



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-25

For the meeting of: December 8, 2015

Date: November 9, 2015
To: Board of Supervisors
From: Michael T. Downey, Sheriff
Subject: Amendment #1 to Agreement with Securitas Security Services, USA, Inc. for Uniformed Screening Personnel Services at the Courthouse

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve Amendment #1 rate increase to Uniformed Screening Personnel Services Agreement between County of Humboldt and Securitas Security Services USA, Inc. approved on March 10, 2015 to provide security screening services at the courthouse (Attachment 1); and
2. Authorize the Chair of the Board to execute three (3) originals of Amendment #1; and
3. Direct the Clerk of the Board to return two (2) fully executed originals of the Agreement to the Sheriff's Office for forwarding to interested parties.

Prepared by Norma S. Lorenzo
Norma S. Lorenzo, Deputy Director Admin

CAO Approval

Cheryl Dillingham

REVIEW:

Auditor MSM

County Counsel NAD

Human Resources KH

Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. D-12

Meeting of: Mar 10, 2015

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Lovelace
Seconded by Supervisor Bass

Ayes Sundberg, Lovelace, Fennell, Bohn, Bass
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Dec. 8, 2015

By: Kathy Hayes
Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING:

General Fund and Superior Court of California, County of Humboldt

DISCUSSION:

The Uniformed Screening Personnel Services Agreement between County of Humboldt and Securitas Security Services USA, Inc. approved on March 10, 2015, includes terms and conditions of the hours of service and rates per hour consistent with current operations. Effective the date of the fully executed agreement, rates for security screeners were established at \$15.16 per hour per person for regular hours up to 40.0 per week, and \$22.74 per hour per person for security screeners working over 40.0 hours per week.

New rates reflected in Amendment #1 (Attachment 1) will offset the mandated minimum wage increase of \$1.00 per hour on January 1, 2016 and sick leave benefits enacted by the State of California on July 1, 2015.

The agreement between Superior Court of California and the County of Humboldt provides for a reimbursement rate to the County of 83% for security screeners at the 4th and 5th Street public entrances of the courthouse. This agreement establishes the hours eligible for reimbursement to be 7:30 a.m. to 5:15 p.m. Since the initiation of the original contract with Securitas in 2008, the County's policy has been to make the Courthouse available to employees and the public from 7:00 a.m. to 5:30 p.m. The additional expense for .75 hours per day is the responsibility of the County. Costs for services beyond regular hours are charged to the departments or agencies using the facilities.

FINANCIAL IMPACT:

The current contract was approved by your Board on March 10, 2015 and provides for annual rate adjustments tied to the Consumer Price Index or 5%, whichever is less, and in the event of increases in California minimum wage. Projected increased cost to the County's General Fund for services included in Amendment #1 are estimated to be approximately \$3,464 for the remainder of the first contract year. This includes 17% non-reimbursable costs from the Courts, plus County costs for extended Courthouse hours. Holiday and overtime rates are proposed to be increased from \$22.74 to \$24.99 per hour per screener but are not reflected in the increased cost estimate. Expenses for evening and after-hours meetings are paid by the department or organization requesting overtime. All other terms and conditions of the approved agreement remain unchanged.

		Hours per day	Rate per hour	Security Screeners	Monthly cost	Annual cost	Courts Reimburse @ 83%	County Costs @ 17% +
Mar 2015	7:30 am							
Court Hours	5:15 pm	9.75	15.16	4.00	\$11,825	\$141,900	\$117,775	
Mar 2015	7:00 am							
County Hours	5:30 pm	10.50	15.16	4.00	\$12,735	\$152,820	\$117,775	\$35,045
					\$910	\$14,038		
Jan 2016	7:30 am							
Court Hours	5:15 pm	9.75	16.66	4.00	\$12,995	\$155,938	\$129,429	
Jan 2016	7:00 am							
County Hours	5:30 pm	10.50	16.66	4.00	\$13,995	\$167,938	\$129,429	\$38,509
					\$1,000	\$12,000		\$3,464

The agreement with Securitas Security Services furthers the Board of Supervisor's goal of enforcing laws and regulations by providing a secure environment for both residents and employees at the Courthouse.

OTHER AGENCY INVOLVEMENT:

Superior Court of California, County of Humboldt

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors could choose not to approve the agreement between the County of Humboldt and Securitas Security Services USA, Inc. for security screening at the Courthouse; however, this is not recommended because the rate increase adheres to the conditions of the contract approved on March 10, 2015 and a denial of the proposed amendment could potentially result in an interruption of security services while a new provider is solicited.

ATTACHMENTS:

Attachment 1	Amendment #1 – Rate Increase Effective January 1, 2016 Uniformed Screening Personnel Services Agreement between County of Humboldt and Securitas Security Services USA, Inc. for Security Screening at Courthouse
--------------	--

Attachment 1

Amendment #1

Rate Increase Effective January 1, 2016

Uniformed Screening Personnel Services Agreement

Between County of Humboldt and Securitas Security Services USA, Inc.
for Security Screening at Courthouse



ADDENDUM/AMENDMENT/RENEWAL
to
SECURITY SERVICES AGREEMENT
SECURITAS SECURITY SERVICES USA, INC.

With the exception of the following changes, all of the terms and conditions of the previously entered into Security Services Agreement remain in full force and effect and are incorporated herein by reference.

Client acknowledges Securitas Security Services obligation to the company's security officers to be in compliance with the State of California's 2016 Minimum Wage increase to become effective on January 1, 2016 and the State Mandated Paid Sick Leave policy that became effective on July 1, 2015. Client agrees to the rate increase of \$1.50 per hour to cover these mandated increases in costs, plus associated increases in payroll taxes. The new billing rate listed below is to become effective as of January 1, 2016. Other than as modified by this addendum, all terms in the Agreement remain in full force.

Change in billing rate for contract #2040009841 County of Humboldt Sheriff's Office

\$16.66 Straight time per hour

\$24.99 Holiday/Premium time per hour

The above billing rates to become effective on January 1, 2016

County of Humboldt Sheriff's Office

Client

By: _____

Title: Chair, Board of Supervisors

Date: 12/8/2015

Securitas Security Services USA, Inc.

By: _____

Title: Branch Manager

Date: October 29, 2014