

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, October 21, 2025

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**

[25-1186](#)

1. Certificates of Recognition for the Henderson Center Kiwanis Women in Business

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Certificates of Recognition.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1228](#)

2. Resolution Authorizing a Determination of Public Convenience Related to the Issuance of a Type 21 Alcoholic Beverage License

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Determination of Public Convenience related to the issuance of a Type 21 Alcoholic Beverage License to the Owner/Operator of United Gas, 1679 Myrtle Ave., Eureka, California..end

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1244](#)

3. Certificates of Recognition for the Fortuna Kiwanis Club Members

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Certificates of Recognition.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1248](#)

4. Adjourn in Memory of Susan "Suzie" Smith

**Recommendation:** That the Board of Supervisors:

1. Adjourn in the memory of Susan "Suzie" Smith.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Clerk of the Board**

[25-1214](#)

5. Approval of the Action Summary - Meeting of September 23, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of September 23, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1225](#)

6. Approval of the Action Summary - Meeting of October 7, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 7, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1227](#)

7. Adoption of Ordinance Amending Humboldt County Code Relating to the Appointment of Regular Members of the Humboldt County Fish & Game Advisory Commission

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached ordinance amending Section 224-2 of Chapter 4 of Division 2 of Title II of the Humboldt County Code relating to the appointment of regular members of the Humboldt County Fish & Game Advisory Commission.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1253](#)

8. Approval of the Action Summary - Meeting of August 26, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 26, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Administrative Office**

[25-731](#)

## 9. Update to the Humboldt County Workforce Development Board Bylaws

**Recommendation:** That the Board of Supervisors:

1. Approve updates to the Humboldt County Workforce Development Board Bylaws for Fiscal Years 2025-26 through 2029-30.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1164](#)

## 10. Fiscal Year 2024-25 Grand Jury Responses: "Wings Over Humboldt County: Charting a New Course for the Department of Aviation," "Scales of Justice Out of Balance: Humboldt County Public Defender's Office," and "Built to Burn? Emergency Access Challenges on Humboldt Hill"

**Recommendation:** That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachments 2, 4 and 6); and
2. Approve the documents, as may be modified, as the response; and
3. Direct the Clerk of the Board, within five working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original reports; and
4. Direct the Clerk of the Board, within five working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original reports.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

[25-1159](#)

11. Memorandum of Understanding with Association of Public Health Laboratories and Centers for Disease Control and Prevention Regarding Public Health Laboratory Fellowship & Internship Programs

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Memorandum of Understanding (MOU) by and between the County of Humboldt and the Association of Public Health Laboratories (APHL) and Centers for Disease Control and Prevention (CDC); and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee there of, to execute the attached MOU by and between the County of Humboldt and APHL and CDC; and
3. Authorize the DHHS - Public Health Director, or a designee there of, to execute any and all subsequent amendments, certifications, attestations and documents directly associated with the attached MOU by and between the County of Humboldt and APHL and CDC after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide DHHS - Public Health with one certified copy of the Board Order pertaining to this item.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1185](#)

12. Rollover of Funds and Supplemental Budget for Opioid Settlement (1600600) in the Amount of \$91,523 for Fiscal Year 2025-26 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the rollover of Opioid Settlement funding in the amount of \$91,523 for the period July 1, 2025, through June 30, 2026; and
2. Approve the attached supplemental budget (Attachment 1) for Opioid Settlement (1600600) in the amount of \$91,523 for fiscal year (FY) 2025-26 (4/5 Vote Required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Works**

[25-1152](#)

13. First Amendment to the Lease Agreement with Rynecki and Rynecki LLC Regarding Use of Real Property at 100 H Street, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached first amendment with Rynecki and Rynecki LLC regarding the use of real property at 100 H Street, Eureka, California; and
2. Direct the Clerk of the Board to return one (1) fully executed first amendment to the Department of Public Works - Real Property for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Sheriff

[25-1128](#)

14. Position Allocation Modification for the Humboldt County Sheriff's Office (HCSO) Property and Evidence Division

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of 1.0 FTE Senior Property Technician (AFSCME, class 1420, salary range 407) in budget unit 1100-221 effective immediately; and
2. Approve the deallocation of 1.0 FTE Property Technician II (class 1410B, salary range 387) in budget unit 1100-221 effective immediately.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1161](#)

15. Supplemental Budget for Humboldt County Sheriff's Office of Emergency Services (OES) for the California Department of Water Resources (DWR) Statewide Flood Response and Planning Grant in the Amount of \$189,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a supplemental budget in the amount of \$189,000 for the Humboldt County Sheriff's Office OES (1100-274901) for the DWR Statewide Flood Response and Planning Grant in Fiscal Year (FY) 2025-26 (Attachment 1) and establish the fixed asset line for two lighting towers and two storage containers (4/5 Vote Required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**E. ITEMS PULLED FROM CONSENT****F. PUBLIC COMMENT ON NON-AGENDA ITEMS****G. MATTERS SET FOR TIME CERTAIN****H. PUBLIC HEARINGS****Planning and Building Department****[25-1158](#)**

1. Amendments to the Zoning Regulations to Amend Section 312-42 to Update the Regulations Managing Residential Accessibility such that they are Consistent with the California Fair Employment and Housing Act, California Government Code Section 11135, the Federal Fair Housing Act, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act

***Recommendation:*** That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) which does the following:
  - a. Finds the amendments to the Zoning Regulations are exempt from CEQA pursuant to Section 15061(b)(3) and Section 15378(b)(2) of the State CEQA Guidelines; and
  - b. Finds the amendments to the Residential Accessibility Code comply with the General Plan and Coastal Act; and
  - c. Finds the amendments to the Residential Accessibility Code are in the public interest; and
  - d. Finds the amendments to the Residential Accessibility Code are consistent with the purpose of the ordinance; and
2. Adopt the attached ordinance Amending Title III, Division 1, Chapter 2 of Humboldt County Code, Section 312-42 (Attachment 2); and
3. Direct the Clerk of the Board to publish the Post-Adoption Summary (Attachment 3) of the Amendments to Residential Accessibility Code Ordinance within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those supervisors voting for and against the ordinance.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Works**

[25-1089](#)

2. Public Hearing for the Purchase of Real Property Located at 4325 Broadway Street, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing; and
2. Close the public hearing; and
3. Approve and authorize the Humboldt County Public Works Director, or a designee thereof, to execute the attached real property purchase agreement regarding the real property located at 4325 Broadway Street, Eureka, California.

*This item was pulled from the agenda.*

## I. DEPARTMENTAL REPORTS

### Planning and Building Department

[25-1119](#)

1. Adoption of a Vehicle Miles Traveled Policy by Resolution for CEQA Threshold and Screening Criteria Assessor Parcel Numbers (APN) 000-000-000 Record No.: LRP-2023-18792 Unincorporated Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution [Attachment 1] taking the following action:
  - a. Find that the proposed policy for VMT threshold is not a project pursuant to Sections 15060(c)(3) and 15378 (b)(5) of the State CEQA Guidelines; and
  - b. Adopt the proposed VMT Threshold Policy Guidelines [Attachment 2] establishing thresholds of significance and screening criteria for the purpose of analyzing VMT transportation impacts under CEQA, utilizing either:
    - i. The Unincorporated Humboldt County data to establish baseline VMT and CEQA thresholds; or
    - ii. The Countywide data including the Incorporated Cities data to establish the baseline VMT and CEQA thresholds.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations and utilize option II listed in recommendations.. The motion carried by the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Nay: 1 - Supervisor Michelle Bushnell

## J. MATTERS INITIATED BY BOARD

### Board of Supervisors

[25-1060](#)

1. Special Presentation from the Humboldt Network of Family Resource Centers

**Recommendation:** That the Board of Supervisors:

1. Here the presentation and take appropriate action as needed.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1223](#)

2. Status Update from the Tobacco Retailer Licensing Ordinance Ad Hoc Committee and Department of Health & Human Services Public Health Branch

**Recommendation:** That the Board of Supervisors:

1. Receive a status update from the Tobacco Retailer Licensing Ordinance Ad Hoc and Department of Health & Human Services (DHHS) Public Health Branch and provide direction to staff as appropriate.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations and directions to staff as discussed. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## K. CLOSED SESSION

### Board of Supervisors

[25-1197](#)

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Clerk of The Board

**No reportable actions taken.**

[25-1198](#)

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Planning and Building

**No reportable actions taken.**

[25-1199](#)

3. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

***No reportable actions taken.***

**County Counsel**[25-1210](#)

4. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Janet Reed Rogers v. County of Humboldt, Humboldt County Superior Court Case No. CV2501810

***With regards to Item K.4, the Board voted unanimously to authorize the Humboldt County Counsel's Office to defend the County of Humboldt in the case of Janet Reed Rogers v. County of Humboldt, Humboldt County Superior Court Case No. CV2501810.***

[25-1249](#)

5. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Yurok Indian Housing Authority v. County of Humboldt, Humboldt County Superior Court Case No. CV2401392

***No reportable actions taken.***

[25-1250](#)

6. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Robin Heatherstorm v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2500572

***No reportable actions taken.***

**L. ADJOURNMENT**

*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,*

*do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled*

*meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

KALEIGH MAFFEI

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

*Kaleigh Maffei*

10/21/2025