

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 13, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Certificates of Recognition for Soroptimist International of Humboldt Bay Award Winners (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

Attachments: [Certificates of Recognition for Soroptimist Award Winners.pdf](#)

2. Proclaim March, 2018 as Brain Injury Awareness Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Brain Injury Awareness Month Proclamation.pdf](#)

3. 2018 Operating Budget for the Humboldt County Fair (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the 2018 Operating Budget for the Humboldt County Fair as submitted.

Attachments: [Humboldt County Fair 2018 Annual Operational Budget.pdf](#)

4. Letter of support for AB 2641 (Wood) Related to the Bureau of Cannabis Control Issuing State Temporary Event Licenses for Cannabis Events (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Letter of Support for AB 2641 Related to Temporary Cannabis Licenses.pdf](#)

Clerk of the Board

5. Approval of the Action Summary - Meeting of March 6, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of March 6, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of March 6, 2018.pdf](#)

County Administrative Office

6. Supplemental Budget (4/5 Vote Required) for the Auditor-Controller Management and Accounting Review

Recommendation: That the Board of Supervisors approve a supplemental budget in the amount of \$20,000 as shown in (Attachment A) for fiscal year 2017-18 for the Auditor-Controller Management and Accounting review (4/5 vote required); and direct the Auditor-Controller to transfer \$20,000 in fiscal year 2017-18 from the Tax Loss Reserve Fund (3010) to the General Fund.

Attachments: [Supplemental Budget.pdf](#)

7. Professional Services Agreement with The KPA Group for Facility Assessment and Master Planning Services (4/5 Vote Required)

Recommendation: That the Board of Supervisors award the Professional Services Agreement to The KPA Group, in the amount of \$250,000, for Facility Assessment and Master Planning Services; approve and authorize the Chair to sign two copies of the agreement between the County of Humboldt and The KPA Group for a term of March 15, 2018 through June 30, 2019; approve the supplemental budget in the amount of \$50,000 (Attachment B), in fund 1100, budget unit 170, Capital Projects for Facility Assessment and Master Planning services (4/5 vote required); and direct the Clerk of the Board to return all executed copies of the attached contracts to the County Administrative Office (CAO) for further processing.

Attachments: [Professional Services Agreement with The KPA Group.pdf](#)

8. Professional Services Agreement with MetaBIM, Inc. from March 15, 2018 to June 30, 2021 for Enterprise Asset Management Software

Recommendation: That the Board of Supervisors award the Enterprise Asset Management Software contract to MetaBIM, Inc., for an annual amount of \$35,000; approve and authorize the Chair to sign two copies of the contract between the County of Humboldt and MetaBIM, Inc. for the term of March 15, 2018 to June 30, 2021; and direct the Clerk of the Board to return all executed copies of the attached contracts to County Administrative Office (CAO) for further processing.

Attachments: [Professional Services Agreement with MetaBIM.pdf](#)

County Clerk/Recorder/Registrar of Voters

9. Resolution 18:04 Requesting Consolidation of Southern Humboldt Community Healthcare District Parcel Tax Election with the June 5, 2018, Statewide Direct Primary Election

Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a parcel tax election for the Southern Humboldt Community Healthcare District; consolidate this election with the Statewide Direct Primary Election to be held on June 5, 2018; direct Southern Humboldt Community Healthcare District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Southern Humboldt Community Healthcare District Resolution 18:04 calling for an election to continue voter-approved funding with existing tax rate to the Humboldt County Office of Elections.

Attachments: [Southern Humboldt Community Healthcare District Parcel Tax Election.pdf](#)

10. Resolution 18-02 Requesting Consolidation of Fortuna Elementary School District Bond Election with the June 5, 2018, Statewide Direct Primary Election

Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Fortuna Elementary School District; consolidate this election with the Statewide Direct Primary Election to be held on June 5, 2018; direct Fortuna Elementary School District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Fortuna Elementary School District Resolution 18-02 calling for an election authorizing the issuance of general obligation bonds to the Humboldt County Office of Elections.

Attachments: [Consolidation of Fortuna Elementary School District Bond Election.pdf](#)

11. Resolution Requesting Consolidation of Pacific Union School District Bond Election with the June 5, 2018, Statewide Direct Primary Election

Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Pacific Union School District; consolidate this election with the Statewide Direct Primary Election to be held on June 5, 2018; direct Pacific Union School District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Pacific Union School District Resolution calling for an election authorizing the issuance of general obligation bonds to the Humboldt County Office of Elections.

Attachments: [Pacific Union School District Bond Election.pdf](#)

Department of Health and Human Services: Administration

12. First Amendment to the Lease with Carter Properties at 215 Fourth Street, Eureka

Recommendation: That the Board of Supervisors approve the First Amendment to the Lease with Carter Properties at 215 Fourth Street, in Eureka, through April 30, 2019; direct the Clerk of the Board to return one (1) copy of the executed agenda item to Public Works Real Property Division; and direct the Clerk of the Board to return one (1) fully executed First Amendment to the Lease to Public Works-Real Property Division for transmittal to the Lessor, retaining the second fully executed First Amendment to the Lease with meeting records.

Attachments: [First Amendment to the Lease with Carter Properties.pdf](#)

Department of Health and Human Services: Mental Health**13. Appointment to the Humboldt County Behavioral Health Board**

Recommendation: That the Board of Supervisors appoint Monica Rose to the Humboldt County Behavioral Health Board for a three year term.

Attachments: [Appointment to the Humboldt County Behavioral Health Board.pdf](#)

Department of Health and Human Services: Public Health**14. Agreement with California Department of Public Health (CDPH) for the Immunization Program for Fiscal Years 2017-2022**

Recommendation: That the Board of Supervisors approve and authorize the Chair of the Board to sign three (3) original signature pages of State Standard Agreement #17-10318, the Civil Rights Laws Attachment and Exhibit F Certification Regarding Lobbying; authorize the Director of Department of Health and Human Services (DHHS) - Public Health or designee to sign any future amendments or budget revisions directly related to this agreement upon review and approval of County Counsel and Risk Management; and direct the Clerk of the Board to return the signed documents and one (1) copy of the Board Motion to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to CDPH for final execution.

Attachments: [Agreement with CDPH for the Immunization Program.pdf](#)

Planning and Building Department**15. Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan; File No.: 222-051-001, 222-051-002, 222-051-006; Case No.: LLA-16-008, JTMP-16-003; Benbow Area (4/5th Vote Required)**

Recommendation: That the Board of Supervisors approve (by 4/5 vote) the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.). (Note: A 4/5th vote is required); find the project exempt from environmental review pursuant to Sections 15061(b)(3) and 15305 of the State CEQA Guidelines and make all of the required findings (Attachment D) to approve the Lot Line Adjustment; direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

Attachments: [Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment.pdf](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Race Across America Presentation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Race Across America.pdf](#)

2. Proclaim March 2018 as Social Worker Appreciation Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors Adopt the Proclamation.

Attachments: [Proclaim March 2018 as Social Worker Appreciation Month.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**Board of Supervisors**

1. 9:30 a.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.
2. 11:00 a.m. - It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Management and Confidential Group; American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM).

County Administrative Office

3. 1:30 p.m. - Joint Exercise of Powers Agreement for California Cannabis Authority and Appointment of Representative

Recommendation: That the Board of Supervisors adopt the attached Resolution to join the California Cannabis Authority (CCA); appoint a county representative to serve on the CCA Board of Directors, and one representative to serve as an alternate; and direct staff to take additional action, as needed.

Attachments: [Joint Exercise of Powers Agreement.pdf](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office**

1. Temporary Employment of Retired Annuitant as Senior Accountant/Auditor in the Information Technology Division

Recommendation: That the Board of Supervisors resolve that the employment of Nancy Stufflebeam as a temporary retired annuitant Senior Accountant/Auditor with the county Information Technology Division is necessary to fill a critically needed position and that Ms. Stufflebeam's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

Attachments: [Temporary Employment of Retired Annuitant.pdf](#)

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>