



# COUNTY OF HUMBOLDT

For the meeting of: December 5, 2017

Date: November 15, 2017  
To: The Honorable Board of Supervisors  
From: Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of November 14, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of November 14, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of November 14, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their November 14, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW: Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor Wilson Seconded by Supervisor Sundberg  
Ayes Sundberg, Fennell, Bass, Wilson  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent Bohn

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 12/5/17

By:   
Kathy Hayes, Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, November 14, 2017

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 17-0081-001-SF, Asian Defoliating Moth Trapping Contract in the Amount of \$9,993.00

**Recommendation:** That the Board of Supervisors approve cooperative agreement No. 17-0081-001-SF, known as the Asian Defoliating Moth Trapping Contract with the California Department of Food and Agriculture; authorize the chair to sign the original agreement and one copy of the cover page, and return all signed copies to the Agricultural Commissioner's office for further processing; and grant a waiver from the provisions of the nuclear free ordinance.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Board of Supervisors**

2. Proclaim November 11th-19th, 2017 as National Hunger and Homelessness Awareness Week (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board**

3. Approval of the Action Summary - Meeting of November 7, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of November 7, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office**

4. Financing for Senate Bill (SB) 863 Humboldt County Corrections Reentry Resource Center

**Recommendation:** That the Board of Supervisors approve \$2.3 million in financing from the 2016 Finance Plan for Senate Bill (SB) 863 Humboldt County Corrections Reentry Resource Center (CRRC).

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Service Animal Policy

**Recommendation:** That the Board of Supervisors approve the county-wide Service Animal Policy (Attachment A) to provide standardization, uniformity, and ensure compliance with Americans with Disabilities Act (ADA) Title II Regulations.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**6. Measure Z Memorandum of Understandings**

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board to execute Memorandum of Understandings (MOU) with the following agencies: City of Eureka and the City of Rio Dell; and direct the Clerk of the Board to return two copies of all of the agreements to the County Administrative Office for processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**7. Aviation Gap Funding Needed to Complete the Humboldt County Airport Rescue and Fire Fighting Facility Building Project**

**Recommendation:** That the Board of Supervisors ratify, in accordance with the 2016 Finance Plan, the withdrawal of \$314,266 to secure the Aviation Gap Funding needed to complete the Humboldt County Airport Rescue and Fire Fighting Facility Building Project; and authorize the County Administrative Officer to fund capital improvement projects in accordance with the 2016 Finance Plan, on an as-needed basis, without further action of the Board.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Clerk/Recorder/Registrar of Voters****8. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)**

**Recommendation:** That the Board of Supervisors receive staff report; receive staff impact analysis and district resolution for the Arcata School District; and approve Arcata School District resolution to transition to even-year elections pursuant to California Elections Code, Sections 14050-14057.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**9. Appointment of Special District Directors**

**Recommendation:** That the Board of Supervisors receive staff report; and appoint attached slates of individuals to special district governing boards, pursuant to California Elections Code, Sections 10515 and 10517.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Administration****10. Second Option to Extend the Lease at 430 F Street, Suite B, Eureka**

**Recommendation:** That the Board of Supervisors approve exercising the second option to extend the lease at 430 F Street, Suite B, Eureka with KOK Rentals, LLC through November 30, 2019; authorize Public Works-Real Property Division to send a notice to the Lessor that the County is exercising the second option to extend the Lease; and direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**11. Extend Existing Acting Supervisor out of Class Temporary Pay for William Linn, Administrative Analyst II Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)**

**Recommendation:** That the Board of Supervisors authorize to extend the existing acting supervisor out of class pay for Administrative Analyst II, William Linn, (Class 0626B, Range 412) as though promoted to Program Coordinator (Class 1425, Range 419) beginning October 28, 2017 and continuing until the position is filled pursuant to Article 12.4.1 of the AFSCME MOU.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health****12. California Department of Health Care Services Substance Use Disorder Services Standard Agreement No. 17-94072 for Fiscal Years 2017-18, 2018-19 and 2019-20**

**Recommendation:** That the Board of Supervisors approve the execution of the California Department of Health Care Services Substance Use Disorder Services Standard Agreement No. 17-4072 for Fiscal Years 2017-18, 2018-19 and 2019-20; authorize the Department of Health and Human Services (DHHS)-Mental Health Director, and the County Alcohol and Drug Administrator, to sign and submit the Substance Use Disorder Services Standard Agreement, Certifications, and any subsequent amendments to this multi-year Substance Use Disorder Services Standard Agreement to the State Department of Health Care Services; and direct the Clerk of the Board to send a certified copy of this agenda item to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

13. Approval of Agreement Concerning Targeted Case Management (TCM) and Medi-Cal Administrative Activities (MAA) between the County of Humboldt and Plumas County for the Period Beginning July 1, 2017 through June 30, 2018

**Recommendation:** That the Board of Supervisors approve the agreement with Plumas County concerning Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) between the County of Humboldt and Plumas County for the period beginning July 1, 2017 through June 30, 2018; authorize the Chair of the Board to sign two (2) originals of the attached agreement; and direct the Clerk of the Board to return two (2) signed originals of the agreement and one (1) copy of the Board Motion to the Department of Health and Human Services (DHHS)-Contract Unit for transmittal to DHHS-Public Health.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

14. Agreement with the State of California Office of Traffic Safety for the Pedestrian and Bicycle Safety Program for Fiscal Years 2017-18 and Supplemental Budget (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors approve the Agreement PS18011 with the Office of Traffic Safety (OTS) in the amount of \$125,000 for the period of October 1, 2017 to September 30, 2018; authorize the Director of Public Health to sign two (2) originals of the signature page of the Agreement; approve Supplemental Budget (Attachment B) to increase revenues by \$100,000 in Fund 1175 Public Health, Budget Unit 414 Health Education (4/5 vote); direct Auditor-Controller to supplement Fund 1175, per Attachment B; authorize the Director of Public Health or designee to approve all future amendments to agreement PS18011 upon review and approval of County Counsel and Risk Management; and direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS-Contract Unit.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services**

15. Agreement with United Indian Health Services to Assist with CalFresh Outreach and Support Activities

**Recommendation:** That the Board of Supervisors approve the agreement with United Indian Health Services to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**District Attorney**

16. Grant Award for Fiscal Year (FY) 2017-18 Automobile Insurance Fraud Program (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors adopt the attached Resolution accepting the Grant Award from the State of California for the Automobile Insurance Fraud Program FY 2017-18; approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5th vote required) Government Code Section 29088 Transfers from contingencies - Government Code Section 29125; direct the Clerk of the Board to process and return the Resolution to the District Attorney's Office, attention Rachelle Davis, for further processing and submission to the State; and direct the Clerk of the Board to provide the attached supplemental budget to the Auditor-Controller's Office, if approved.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

17. Grant Award for Fiscal Year (FY) 2017-18 Workers' Compensation Insurance Fraud Program (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors adopt the attached Resolution accepting the Grant Award from the State of California for the Workers' Compensation Insurance Fraud Program FY 2017-18; approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote) Government Code Section 29088 Transfers from contingencies - Government Code Section 29125; direct the Clerk of the Board to process and return the Resolution to the District Attorney's Office, attention Rachelle Davis, for further processing and submission to the State; and direct the Clerk of the Board to provide the attached supplemental budget to the Auditor-Controller's Office, if approved.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

18. Software License and Support, and Internet Based Hosting Agreement with Karpel Solutions for Implementation, Support, Maintenance and Hosting Services Pertaining to a Paperless Case Management System Contract Amendment for Update/Upgrades/Enhancements Testing Site

**Recommendation:** That the Board of Supervisors approve the annual support services for Karpel Solutions as the vendor to maintain a hosted updated testing site for the District Attorney's office; authorize the Board Chair to execute the attached software license and support, and internet based hosting agreements with Karpel Solutions for installation and configuration of a hosted testing site for the support, maintenance and hosting services pertaining to a paperless case management system; and direct the Clerk of the Board to return two (2) executed originals of the attached agreements to the Humboldt County District Attorney's Office.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

### **Human Resources**

19. Revision to the Amendment of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to Adopt the New 40 Hour Classification of Communicable Disease Investigator I/II

**Recommendation:** That the Board of Supervisors adopt the new 40 hour classification of Communicable Disease Investigator I/II (class 0524, salary range 342/370, unit 04) into the classification plan; and adopt Resolution No. \_\_\_\_\_ (attached) approving the Amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to include the new 40 hour classification of Communicable Disease Investigator I/II effective immediately following approval.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

### **Planning and Building Department**

20. Code Enforcement Compliance Agreements with Various Responsible Parties

**Recommendation:** That the Board of Supervisors approve the attached Compliance Agreements with various Responsible Parties; authorize the Director of Planning and Building Department, or his designee, to sign original pages of the agreements; and authorize the Director of Planning and Building Department or his designee to sign future amendments directly related to these Compliance Agreements upon review and approval of County Counsel.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*



Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

### Probation

21. United States Marshals Service Regional Fugitive Task Force Memorandum of Understanding

**Recommendation:** That the Board of Supervisors accept the United States Marshals Service Regional Fugitive Task Force (RFTF) Memorandum of Understanding (MOU); and authorize the Chief Probation Officer to sign two (2) original copies of the MOU (Attachment 1) and any modification, extensions and all other documents required by United States Marshals Service for participation in the RFTF.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

### Public Works

22. Lease/Purchase of Two Ten/Twelve Yard Dump Trucks, Authorization to Enter Into Lease/Purchase Agreements (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the lease/purchase of two (2) ten/twelve (10/12) yard dump trucks; and authorize the Purchasing Agent to enter into lease/purchase agreements with Umpqua Bank (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

23. Request to Use County Equipment in the Annual Truckers' Parade

**Recommendation:** That the Board of Supervisors authorize the use of County Road equipment in the annual Truckers' Parade.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

24. Extension of Extra Help Hours - Facilities Management (162) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors extend Kendall Cobine, and Lindsey Day extra help employment hours 960 hours to a maximum of 1,920 hours for fiscal year 2017-2018 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**25. Extension of Extra Help Hours - Measure Z (298) (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors extend Dylan Mace, and Dustyn Punch extra help employment hours 960 hours to a maximum of 1,920 hours for fiscal year 2017-2018 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**26. Ratification of the Revised Letter of Commitment for the Humboldt County Public Works Aviation Division and Redwood Coast Energy Authority for a Solar Plus Battery Storage Microgrid at the California Redwood Coast-Humboldt County Airport in McKinleyville in Partnership with Redwood Coast Energy Authority and Schatz Energy Research Center at Humboldt State University**

**Recommendation:** That the Board of Supervisors ratify the Board Chair's execution of the revised letter of commitment dated October 23, 2017, to the California Energy Commission and Schatz Energy Research Center.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****Board of Supervisors****1. Office of Education Superintendent Chris Hartley's Annual Report on Local School Districts 2017 (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**F. MATTERS SET FOR TIME CERTAIN**

**County Administrative Office****1. 9:30 a.m. - Challenge Award Presentation**

**Recommendation:** That the Board of Supervisors recognize the following the departments for their innovative programs that were recently given Challenge Awards by the California State Association of Counties (CSAC): North Coast Department of Child Support Services, Public Works, Agriculture Department, Sheriff's Office, and County Administrative Office.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**2. 1:30 p.m. - Allocation of Unspent Measure Z Funding (4/5th Vote Required)**

**Recommendation:** That the Board of Supervisors review the recommendations from the Measure Z Citizens' Advisory Committee (Attachment I) and provide direction on allocating unspent Measure Z funds (4/5 vote).

**A motion was made by Supervisor Bohn, seconded by Supervisor Sundberg, to allocate unspent Measure Z funds as follows: \$500,000 to Public Works for Road repairs, \$21,931 to K'ima:w Medical Center for the purchase of digital radios, \$50,000 to the Sheriff for a dispatch feasibility study, \$50,000 to the Sheriff for radio infrastructure, \$40,131 for the DA to hire an Investigator along with the allocation of 1.0 FTE Investigator (class 0449 range 418) and \$35,000 to 2-1-1. In addition \$40,000 out of the \$335,000 of funding earmarked for drug and alcohol services to be allocated to the City of Eureka's MIST program for detox and housing services. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS**

**Planning and Building Department****1. Extension of Coastal Zone Commercial Cannabis Prohibition Ordinance; Case Number OR-17-006**

**Recommendation:** That the Board of Supervisors introduce the proposed Ordinance extending the provisions of Humboldt County Code Section 313-54 (Attachment B); open the public hearing, receive and consider the staff report and proposed determination of exempt status under CEQA, accept public comment, and close the public hearing; deliberate on the proposed Ordinance; adopt Resolution No. \_\_\_\_ (Attachment A) a Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to the California Environmental Quality Act (CEQA), Humboldt County Code Section 312-50 - concerning adoption of zoning ordinance amendments, and conformance with the California Coastal Act; and adopt Ordinance No. \_\_\_\_ (Attachment B) approving the proposed Zoning Ordinance changes; direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the Ordinance (Attachment C) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted Ordinance along with the names of those Supervisors voting for and against the Ordinance; and direct the Clerk of the Board to record in the action summary of the Board meeting that the Ordinance has been duly published and posted, and to give notice of the decision to any interested parties.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**2. Interim Zoning Ordinance Amendments: Commercial Cannabis Activities for Adult Use & Interim Permitting; Case Number OR-17-007**

**Recommendation:** That the Board of Supervisors introduce the proposed Ordinance amending sections 314-55.3 and 314-55.4 of Chapter 4 of Division 1 of Title III of the County Code (Attachment B); open the public hearing, receive and consider the staff report and determination that no further environmental review is required pursuant to CEQA, accept public comment, and close the public hearing; deliberate on the proposed Ordinance; adopt Resolution No. \_\_\_\_ (Attachment A) a Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to the California Environmental Quality Act (CEQA), Humboldt County Code Section 312-50 - concerning adoption of Zoning Ordinance amendments; adopt Ordinance No. \_\_\_\_ (Attachment B) approving the proposed Zoning Ordinance changes. The proposed amendments to Chapter 4 of the Zoning Regulations will become effective 30 days from the date of their adoption; direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against then Ordinance (Attachment C) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted Ordinance along with the names of those Supervisors voting for and against the Ordinance; and direct the Clerk of the Board to record in the action summary of the Board meeting that the Ordinance has been duly published and posted, and to give notice of the decision to any interested parties.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, to approve staff recommendations and that discretion is given to the Director of Planning and Building for approval of pending applications where only minor additional information is missing and is not within the control of the applicant to provide by December 31st, 2017. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Alchemy Group Zone Reclassification; Assessor Parcel Numbers: 214-181-017 and 214-181-018; Application Number: 13623; Case Number ZR-17-005; Phillippsville Area

**Recommendation:** That the Board of Supervisors introduce the proposed Ordinance by title and waive further reading of Ordinance No. \_\_\_\_ (Attachment 2) amending Section 311-7 of the Humboldt County Code - the Zoning Ordinance by rezoning Assessor Parcel Numbers 214-181-017 and 214-181-018 from CH-Q-D to C-2-Q-D as shown on the attached map; open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment; close the public hearing; and approve Resolution No. \_\_\_\_ (Attachment 1), a Resolution of the Board of Supervisors of the County of Humboldt making the necessary findings to reclassify the zoning for the subject property; adopt Ordinance No. \_\_\_\_, amending Section 311-7 of the Humboldt County Code by reclassifying property in the Phillippsville area within APNs 214-181-017 and 214-181-018 currently zoned (CH-D-Q) Highway Service Commercial, Design Control, Qualified to C-2-D-Q Community Commercial, Design Control, Qualified (Attachment 2); the Q-Qualified Zone includes provisions to ensure compatibility with the CR-Commercial Recreation General Plan Land Use designation that applies to the site, and to retain the development standards of the CH Zone as recommended by the Planning Commission; direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days of the date of the hearing (Attachment 3) along with the names of those supervisors voting for and against the Ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted Ordinance along with the names of those supervisors voting for and against the Ordinance; and direct Planning Staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

## K. DISCUSSION ITEMS

## L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Public Works Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Public Works Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

3. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Child Support Services Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Child Support Services Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

4. Conference with Legal Counsel - pursuant to Government Code section 54956.9 subd. (d)(2) regarding the status of the California Attorney General's ongoing investigation into the County's compliance with the Child Abuse Neglect and Reporting Act.

*The Board of Supervisors met in closed session with Legal Counsel - pursuant to Government Code section 54956.9 subd. (d)(2) regarding the status of the California Attorney General's ongoing investigation into the County's compliance with the Child Abuse Neglect and Reporting Act. There was no action to report.*

## M. ADJOURNMENT


*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

*November 15, 2017*

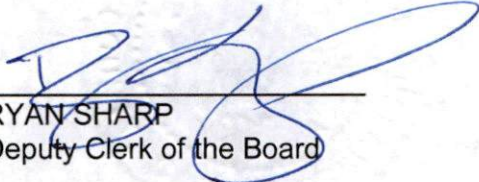


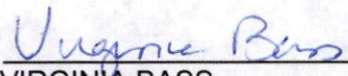


MINUTES  
TUESDAY, NOVEMBER 14, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, December 5, 2017 with the vote as shown below.

AYES: Supervisors: Wilson, Bass, Sundberg, Fennell  
NAYS: Supervisors: --  
ABSENT: Supervisors: Bohn

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
VIRGINIA BASS  
Chair of the Board