fund (HWF) Annual Report.

Attachments: [Headwaters Fund 2015-16 Annual Report.pdf](#)

Registrar of Voters/County Clerk/Recorder

3. 10:30 a.m. - Informational Report Concerning Senate Bill 415 (California Voter Participation Act)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [California Voter Participation Act.pdf](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Clerk of the Board**

1. Set a Date to Make an Appointment to Fill an At-Large Vacancy on the Humboldt County Aviation Advisory Committee

Recommendation: That the Board of Supervisors set a date to make an appointment to fill an At-Large vacancy on the Humboldt County Aviation Advisory Committee.

Attachments: [Aviation Advisory Committee Vacancy.pdf](#)

County Administrative Office**2. Measure Z Funding Allocations to the City of Arcata and the City of Trinidad**

Recommendation: That the Board of Supervisors receive a report regarding the City of Arcata's request to utilize allocated but unexpended Measure Z funding for an alternate purpose; approve the revised use of unexpended Measure Z funding totaling \$35,000 for the City of Arcata Police Department to be used for the purchase of a vehicle for diversion counselors to travel between northern Humboldt schools; and approve the revised use of the Measure Z allocation totaling \$75,317 for the City of Trinidad to pay an equivalent portion of the current contract between the City of Trinidad and the Sheriff's Office.

Attachments: [Measure Z Funding Allocations to Arcata, Trinidad.pdf](#)

J. ADMINISTRATIVE ABATEMENT HEARINGS**Code Enforcement Unit****1. Administrative Abatement Hearing. John McDowell. 1680 Anderson Road, McKinleyville, California, AP# 508-291-007**

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code Sections 351-21 and 351-22, open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; and close the hearing.

Attachments: [Abatement of McDowell Property.pdf](#)
[Exhibit Packet.pdf](#)
[Public Comment.pdf](#)

K. PUBLIC HEARINGS**L. DISCUSSION ITEMS****M. CLOSED SESSION**

1. Conference with Legal Counsel - pursuant to Government Code section 54956.9 subd. (d)(2) regarding threatened litigation; DOES 1 through 10 v. County of Humboldt; Humboldt County Board of Supervisors; and DOES 1 through 50 - Verified Petition for Writ of Mandate and Complaint for Declaratory and Injunctive Relief and Attorneys' Fees.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>