



COUNTY OF HUMBOLDT

For the meeting of: 10/7/2025

File #: 25-1184

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Request for Qualifications No. DPW 2025-003 Regarding the Provision of Project Management / Owner's Representative / Construction Administration Services for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project #170261

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of Project Management / Owner's Representative / Construction Administration services for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project #170261.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence

Strategic Plan Category: 3002 - Invest in county facilities

DISCUSSION:

On Sept. 10, 2024, the Humboldt County Board of Supervisors ("Board") adopted Resolution No. 24-96 which authorized the Humboldt County Department of Health and Human Services - Behavioral Health ("DHHS - Behavioral Health") to apply for, and accept, if awarded, up to Forty-Five Million Dollars (\$45,000,000) in grant funding made available through the Proposition 1: Behavioral Health Continuum Infrastructure Program ("BHCIP") for the construction of a new Psychiatric Health Facility in Humboldt County.

DHHS - Behavioral Health worked in close collaboration with the Humboldt County Department of Public Works to complete the grant application and site design related to the construction of a new Psychiatric Health Facility in Humboldt County. Despite severe time and staffing constraints, both departments pursued the creation of this proposal as a long-standing county priority for the community.

The County of Humboldt submitted a Bond BHCIP Round 1: Launch Ready grant application for this much needed project in October, 2024. The grant requirements included a ten percent (10%) fund match which can include cash, equity value from property and sunk costs. A funding request for up to Four Million Five Hundred Thousand Dollars (\$4,500,000) from the Amended 2020 Finance Plan to be used as the County of Humboldt's funding match was approved by the Humboldt County Administrative Office on Oct. 29, 2024.

On May 6, 2025, DHHS - Behavioral Health received a conditional notice of award for Forty-Three Million Five Hundred Fifty

Thousand Five Hundred Thirty-Eight Dollars and Ninety-Nine Cents (\$43,550,538.99) for the Sempervirens Addressing Crisis Care with dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project.

On Oct. 29, 2024, the Director of Public Works executed an agreement with Boulder & Associates Inc. the design team selected for this project through the RFQ released following the Sept.10, 2024, agenda item, was awarded the project by your Board and produced first phase schematic design in support of the grant application. Pending the execution of the Program Funding Agreement with the State, Public Works estimates design and permitting will be completed and construction to begin in early 2027.

In anticipation of this work, Public Works has prepared the attached request for qualifications ("RFQ") to retain an experienced and qualified consulting firm to provide project management / owner's representative / construction administration services for the project from design through construction. The RFQ sets forth the requirements for the content of Statements of Qualifications and the processes for review, evaluation, selection and contract negotiation with the highest-ranking consultant. Public Works will return to the Board of Supervisors in order to award a consultant services agreement with the selected consultant. The estimated maximum amount payable under the consultant services agreement awarded pursuant to this RFQ process is \$1,350,000. There is no financial commitment until the Board approves the consultant services agreement with the selected consultant.

Accordingly, Public Works recommends that the Board of Supervisors approve and authorize the Director of Public Works to advertise and distribute, the attached RFQ regarding the provision of project management / owner's representative / construction administration services for Request for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project.

SOURCE OF FUNDING:

Amended 2020 Finance Plan, Behavioral Health Continuum Infrastructure Program Grant Proceeds (1160511)

FINANCIAL IMPACT:

Narrative Explanation of Financial Impact:

As noted above, the estimated maximum amount payable for the proposed services rendered under this agreement, and costs and expenses incurred, pursuant to the terms and conditions of the consultant services agreement awarded as a result of this RFQ process is \$1,350,000. The project is funded by the Proposition 1 Behavioral Health Continuum Infrastructure Program Grant awarded to the County and the Amended 2020 Finance Plan. Funds for construction of the project will be incorporated into the approved fiscal years 2025-26, 2026-27, 2027-28 and 2028-29 budgets for Behavioral Health. Following the receipt and execution of the State's Program Funding Agreement an item will be brought to the board with a supplemental budget request to cover the costs of this and further agreements associated with this project. There is no financial commitment until the Board approves the consultant services agreement with the selected consultant.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

There is no impact to current staffing levels related to the advertisement of the RFQ regarding the provisions of project management / owner's representative / construction administration services for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project.

OTHER AGENCY INVOLVEMENT:

California Department of Health Care Services

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors may choose not to approve the attached RFQ regarding the provision of project management / owner's representative / construction administration services for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project. However, this alternative is not recommended because Public Works has limited personnel to provide these services needed to implement the project in a timely manner.

File #: 25-1184

ATTACHMENTS:

1. DPW 2025-003 RFQ

PREVIOUS ACTION/REFERRAL:

Meeting of: 9/10/24

File No.: 24-1337