



# COUNTY OF HUMBOLDT

For the meeting of: 4/14/2020

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File #: 20-449

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**To:** Board of Supervisors

**From:** County Administrative Office

**Agenda Section:** Departmental

**SUBJECT:**  
Modifications to Board Meeting Schedule - Calendar Year 2020

**RECOMMENDATION(S):**  
That the Board of Supervisors:

1. Consider a modification to the Board Meeting Schedule for Calendar Year 2020 in response to the Covid-19 emergency; and
2. Make other modifications as necessary.

**SOURCE OF FUNDING:**  
General Fund

**DISCUSSION:**  
On Nov. 5, 2019 your Board adopted the Board meeting schedule for calendar year 2020. On March 3, 2020 your Board further modified your schedule by cancelling the Board meeting scheduled for the week of May 11. Your Board may want to consider further modifications to your meeting schedule to allow county staff time to respond to the Covid-19 emergency and conduct county business. A proposed modified schedule is attached for the months of April, May and June. Scheduling meetings a year in advance, as your Board did in November, can present future scheduling conflicts, particularly during a declared emergency, and may require your Board to make adjustments to the meeting schedule throughout the year.

**FINANCIAL IMPACT:**  
Not applicable.

**STRATEGIC FRAMEWORK:**  
This action supports your Board's Strategic Framework by building interjurisdictional and regional cooperation.

**OTHER AGENCY INVOLVEMENT:**  
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ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion.

ATTACHMENTS:

April 2020

May 2020

June 2020

PREVIOUS ACTION/REFERRAL:

Board Order No.: H-2

Meeting of: Nov. 5, 2019

File No.: 19-1534