



COUNTY OF HUMBOLDT

For the meeting of: 7/1/2025

File #: 25-829

To: Board of Supervisors

From: Sheriff

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Fiscal Year 2024-25 Budget Adjustment for Sheriff's Office Vehicle in the Amount of \$11,000 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the appropriation transfer for Fiscal Year (FY) 2024-25 for retention of a vehicle in the Sheriff's fleet in the amount of \$11,000 (Attachment 1) (4/5 Vote Required).

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

The Sheriff's Office is requesting to retain a truck that would have been traded in during replacement of the truck. The reason for retaining this vehicle is due to a shortage of trucks when one is held for evidence or out of service for repairs. The Sheriff's Office budgeted asset forfeiture funding in budget unit 1100-221001 to help cover any unanticipated expenditures such as this. This request is an appropriation transfer to make the contribution to motorpool to cover the trade-in value of the vehicle. The vehicle will be retained as a fixed asset by motorpool.

SOURCE OF FUNDING:

Sheriff's Asset Forfeiture Trust 3642

FINANCIAL IMPACT:

| <i>Expenditures (1100, 221001)</i> | FY24-25 |
|---|-----------------|
| <i>Budgeted Expenses</i> | <u>\$11,000</u> |
| <i>Additional Appropriation Requested</i> | <u>\$0</u> |
| <i>Total Expenditures</i> | <u>\$11,000</u> |

**Projected amounts are estimates and are subject to change.*

| <i>Funding Sources (1100, 221001)</i> | FY24-25 |
|---------------------------------------|----------------|
| <i>General Fund</i> | <u>\$0</u> |

| | |
|--|-----------------|
| <i>Use of Fund 3642 Balance</i> | <u>\$11,000</u> |
| <i>Total Funding Sources</i> | <u>\$11,000</u> |

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The Sheriff's Office has appropriations available in org key 1100-221001 for this request in the amount of \$11,000 funded by Asset Forfeiture funds in Fund 3642 for FY 2024-25. The appropriations transfer requires board approval because it will transfer funds as a contribution to motorpool. Interfund transfers budget adjustments require board approval per your Board's Budget Adjustment Policy.

STAFFING IMPACT:

There is no staffing impact.

OTHER AGENCY INVOLVEMENT:

County Motorpool

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny this request, however this is not recommended as it would hinder the Sheriff's Office in having enough trucks needed to provide emergency and law enforcement services to the public.

ATTACHMENTS:

Attachment 1 - Appropriations Transfer

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A