

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, March 13, 2018

9:00 AM

Regular Meeting

Supervisor Estelle Fennell was absent from this meeting.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Certificates of Recognition for Soroptimist International of Humboldt Bay Award Winners (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Proclaim March, 2018 as Brain Injury Awareness Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. 2018 Operating Budget for the Humboldt County Fair (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the 2018 Operating Budget for the Humboldt County Fair as submitted.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Letter of support for AB 2641 (Wood) Related to the Bureau of Cannabis Control Issuing State Temporary Event Licenses for Cannabis Events (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Clerk of the Board

5. Approval of the Action Summary - Meeting of March 6, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of March 6, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Administrative Office

6. Supplemental Budget (4/5 Vote Required) for the Auditor-Controller Management and Accounting Review

Recommendation: That the Board of Supervisors approve a supplemental budget in the amount of \$20,000 as shown in (Attachment A) for fiscal year 2017-18 for the Auditor-Controller Management and Accounting review (4/5 vote required); and direct the Auditor-Controller to transfer \$20,000 in fiscal year 2017-18 from the Tax Loss Reserve Fund (3010) to the General Fund.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

7. Professional Services Agreement with The KPA Group for Facility Assessment and Master Planning Services (4/5 Vote Required)

Recommendation: That the Board of Supervisors award the Professional Services Agreement to The KPA Group, in the amount of \$250,000, for Facility Assessment and Master Planning Services; approve and authorize the Chair to sign two copies of the agreement between the County of Humboldt and The KPA Group for a term of March 15, 2018 through June 30, 2019; approve the supplemental budget in the amount of \$50,000 (Attachment B), in fund 1100, budget unit 170, Capital Projects for Facility Assessment and Master Planning services (4/5 vote required); and direct the Clerk of the Board to return all executed copies of the attached contracts to the County Administrative Office (CAO) for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Professional Services Agreement with MetaBIM, Inc. from March 15, 2018 to June 30, 2021 for Enterprise Asset Management Software

Recommendation: That the Board of Supervisors award the Enterprise Asset Management Software contract to MetaBIM, Inc., for an annual amount of \$35,000; approve and authorize the Chair to sign two copies of the contract between the County of Humboldt and MetaBIM, Inc. for the term of March 15, 2018 to June 30, 2021; and direct the Clerk of the Board to return all executed copies of the attached contracts to County Administrative Office (CAO) for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Clerk/Recorder/Registrar of Voters

9. Resolution 18:04 Requesting Consolidation of Southern Humboldt Community Healthcare District Parcel Tax Election with the June 5, 2018, Statewide Direct Primary Election

Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a parcel tax election for the Southern Humboldt Community Healthcare District; consolidate this election with the Statewide Direct Primary Election to be held on June 5, 2018; direct Southern Humboldt Community Healthcare District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Southern Humboldt Community Healthcare District Resolution 18:04 calling for an election to continue voter-approved funding with existing tax rate to the Humboldt County Office of Elections.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

10. Resolution 18-02 Requesting Consolidation of Fortuna Elementary School District Bond Election with the June 5, 2018, Statewide Direct Primary Election

Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Fortuna Elementary School District; consolidate this election with the Statewide Direct Primary Election to be held on June 5, 2018; direct Fortuna Elementary School District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Fortuna Elementary School District Resolution 18-02 calling for an election authorizing the issuance of general obligation bonds to the Humboldt County Office of Elections.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

11. Resolution Requesting Consolidation of Pacific Union School District Bond Election with the June 5, 2018, Statewide Direct Primary Election

Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Pacific Union School District; consolidate this election with the Statewide Direct Primary Election to be held on June 5, 2018; direct Pacific Union School District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Pacific Union School District Resolution calling for an election authorizing the issuance of general obligation bonds to the Humboldt County Office of Elections.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Administration

12. First Amendment to the Lease with Carter Properties at 215 Fourth Street, Eureka

Recommendation: That the Board of Supervisors approve the First Amendment to the Lease with Carter Properties at 215 Fourth Street, in Eureka, through April 30, 2019; direct the Clerk of the Board to return one (1) copy of the executed agenda item to Public Works Real Property Division; and direct the Clerk of the Board to return one (1) fully executed First Amendment to the Lease to Public Works-Real Property Division for transmittal to the Lessor, retaining the second fully executed First Amendment to the Lease with meeting records.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Mental Health

13. Appointment to the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors appoint Monica Rose to the Humboldt County Behavioral Health Board for a three year term.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Public Health

14. Agreement with California Department of Public Health (CDPH) for the Immunization Program for Fiscal Years 2017-2022

Recommendation: That the Board of Supervisors approve and authorize the Chair of the Board to sign three (3) original signature pages of State Standard Agreement #17-10318, the Civil Rights Laws Attachment and Exhibit F Certification Regarding Lobbying; authorize the Director of Department of Health and Human Services (DHHS) - Public Health or designee to sign any future amendments or budget revisions directly related to this agreement upon review and approval of County Counsel and Risk Management; and direct the Clerk of the Board to return the signed documents and one (1) copy of the Board Motion to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to CDPH for final execution.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Planning and Building Department

15. Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan; File No.: 222-051-001, 222-051-002, 222-051-006; Case No.: LLA-16-008, JTMP-16-003; Benbow Area (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve (by 4/5 vote) the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.). (Note: A 4/5th vote is required); find the project exempt from environmental review pursuant to Sections 15061(b)(3) and 15305 of the State CEQA Guidelines and make all of the required findings (Attachment D) to approve the Lot Line Adjustment; direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

D. PUBLIC COMMENT ON NON-AGENDA ITEMS**E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Race Across America Presentation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to accept the presentation. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Proclaim March 2018 as Social Worker Appreciation Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors Adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to move the proclamation. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

F. MATTERS SET FOR TIME CERTAIN**Board of Supervisors**

1. 9:30 a.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957. The Board of Supervisors has appointed Marek Reavis as interim Public Defender.

2. 11:00 a.m. - It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Management and Confidential Group; American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM).

The Board of Supervisors met in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Management and Confidential Group; American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM). There was no action to report.

County Administrative Office

3. 1:30 p.m. - Joint Exercise of Powers Agreement for California Cannabis Authority and Appointment of Representative

Recommendation: That the Board of Supervisors adopt the attached Resolution to join the California Cannabis Authority (CCA); appoint a county representative to serve on the CCA Board of Directors, and one representative to serve as an alternate; and direct staff to take additional action, as needed.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to adopt the Resolution to join the California Cannabis Authority.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to appoint Supervisor Estelle Fennell as the member and Treasure Tax Collector John Bartholomew as the alternate to serve on the California Cannabis Authority. The motions were carried by the following vote:

Supervisor Rex Bohn left the meeting at noon.

Aye: 3 - Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Rex Bohn

Present:

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS**

I. DEPARTMENT REPORTS**County Administrative Office**

1. Temporary Employment of Retired Annuitant as Senior Accountant/Auditor in the Information Technology Division

Recommendation: That the Board of Supervisors resolve that the employment of Nancy Stufflebeam as a temporary retired annuitant Senior Accountant/Auditor with the county Information Technology Division is necessary to fill a critically needed position and that Ms. Stufflebeam's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

March 14, 2018





MINUTES
TUESDAY, MARCH 13, 2018
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 20, 2018 with the vote as shown below.

AYES: Supervisors: Bass, Bohn, Wilson, Sundberg, Fennell
NAYS: Supervisors: --
ABSENT: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



RYAN SUNDBERG
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: March 20, 2018

Date: March 14, 2018
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of March 13, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of March 13, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of March 13, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their March 13, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval:

[Signature]

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Wilson* Seconded by Supervisor *Bass*

Ayes *Bass, Fennell, Sundberg, Bohn, Wilson*
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 3/20/18

By: *[Signature]*
 Ryan Sharp, Deputy Clerk of the Board