



COUNTY OF HUMBOLDT

For the meeting of: September 23, 2014

Date: September 18, 2014
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of September 16, 2014**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of September 16, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of September 16, 2014 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their September 16, 2014 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of September 16, 2014

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Cheryl D. Mingham

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bass Seconded by Supervisor Sundberg

Ayes Sundberg, Lovelace, Bohn, Fennell, Bass

Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Sept. 23, 2014

By: Ana Hartwell
 Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNELL
Vice Chair - Second District
MARK LOVELACE
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
WENDY B. CHAITIN
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, September 16, 2014

9:00 AM

Regular Meeting

Supervisor Mark Lovelace and Supervisor Ryan Sundberg were absent from this meeting.

- A. SALUTE TO THE FLAG**
- B. MODIFICATIONS TO THE AGENDA**
- C. CONSENT CALENDAR**

Clerk of the Board

- 1. Approval of the Action Summary - Meeting of September 9, 2014**

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of September 9, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

County Administrative Office**2. Set Public Hearing for Adoption of Fee Updates**

Recommendation: That the Board of Supervisors direct the Clerk of the Board to schedule a public hearing on Tuesday, October 7, 2014, at 1:30 p.m. or as soon thereafter as the matter may be heard, for consideration of adoption of an ordinance updating the Humboldt County Schedule of Fees and Charges; direct the Clerk of the Board to post and publish the required pre-adoption summary of the ordinance and public hearing notice for updating the Humboldt County Schedule of Fees and Charges at least 10 (ten) days prior to the public hearing, two publications are required, with at least five (5) days intervening between the dates of the first and last publication, not counting such publication dates; direct the Clerk of the Board to have the data and documentation supporting the new fees for public review at least ten (10) days prior to the public hearing; and direct the Clerk of the Board to post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)].

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

3. Local Fire District Allocations for Fiscal Year 2014-15 for the Arcata, Humboldt, Loleta and Petrolia Fire Protection Districts, Orick Community Service District, and Shelter Cove Resort Improvement District (RID)

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute agreements with Arcata, Humboldt, Loleta and Petrolia Fire Protection Districts, Orick Community Services District and Shelter Cove Resort Improvement District (RID) for revenue-sharing of the County's Fiscal Year 2014-15 Proposition 172 (Prop 172) funding; and direct the Clerk of the Board to submit one copy of the agreement to the County Administrative Office for processing.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

Department of Health and Human Services: Administration**4. Salary Range Correction**

Recommendation: That the Board of Supervisors approve the change in salary range for the classes of Peer Coach III (class number 577) and Parent Partner III (class number 579) from salary range 293 to salary range 286 effective immediately.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

5. Reallocate Environmental Health Technician I/II Position in Department of Health and Human Services, Public Health, Environmental Health Program to Administrative Analyst I/II Position in Budget Unit 406

Recommendation: That the Board of Supervisors reallocate the full-time Environmental Health Technician I/II (class 0532, salary range 299/319, #01) position in budget unit 406 currently occupied by Angel Roberts to Administrative Analyst I/II (class 0626, salary range 356/398) effective the beginning of the pay period immediately following approval.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

Department of Health and Human Services: Public Health

6. Agreement with California Department of Public Health (CDPH) for Various Emergency Preparedness Programs for FY 2014-15

Recommendation: That the Board of Supervisors approve Agreement #14-10503 with the Emergency Preparedness Office of CDPH (EPO) for various Emergency Preparedness Programs in Fund 1175, Budget Unit 455 (Emergency Preparedness and Response) for Fiscal Years 2014-17 in the amount of \$1,887,696; authorize the Chair of the Board to sign three (3) originals of the attached agreement and certifications; and direct the Clerk of the Board to return the signed documents to the Department of Health and Human Services Contract Unit.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

Department of Health and Human Services: Social Services

7. Agreement with Stars Behavioral Health Group for the period of July 1, 2014 - June 30, 2016

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Agreement (Attachment 1) for Services with Stars Behavioral Health Group for Transition to Independence Process (TIP) Model technical assistance and training services the period of July 1, 2014 - June 30, 2016; and direct the Clerk of the Board to return two (2) signed originals of the Agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Children and Family Services Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

8. Approve Agreement with Food for People to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve Agreement with Food for People to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the Agreement (Attachment 1); authorize the Department of Health and Human Services (DHHS)-Director of Social Services to sign any future amendments to this Agreement that do not increase the annual maximum amount; and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

9. Approve Agreement with United Indian Health Services to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve Agreement with United Indian Health Services to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the Agreement (Attachment 1); authorize the Department of Health and Human Services (DHHS)-Director of Social Services to sign any future amendments to this Agreement that do not increase the annual maximum amount; and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

Public Works

10. Construction of Redway Transfer Station Rehabilitation Project; Contract No. 438002

Recommendation: That the Board of Supervisors receive and file the bids for Construction of Redway Transfer Station Rehabilitation Project; award the contract to Mercer Fraser Company for the total amount of \$269,588.06 which includes additive option "A;" and authorize the Chairman to execute the project agreement upon submittal of the appropriate bonds and insurance.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

11. Acceptance for Humboldt County Courthouse Chiller Replacement Project, Project No. 170219

Recommendation: That the Board of Supervisors accept the work of O&M Industries as substantially complete for the Courthouse Chiller Replacement Project; and authorize the Public Works Director to file the Notice of Completion for the project as required.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

Sheriff

12. Memorandum of Understanding between the Yurok Tribe and the Humboldt County Sheriff's Office

Recommendation: That the Board of Supervisors authorize the Sheriff to sign the Memorandum of Understanding between the Yurok Tribe and the Humboldt County Sheriff to provide culturally appropriate services and mentoring to members of the Tribe that are currently incarcerated.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

13. Introductory Letter in Support of a Joint Application by the County of Humboldt and the City of Eureka to FEMA's Emergency Management Institute to Participate in an Offering of the Integrated Emergency Management Course (Community Specific) in Emmitsburg, Maryland

Recommendation: That the Board of Supervisors authorize the Chair to sign, in blue ink, the joint County of Humboldt and City of Eureka application introductory letter to participate in an offering of the Integrated Emergency Management Course (Community Specific) at FEMA's Emergency Management Institute in Emmitsburg, Maryland; and direct the Clerk of the Board to return the completed document to the Sheriff's Office, Attention Linda Modell, by Friday, September 19, 2014, for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Proclaim September 17th through September 23, 2014 as Constitution Week in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

2. Proclaim September 2014 as Hunger Action Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS**

H. DEPARTMENT REPORTS**Public Works**

1. Introduction of Ordinance: Amending Sections 431-40, 431-52 and 431-65 Relating to Parking on the Sprowel Creek Road Overpass, Harrison Avenue , Fischer Avenue and School Road, to Title IV of the Humboldt County Code

Recommendation: That the Board of Supervisors introduce the attached Ordinance by title and waive the first reading; set the Ordinance for adoption on September 23, 2014 or at least one week from that date; direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code Section 25124 (b)(1)]; direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)]; and direct Public Works to file the attached Notice of Exemption with the County Clerk in accordance with the California Environmental Quality Act.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

I. CLOSED SESSION

1. Conference with Legal Counsel - Initiation of Litigation pursuant to Government Code section 54956.9, subd.(d)(4), (one potential case).

The Board of Supervisors met in closed session to consider the initiation of litigation pursuant to Government Code section 54956.9(d)(4). The Board voted 3 to 0 to direct counsel to initiate an action. Once the action is commenced the defendants and the other particulars will be disclosed to any person upon request, unless to do so would jeopardize the County's ability to effectuate service of process on one or more unserved parties, or if to do so would jeopardize the County's ability to conclude existing settlement negotiations to its advantage.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**K. ADMINISTRATIVE ABATEMENT HEARINGS**

L. PUBLIC HEARINGS**Public Works**

1. Approve the Sixth Amendment to the Amended and Restated Solid Waste Collection Franchise Agreement for Areas of Humboldt County (Eureka Area)

Recommendation: That the Board of Supervisors open a public hearing and receive the staff report and public comments on the proposed increase of the senior service rate for solid waste collection in the unincorporated Eureka area; close public hearing; approve the Sixth Amendment to the Amended and Restated Solid Waste Collection Franchise Agreement for Areas of Humboldt County (Eureka Area) ("Franchise Agreement") with Recology Humboldt County; and direct the Clerk of the Board to return 2 fully executed copies of said Sixth Amendment to Public Works for distribution.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass

M. AFTERNOON DISCUSSION ITEMS**County Administrative Office**

1. County Administrative Officer Report: Update on County Motor Pool Review and Various Other Topics

Recommendation: That the Board of Supervisors receive an oral report from the Assistant County Administrative Officer regarding County Motor Pool operating rates, refunding accumulated revenues, low use assigned vehicles, and various other topics, and take action as may be required.

Per Order of the Chair

Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

A handwritten signature in blue ink, appearing to read "Ana Hartwell", is written over a horizontal line.

September 16, 2014



MINUTES
TUESDAY, SEPTEMBER 16, 2014
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 23, 2014, with the vote as shown below.

AYES: Supervisors: Bohn, Fennell, Bass
NAYS: Supervisors: n/a
ABSENT: Supervisors: Sundberg, Lovelace



ANA HARTWELL
Deputy Clerk of the Board



REX BOHN
Chair of the Board