



# COUNTY OF HUMBOLDT

For the meeting of: 7/2/2024

File #: 24-1029

**To:** Board of Supervisors

**From:** Human Resources

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Renewal of Professional Services Agreement with Liebert Cassidy Whitmore (LCW) in the amount of \$225,000

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors to execute a professional services agreement with LCW in an amount of \$225,000

**STRATEGIC PLAN:**

This action supports the following areas of your Board’s Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

**DISCUSSION:**

Human Resources is responsible for managing a variety of legal requirements on behalf of the county and its employees, in which this agreement with LCW provides detailed expert opinion on behalf of the County of Humboldt. In addition to these requirements Human Resources utilizes the legal advice from LCW for labor negotiations which are up for all bargaining units at the end of the FY. LCW also provides legal advice for claims against the county when relevant and provides initial advice prior to signing an engagement letter if necessary. LCW provides numerous legal advice queries for the benefit of the county and its employees.

**SOURCE OF FUNDING:**

Liability fund (3524), Charges to Departments

**FINANCIAL IMPACT:**

If approved, no impact on current budget as these funds have already been included in the budget request

Expenditures (3524-354)	FY24-25 Adopted	FY25-26 Projected	FY26-27 Projected
Budgeted Expenses	\$225,000	\$250,000	\$275,000
Additional Allocation Requested			
<b>Total Expenditures</b>	<b>\$\$</b>	<b>\$\$</b>	<b>\$\$</b>
Funding Sources (3524-354)	FY24-25 Adopted	FY25-26 Projected*	FY26-27 Projected*
Charges to Departments	\$225,000	\$250,000	\$275,000

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<b>Total Funding Sources</b>	<b>\$225,000</b>	<b>\$250,000</b>	<b>\$275,000</b>

*\*Projected amounts are estimates and are subject to change.*

**STAFFING IMPACT:**

**Narrative Explanation of Staffing Impact:**

There is no change to staffing requested.

**OTHER AGENCY INVOLVEMENT:**

None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Your Board could choose not to approve this professional services agreement, but this is not recommended as this will result in significant impacts to recruiting, retention, training compliance, professional development, and overall efficiency of the agency.

**ATTACHMENTS:**

1. Professional Services Agreement and Scope of Services

**PREVIOUS ACTION/REFERRAL:**

Meeting of: June 15, 2021; July 19, 202

File No.: 21-724, 22-924