



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C6

For the meeting of: July 24, 2018

Date: June 15, 2018
To: Board of Supervisors
From: Amy S. Nilsen, County Administrative Officer *AN*
Subject: Appointments to the Humboldt County Workforce Development Board (HC-WDB)

RECOMMENDATIONS:

That the Board of Supervisors:

1. Review the attached membership applications for Treston Shull, Kerry Venegas, and Shaun Brenneman;
2. Appoint Treston Shull, Kerry Venegas, and Shaun Brenneman to the HC-WDB for a two-year term effective immediately and pursuant to the HC-WDB bylaws.

SOURCE OF FUNDING:

Economic Development Fund

DISCUSSION:

The HC-WDB is a commission appointed by the Board of Supervisors and is required by the Workforce Innovation and Opportunity Act (WIOA) to oversee said funds and the workforce system in Humboldt County (the Local Workforce Development Area). The mission of the HC-WDB is to bring together resources to meet employer and employee needs and advance the prosperity of local communities. WIOA requires certain public agencies and labor unions to be appointed members of the HC-WDB. HC-WDB membership must be balanced with an equal number, plus one, of private sector members, as WIOA

Prepared by Debbie Damiano, Admin Analyst

CAO Approval *E. Heg*

REVIEW: Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:
Board Order No. C-5
Meeting of: 5/15/2018

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Wilson Seconded by Supervisor Bass

Ayes Bass, Fennell, Sundberg, Bohn, Wilson
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 7/24/18
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

regulations require that at least 51 percent of the HC-WDB membership is composed of the private sector.

The HC-WDB Executive Committee received and reviewed applications to fill three current vacancies and recommended appointment of the applicants at their June 14, 2018 meeting. The proposed appointments are in accordance with the HC-WDB bylaws. Treston Shull represents Laborers' Local 324 and was nominated by Jeff Hunerlach of the Building and Construction Trades Council of Humboldt & Del Norte Counties to fill a vacant union organization seat. Kerry Venegas represents Changing Tides Family Services and will fill a vacant non-profit child care seat (no nomination is required for this seat). Shaun Brenneman represents Humboldt County Probation Department and will fill a vacant federally funded agency serving low-income individuals seat (no nomination is required for this seat).

FINANCIAL IMPACT:

The requested action has no financial impact.

Appointments to the HC-WDB support your Board's Strategic Framework Core Roles of supporting business and workforce development.

OTHER AGENCY INVOLVEMENT:

No other agency involvement.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint these individuals and instead direct the HC-WDB to conduct an additional search for applicants.

ATTACHMENTS:

HC-WDB Application for:

- Treston Shull
- Kerry Venegas
- Shaun Brenneman



RECEIVED
MAY 15 2018
ECONOMIC DEVELOPMENT

APPLICATION FOR APPOINTMENT

PART 1 - Personal Information			
Applicant Name (Last, First, and Middle Initial) Shull, Treston, E		Home Telephone [REDACTED]	E-Mail Address [REDACTED]
Mailing Address [REDACTED]	City [REDACTED]	State [REDACTED]	Zip [REDACTED]
Residence Address (if different from mailing address) [REDACTED]	City [REDACTED]	State [REDACTED]	Zip [REDACTED]
Name of Business, Agency, or Tribe Laborers' Local 324	Occupation/Title Labor Relations Representative		
Business Address 840 E Street Suite 15	City Eureka	State CA	Zip 95501
Business Phone 916-997-6087	Business Fax N/A		

Please provide three references (name, address, phone # and e-mail)

1. Doug LeMoine	[REDACTED]
2. Steven Davis	[REDACTED]
3. Lairy Proctor	[REDACTED]

Please indicate which industry you represent

PRIVATE INDUSTRY (please specify which sector you represent)

- | | |
|---|---|
| <input type="checkbox"/> Diversified Health Care | <input type="checkbox"/> Specialty Food, Flowers, and Beverages |
| <input type="checkbox"/> Building and Systems Construction | <input type="checkbox"/> Investment Support Services |
| <input type="checkbox"/> Management and Innovation Services | <input type="checkbox"/> Niche Manufacturing |
| <input type="checkbox"/> Forest Products | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Other: | |

PUBLIC INDUSTRY (please specify which sector you represent)

- | | |
|---|--|
| <input type="checkbox"/> Wagner-Peyser Act | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Board of Supervisors Representative | <input type="checkbox"/> Vocational Rehabilitation |
| <input type="checkbox"/> Assembly/State Representative | <input checked="" type="checkbox"/> Labor Organization |
| <input type="checkbox"/> Education (specify) | <input type="checkbox"/> College of the Redwoods |
| <input type="checkbox"/> Adult | <input type="checkbox"/> K-12 |
| <input type="checkbox"/> Community Based Organization (specify) | |
| <input type="checkbox"/> Native American Employment Development | <input type="checkbox"/> Child Care |
| <input type="checkbox"/> Employ People with Barriers | <input type="checkbox"/> Youth Employment, Training, or Education |
| <input type="checkbox"/> Train People with Barriers | <input type="checkbox"/> Federally Fund Programs/Services for Low-Income Residents |

PART II - Guidelines

The following guidelines have been developed to assist the Board of Supervisors in the process of recruiting and appointing new Workforce Development Board members.

To become a member of the Workforce Development Board, you must:

1. Represent the sector for which you are applying (be an owner of a business, a chief executive/operating officer of a business or agency, or other business executive or employer with optimum policy-making or hiring authority).
2. Private Sector seats require a formal nomination by an open-membership business organization (i.e., a chamber of commerce or a professional or business organization such as Kiwanis or Rotary), a business trade association, or an agency board of directors. Labor Union seats require a formal nomination from a local labor federation. All other seats require no formal nomination. *Your nomination must be secured prior to submitting this application by completing Part III below.*
3. Forward the completed application to:

Workforce Development Board
520 E Street
Eureka, CA 95501
Attn: Cindy Harrington, WDB Executive Director
charrington@co.humboldt.ca.us

Applicants selected for appointment will be required to file Form 700, Statement of Economic Interest.

For questions or additional information, please call (707)445-7745
or visit our website @ <http://humboldt.gov.org/1709/Workforce-Development-Board>

PART III - Nomination

PLEASE NOTE: *Private Sector and Labor Union applications must secure the nomination and signature as described in Part II - #2 above, prior to submitting the application to the Workforce Development Board.*

Building & Construction Trades Council of
(Agency/Organization/Association Name) Humboldt & Del Norte Counties

hereby formally nominates

Treston E. Skull
(Applicant's Name)

for appointment to the Workforce Development Board of Humboldt County

Jeff Hunselach
Signature of Chair/Director/Chief of Nominating Agency

5-14-18
Date

PART IV - Applicant Certification and Signature

I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.

Treston E. Skull
Signature of Applicant

5/15/18
Date

FOR OFFICE USE ONLY:

Date Rec'd:

Staff:

Submital Date:



RECEIVED

JUN - 4 2018

ECONOMIC DEVELOPMENT

APPLICATION FOR APPOINTMENT

PART I - Personal Information			
Applicant Name (Last, First, and Middle Initial) Venegas, Kerry R.	Home Telephone [REDACTED]	E-Mail Address [REDACTED]	
Mailing Address [REDACTED]	City [REDACTED]	State [REDACTED]	Zip [REDACTED]
Residence Address (if different from mailing address) [REDACTED]	City [REDACTED]	State [REDACTED]	Zip [REDACTED]
Name of Business, Agency, or Tribe Changing Tides Family Services	Occupation/Title Executive Director		
Business Address 2259 Myrtle Avenue	City Eureka	State CA	Zip 95501
Business Phone 707-444-8293	Business Fax 707-444-8298		

Please provide three references (name, address, phone # and e-mail)

1. Carol Hill; [REDACTED]
2. Kathy Gaston; [REDACTED]
3. Rene McBride; [REDACTED]

Please indicate which industry you represent

PRIVATE INDUSTRY (please specify which sector you represent)

- | | |
|---|---|
| <input type="checkbox"/> Diversified Health Care | <input type="checkbox"/> Specialty Food, Flowers, and Beverages |
| <input type="checkbox"/> Building and Systems Construction | <input type="checkbox"/> Investment Support Services |
| <input type="checkbox"/> Management and Innovation Services | <input type="checkbox"/> Niche Manufacturing |
| <input type="checkbox"/> Forest Products | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Other: | |

PUBLIC INDUSTRY (please specify which sector you represent)

- | | |
|--|--|
| <input type="checkbox"/> Wagner-Peyser Act | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Board of Supervisors Representative | <input type="checkbox"/> Vocational Rehabilitation |
| <input type="checkbox"/> Assembly/State Representative | <input type="checkbox"/> Labor Organization |
| <input type="checkbox"/> Education (specify) | <input type="checkbox"/> College of the Redwoods |
| <input type="checkbox"/> Adult | <input type="checkbox"/> K-12 |
| <input checked="" type="checkbox"/> Community Based Organization (specify) | <input checked="" type="checkbox"/> Child Care |
| <input type="checkbox"/> Native American Employment Development | <input type="checkbox"/> Youth Employment, Training, or Education |
| <input type="checkbox"/> Employ People with Barriers | <input type="checkbox"/> Federally Fund Programs/Services for Low-Income Residents |
| <input type="checkbox"/> Train People with Barriers | |

PART II – Guidelines

The following guidelines have been developed to assist the Board of Supervisors in the process of recruiting and appointing new Workforce Development Board members.

To become a member of the Workforce Development Board, you must:

1. Represent the sector for which you are applying (be an owner of a business, a chief executive/operating officer of a business or agency, or other business executive or employer with optimum policy-making or hiring authority).
2. Private Sector seats require a formal nomination by an open-membership business organization (i.e., a chamber of commerce or a professional or business organization such as Kiwanis or Rotary), a business trade association, or an agency board of directors. Labor Union seats require a formal nomination from a local labor federation. All other seats require no formal nomination. *Your nomination must be secured prior to submitting this application by completing Part III below.*
3. Forward the completed application to:

Workforce Development Board
520 E Street
Eureka, CA 95501
Attn: Cindy Harrington, WDB Executive Director
charrington@co.humboldt.ca.us

Applicants selected for appointment will be required to file Form 700, Statement of Economic Interest.

For questions or additional information, please call (707)445-7745
or visit our website @ <http://humboldt.gov/1709/Workforce-Development-Board>

PART III – Nomination

PLEASE NOTE: Private Sector and Labor Union applications must secure the nomination and signature as described in Part II - #2 above, prior to submitting the application to the Workforce Development Board.

(Agency/Organization/Association Name)

hereby formally nominates

(Applicant's Name)

for appointment to the Workforce Development Board of Humboldt County

Signature of Chair/Director/Chief of Nominating Agency

Date

PART IV – Applicant Certification and Signature

I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.



Signature of Applicant

6/1/2018

Date

FOR OFFICE USE ONLY:

Date Rec'd: _____

Staff: _____

Submittal Date: _____

PART II – Guidelines

The following guidelines have been developed to assist the Board of Supervisors in the process of recruiting and appointing new Workforce Development Board members.

To become a member of the Workforce Development Board, you must:

1. Represent the sector for which you are applying (be an owner of a business, a chief executive/operating officer of a business or agency, or other business executive or employer with optimum policy-making or hiring authority).
2. Private Sector seats require a formal nomination by an open-membership business organization (i.e., a chamber of commerce or a professional or business organization such as Kiwanis or Rotary), a business trade association, or an agency board of directors. Labor Union seats require a formal nomination from a local labor federation. All other seats require no formal nomination. *Your nomination must be secured prior to submitting this application by completing Part III below.*
3. Forward the completed application to:

Workforce Development Board
520 E Street
Eureka, CA 95501
Attn: Cindy Harrington, WDB Executive Director
charrington@co.humboldt.ca.us

Applicants selected for appointment will be required to file Form 700, Statement of Economic Interest.

For questions or additional information, please call (707)445-7745
or visit our website @ <http://humboldt.gov.org/1709/Workforce-Development-Board>

PART III – Nomination

PLEASE NOTE: Private Sector and Labor Union applications must secure the nomination and signature as described in Part II - #2 above, prior to submitting the application to the Workforce Development Board.

(Agency/Organization/Association Name)

hereby formally nominates

(Applicant's Name)

for appointment to the Workforce Development Board of Humboldt County

Signature of Chair/Director/Chief of Nominating Agency

Date

PART IV – Applicant Certification and Signature

I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.

Shawn M. Brummey

Signature of Applicant

April 27, 2018

Date

FOR OFFICE USE ONLY:

Date Rec'd:

Staff:

Submittal Date: