

COUNTY OF HUMBOLDT

PLANNING AND BUILDING DEPARTMENT CURRENT PLANNING DIVISION

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Hearing Date: December 2, 2021

To: Humboldt County Planning Commission

From: John H. Ford, Director of Planning and Building Department

Subject: Michael Brosgart & Arielle Brosgart Special Permit Extensions

Application Number PLN-2021-17435 Assessor Parcel Number 516-111-064 1691 Glendale Drive, Glendale Area

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If you have any questions about the scheduled hearing item, please contact the assigned planner, Augustus Grochau, at (707) 441-2626 or by email at agrochau@co.humboldt.ca.us.

AGENDA ITEM TRANSMITTAL

Hearing Date	Subject	Contact
December 2, 2021	Special Permit Extensions	Augustus Grochau

Project: A two-year extension to Special Permits for the construction and usage of a multi-use commercial cannabis facility consisting of Volatile Manufacturing, Non-Volatile Manufacturing, Distribution, and Processing. The proposed building area is approximately 37,858 square feet (SF) in three (3) new buildings, one of which will be two-story, on a 72,230 SF (1.75 acres) parcel. Estimated water usage is roughly 371,520 gallons per year (30,960 gallons per month or 1,032 gallons per day). Water and sewer are to be provided by the Fieldbrook-Glendale Community Service District. Power is provided by PG&E and installation of solar panels on all available rooftops is proposed. 23 employees are expected for operations 7 am to 7 pm, Monday – Saturday; deliveries will only be made 8 am to 6 pm, Monday – Friday. All employees will use Exit 4 off State Route 299 for Glendale Drive. Two (2) loading spaces and 38 parking spaces, three (3) of which will be ADA compliant, are proposed. A stormwater retention area is proposed, and remaining areas will be landscaped. The original application numbers were PLN-13319-SP, PLN-13328-SP, PLN-13339-SP and PLN-13346-SP. **No changes to the original project are proposed. If approved, the extension will expire on September 1st, 2023.**

Project Location: This project is in the Glendale area, on the north side of Glendale Drive, approximately 700 feet west from the intersection of Glendale Drive and Swanson Lane, on the property known as 1691 Glendale Drive.

Present Plan Land Use Designations: Commercial Services (CS), Density: N/A, Fieldbrook-Glendale Community Planning Area (FGCPA), 2017 General Plan, Slope Stability: Relatively Stable (0)

Present Zoning: Unclassified (U) **Record Number:** PLN-2021-17435

Assessor Parcel Number: 516-111-064

ApplicantOwnerAgentMichael and Arielle BrosgartMichael BrosgartNone1815 Seventh St1815 Seventh StBerkeley, CA 94705Berkeley, CA 94705

Environmental Review: An Initial Study & Mitigated Negative Declaration (IS/MND) for the project was adopted on September 10th, 2019.

Major Issues: None

State Appeal Status: Project is NOT appealable to the California Coastal Commission.

Michael and Arielle Brosgart, Special Use Permits Extension

Record Number: PLN-2021-17435 Assessor's Parcel Number: 516-111-064

Recommended Planning Commission Action

- 1. Describe the application as a public hearing;
- 2. Request that staff present the project;
- 3. Open the public hearing and receive testimony; and
- 4. Close the hearing and take the following action:

Adopt the Resolution which makes all of the required findings for approval of the Extension based on the evidence in the staff report and approves the Michael and Arielle Brosgart Special Permit extensions subject to the original conditions.

Current Project: A two-year extension of four (4) Special Permits for the construction and use of an approximately 37,858 square foot multi-use cannabis facility consisting of Volatile Manufacturing, Non-Volatile Manufacturing, Distribution, and Processing. The parcel is undeveloped and presently rented out as outdoor storage space. The project was delayed due to COVID-19. The site is served by Fieldbrook-Glendale Community Service District for water and sewer. This is the first extension and if approved, the extension will expire on September 1st, 2023.

Application #13319 is a Special Permit (SP16-868) for a volatile manufacturing facility utilizing a butane closed-loop extraction process. The manufacturing facility will contain prefab manufacturing pods surrounded by reinforced concrete walls to be explosion-proof. The total premises area is 5,398 SF, 1,260 SF of which is utilized for the three (3) extraction pods, 1,140 SF of which is used for inventory storage, supply storage, chemical storage, secure records storage, a weigh station, and quarantine, and 140 SF of which is an office. Remaining square footage is an open area with emergency eye wash stations, an intake area, a check-in window, and clearance around each pod, supply room, and loading dock. Three (3) employees are associated with this operation.

Application #13328 is a Special Permit (SP16-870) for a non-volatile manufacturing facility utilizing ethanol and carbon dioxide (CO₂) extraction processes. The proposed non-volatile manufacturing facility will include a commercial-grade kitchen. Product produced from the manufacturing processes include edible, topical, concentrate, and drink products for medical and adult use cannabis uses. The total premises area is 8,975 SF which includes a CO₂ extraction room, an ethanol extraction room, commercial kitchen with storage and a packing area, an individual secured record storage room for Shared Use Licensees, inventory storage, supply storage, chemical storage, disposal rooms, quarantine, a meeting room, and a 140 SF office. Remaining area is open and has intake, weighing stations, lockers, eye-washing sinks, emergency shower, water fountains, and a check-in window. Six (6) employees are associated with this operation.

Application #13339 is a Special Permit (SP16-871) for a proposed distribution facility. The total premises area is 3,160 SF which includes inventory storage, supply storage, a disposal room, quarantine rooms, secure storage, a packaging room, a loading dock, a personnel lounge, an ADA restroom, and a 140 SF office. Remaining square footage is two open areas with intake, a weighing station, handwashing sinks, lockers, and water fountains. Four (4) employees associated with this operation.

Application #13346 is a Special Permit (SP16-872) for a proposed two-story medical and adult-use cannabis processing facility which will dry, cure, buck, grade, trim, and package cannabis from licensed off-site cultivators. The total premises area is 20,325 SF which includes drying rooms, curing rooms, bucking and trimming rooms, packaging rooms, inventory storage, supply storage, secure storage, disposal rooms, quarantines, ADA restrooms, a personnel lounge, and a 140 SF office. Remaining square footage is a small open area with intake, a weighing station, water fountains, lockers, and a check-in window. Ten (10) employees are associated with this operation.

The extension was re-referred to three of the previous referral agencies. The Department of Public Works reiterated their requests for an encroachment permit, two commercial driveways meeting County Urban Driveway No. 1 standards, a sidewalk survey prior to grading the curb and driveways, County Code compliant site visibility maintenance at the commercial driveway approaches, and addressing stormwater runoff from the site. These requests are incorporated into item #6 in the previous Recommended Conditions of Approval. The Department of Environmental Health approved of the project without additional comment. The Fieldbrook-Glendale Community Services District did not respond to the referral.

The findings and conditions of the project, effective September 1, 2020, have <u>not</u> changed significantly since approval based on the following staff analysis and are applicable to the proposed extension because:

- 1. The project has not changed.
- 2. The applicable zoning and general plan designation, for which the original project was evaluated for consistency with, have not changed.
- 3. The applicable development standards, for which the original project was evaluated for consistency with, have not changed.
- 4. All other standards and requirements to which the project is subject, and as administered by other departments or agencies have not changed.
- 5. An Initial Study & Mitigated Negative Declaration (IS/MND) for the project was adopted on September 10th, 2019.

Staff Recommendations: Planning staff recommends the approval of the extensions as the applicant has submitted evidence in support of making all of the required findings for approving the Special Permit Extensions.

Alternatives: The Planning Commission could elect not to approve the extension however circumstances and conditions have not changed substantially since the original approval of the project. Consequently, Planning staff does not recommend further consideration of any alternative.

Note: The original staff report is attached and supporting documentation is on file with the Planning Division and available for public inspection.

RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF HUMBOLDT Resolution Number 21Record Number PLN-2021-17435

Assessor's Parcel Number 516-111-064

Resolution by the Planning Commission of the County of Humboldt certifying compliance with the California Environmental Quality Act and conditionally approves the Michael and Arielle Brosgart Special Permit Extensions.

WHEREAS, Michael Brosgart submitted an application and evidence in support of approving an Extension for four (4) Special Permits for the construction and usage of a multi-use commercial cannabis facility consisting of Volatile Manufacturing, Non-Volatile Manufacturing, Distribution, and Processing; and

WHEREAS, the County Planning Division has reviewed the submitted application and evidence and has referred the application and evidence to involved reviewing agencies for comments and recommendations; and

WHEREAS, A Mitigated Negative Declaration was adopted for the original project and no changes necessitating additional environmental review are proposed; and

WHEREAS, Section 312-11.3 provides the authority for the Hearing Officer to approve extensions of approved permits;

WHEREAS, the Planning Division Staff Report includes evidence in support of making all of the required findings for approving the proposed Special Permit Extensions (Record Number PLN-2021-17435); and

WHEREAS, the Humboldt County Planning Commission held a duly noticed public hearing on December 2, 2021 and reviewed, considered and discussed the application for the Extensions and reviewed and considered all evidence and testimony presented at the hearing.

THEREFORE BE IT RESOLVED, that the Planning Commission makes all the following findings:

- 1. An Initial Study & Mitigated Negative Declaration (IS/MND) for the project was adopted on September 10th, 2019.
- 2. The development has not changed from that for which the permits were granted;
- 3. The findings made when the permits were granted can still be made.

DECISION

NOW, THEREFORE, be it resolved, determined, and ordered by the Planning Commission that:

1. The Special Permit Extensions for application numbers PLN-13319-SP, PLN-13328-SP, PLN-13339-SP and PLN-13346-SP (Extension Record Number PLN-2021-17435) are approved subject to the originally approved conditions.

Adopted after revie	w and consideration of all the evi	dence on December 2, 2021.
	de by COMMISSIONER nd the following ROLL CALL vote:	and seconded by COMMISSIONER
AYES:	COMMISSIONERS:	
NOES:	COMMISSIONERS:	
ABSENT:	COMMISSIONERS:	
ABSTAIN:	COMMISSIONERS:	
DECISION:		
the foregoing to be	,	the County of Humboldt, do hereby certification taken on the above-entitled matter ted above.
	John Ford, Director	
	Planning and Building	Department

ATTACHMENT 1

ORIGINAL CONDITIONS OF APPROVAL

APPROVAL OF THE SPECIAL PERMITS IS CONDITIONED ON THE FOLLOWING TERMS AND REQUIREMENTS WHICH MUST BE SATISFIED.

- 1. The applicant shall implement all mitigation measures as incorporated (refer to Mitigation Monitoring and Reporting Program included as Attachment 3.
- 2. The applicant is responsible for obtaining necessary County and State permits and licenses, and for meeting all of the requirements as set forth by other regulatory agencies.
- 3. The applicant shall obtain all necessary building permits and grading permits from the Building Inspection Division (BID) for all structures, grading and equipment related to the volatile manufacturing facility, non-volatile manufacturing facility, distribution center and processing facility. The applicant/owner shall submit plans by a California-licensed engineer for the building permit and grading permit. All building and grading plans submitted for approval shall be consistent with the project description and plans approved by the Planning Commission. A letter or similar communication from the Building Division verifying that all structures, grading and equipment related to the cannabis activities are permitted will satisfy this condition.
- 4. The approved building plans shall address odor management by incorporating the ventilation/air filtration system to limit potential adverse odor emission impacts to employees and/or properties located in the vicinity. The system shall be designed, signed, and stamped by a mechanical engineer for review and approval by the Building Official.
- 5. The grading plan shall be designed to ensure disturbance does not exceed four feet at the rear of the parcel.
- 6. The applicant shall secure an encroachment permit from the Department of Public Works. Plans shall be submitted to the Department and approved before construction commences. The plans shall address how storm water is discharged from the parking lot, construction of a curb, gutter, and sidewalk, the commercial driveways, and any gates or fencing that will be installed. A letter or similar communication from the Department of Public Works Land Use Division verifying that the improvements have been completed will satisfy this condition.
- 7. The applicant shall demonstrate the driveway and emergency vehicle turn around conform with Humboldt County's Fire Safe Regulations (HCC §3112-12) and any requirements of the Blue Lake Fire Protection District. A letter from a qualified engineer shall satisfy this requirement.
- 8. A portion of the subject parcel is identified as being in an area subject to liquefaction on the County WebGIS application. A soils report shall be conducted by a register professional to identify the extent of the potentially unstable soils and recommend engineering solutions for project construction.
- 9. The applicant shall submit a landscaping plan meeting the requirements of HCC§314-109.1.5.2 for the review and approval of the Planning Director, and that the plan shall be implemented prior to issuance of occupancy. Plant materials used for landscaping shall be regionally appropriate native species and shall not be pyrophytic. The landscaping plan shall include a maintenance plan that specifies the person or agency responsible for maintenance and shall address pruning, weeding, cleaning, fertilization and watering. Whenever necessary, planting shall be replaced in-kind with similar plant materials to ensure continued compliance with the

- landscaping requirements. All screening shall be in sound functional condition and repaired and replaced when necessary.
- 10. The applicant shall submit a fencing plan for the review and approval of the Planning Director that demonstrates the fencing will screen the facility from adjacent residential properties.
- 11. The applicant shall submit a Signage Plan for the review and approval by the Planning Director that will be compatible and not distract from surrounding uses in the area.
- 12. The applicant shall submit a lighting plan for review and approval of the Planning Director prior to issuance of building permit. The lighting plan shall demonstrate the proposed facilities will not deliver of have the potential to deliver light pollution, during hours of sunset to sunrise, which may affect adjoining residential properties, or fish and wildlife directly or from a distance; and, outdoor lighting shall be compatible with the existing setting and directed within the property boundaries. Additionally, the lighting plan shall comply with design standards outlined in the Humboldt County Code §314-109.1.2.7 and the exterior of the proposed buildings shall not be made of reflective materials that would introduce a new source of glare and limit light spillover and intensity.
- 13. Prior to occupancy permit, the applicant shall install a metering devise on all discreate points of water withdrawal for each facility, e.g. personnel use, sanitation/janitorial use and landscaping. The applicant shall maintain the metering device (s) in a serviceable and working condition.
- 14. The applicant shall secure a building permit prior to installing signage for the proposed project. The signage plan shall be subject to the review and approval of the Planning Director. Signage shall be compatible and not distract from the surrounding uses in the area.
- 15. Prior to occupancy permit, the applicant shall be compliant with the County of Humboldt's Certified Unified Program Agency (CUPA) requirements regarding hazardous materials. A written verification of compliance shall be required before any cannabis activity commences and ongoing proof of compliance with this condition shall be required at each annual inspection in order to keep the permit valid.
- 16. The project shall post onsite, provide the Planning Director or his/her designee, the Sheriff, and all neighboring property owners within three-hundred (300) feet of the establishment with the name, telephone number of an on-site representative of the project to whom one can provide notice if there are operating problems associated with the facility. The project shall make every good faith effort to encourage neighbors to call this contact person to try and solve problems, if any, before calls or complaints are made to the Sheriff or Planning Director. Should problems arise that cannot be adequately resolved in this group-setting, the disgruntled party can petition the Planning Commission to initiate the process of permit revocation per §312-14, Humboldt County Code.
- 17. Prior to initiating commercial cannabis activities the applicant shall obtain a Business License from the Humboldt County Tax Collector.
- 18. If cultural resources are encountered during construction activities, the contractor on site shall cease all work in the immediate area and within a 50-foot buffer of the discovery location. A qualified archaeologist as well as the appropriate Tribal Historic Preservation Officer(s) are to be contacted to evaluate the discovery and, in consultation with the applicant and lead agency, develop a treatment plan in any instance where significant impacts cannot be

avoided.

Prehistoric materials may include obsidian or chert flakes, tools, locally darkened midden soils, groundstone artifacts, shellfish or faunal remains, and human burials. If human remains are found, California Health and Safety Code 7050.5 requires that the County Coroner be contacted immediately at 707-445-7242. If the Coroner determines the remains to be Native American, the NAHC will then be contacted by the Coroner to determine appropriate treatment of the remains pursuant to PRC 5097.98. Violators shall be prosecuted in accordance with PRC Section 5097.99.

- 19. The applicant is required to pay for permit processing on a time and material basis as set forth in the schedule of fees and charges as adopted by ordinance of the Humboldt County Board of Supervisors. The Department will provide a bill to the applicant after the decision. Any and all outstanding Planning fees to cover the processing of the application to decision by the Hearing Officer shall be paid to the Humboldt County Planning Division, 3015 "H" Street, Eureka.
- 20. **Prior to hearing**, the applicant shall submit a check to the Planning Division payable to the Humboldt County Recorder in the amount of \$2,404.75. Pursuant to Section 711.4 of the Fish and Game Code, the amount includes the Department of Fish and Wildlife (DF&W) fee plus a \$50 document handling fee for filing a Notice of Determination (NOD). This fee is effective through December 31, 2019, at such time the fee will be adjusted pursuant to Section 713 of the Fish and Game Code. Alternatively, the applicant may contact DF&W by phone at (916) 651-0603 or through the DF&W website at www.dfg.ca.gov for a determination stating the project will have no effect on fish and wildlife. If DF&W concurs, a form will be provided exempting the project from the \$2,354.75 fee payment requirement. In this instance, only a copy of the DF&W form and the \$50.00 handling fee is required.
- 21. The Applicant is responsible for costs for post-approval review for determining project conformance with conditions prior to release of building permit or initiation of use and at time of annual inspection. In order to demonstrate that all conditions have been satisfied, applicant is required to pay the conformance review deposit for each project activity (currently four (4)) as set forth in the schedule of fees and charges as adopted by ordinance of the Humboldt County Board of Supervisors (currently \$750) within sixty (60) days of the effective date of the permit or upon filing of the Compliance Agreement (where applicable), whichever occurs first. Payment shall be made to the Humboldt County Planning Division, 3015 "H" Street, Eureka.

Operation Restrictions:

- 1. The hours of operation for the Glendale Cannabis Facility shall be Monday through Saturday, 7:00 AM to 7:00 PM, and closed Sunday and all federally recognized holidays. Deliveries shall be limited to Monday through Friday, 8:00 am to 6:00 pm.
- 2. Personnel and deliveries to and from the site shall only access the site from Exit 4 for Glendale Drive from State Route Highway 299 and not Exit 5 for City of Blue Lake/Glendale Drive.
- The project will provide adequate security on the premises, including lighting, alarms and law enforcement notification, to insure the safety of persons and to protect the premises from theft.
- 4. No cannabis shall be smoked, ingested, or otherwise consumed on the premises.
- 5. All electricity utilized by the Commercial Cannabis activity shall conform to one or more of the

following standards:

- Grid power supplied from 100% renewable source
- On-site renewable energy system with twenty percent net non-renewable energy use
- Grid power supplied by partial or wholly non-renewable source with purchase of carbon offset credits.
- 6. The project shall not hold or maintain a license from the State Department of Alcohol Beverage
 - Control to sell alcoholic beverages or operate a business that sells alcoholic beverages.
- 7. The project shall permit the Planning Director or his/her designee to have access to the entities' books, records, accounts, and any and all data relevant to its permitted activities for the purpose of conducting an audit or examination in order to determine compliance with the conditions of the Conditional Use Permit. Books, records, accounts, and any and all relevant data will be produced no later than twenty-four (24) hours after the request from the Planning Director or his/her designee.
- 8. There is to be no loitering on or about the premises at any time. Further, the Sheriff shall provide to the Planning Director and/or his/her designee a list of any complaints and law enforcement related problems associated with the project, upon request.
- 9. The applicant is responsible for obtaining all necessary County and State permits and licenses, and for meeting all of the requirements as set forth by other regulatory agencies.
- 10. The project shall participate in inspections to verify that all cannabis products are being manufactured and distributed in compliance with all state and local regulations. Inspections are intended to ensure that grower-members are legal and compliant in the products they store, and that storage is done in a safe and sustainable manner, away from public view, and inaccessible to minors.
- 11. The cannabis project shall be inspected by the Humboldt County Sheriff or his/her designee and either members of the Code Compliance Division of Planning and Building or the Code Enforcement Investigator on an annual basis, or more frequently as requested by the Planning Commission, to determine if the cooperative or delivery service is in compliance with its Conditional Use Permit and Operations Manual. After payment of the inspection fees as indicated in the following section, a copy of the results from this inspection shall be given to the cannabis project, cooperative or delivery service for inclusion in their "Performance Review Report" to the Planning Commission.
- 12. Non-compliance by the cannabis project in allowing the inspection by the above-mentioned County personnel, or non-compliance in submitting the annual "Performance Review Report" per the CCLUO section 314-55.4.5.7 for review by the Planning Commission shall be deemed grounds for a revocation of the conditional use permit and/ or subject the holder of the conditional use permit to the penalties outlined in this Code, above. A deposit shall be collected for the County's time spent performing the inspection (based on the fees in effect at the time the request is submitted).

Ongoing Requirements/Development Restrictions Which Must be Satisfied for the Life of the Project:

- 1. The project shall be developed, operated and maintained in accordance with the project description, Operation Plans, Security Plans, approved project site plan, and floor plans. Access to the rooms where commercial cannabis is present shall be restricted so that no one under the age of 21 is allowed entry. Changes to the project except for Minor Deviations to the Plot Plan as provided in Section 312-11.1, shall require Modification of this permit.
- 2. All commercial cannabis activities shall be in conformance with all laws and regulations set forth in the CMMLUO and MCRSA, as applicable to the permit type.
- 3. Possession of a current, valid required license, or licenses, issued by any agency of the State of California in accordance with the MCRSA, and regulations promulgated thereunder, as soon as such licenses become available.
- 4. Odors shall be contained on the property on which the Cannabis activity is located and shall not result in a discernable odor at the property lines adjoining the existing residential uses for the life of the project. To implement this requirement air filtration and ventilation equipment is to be maintained in good working condition and monitored on an on-going basis to limit potential adverse odor emission impacts to employees and/or properties located in the vicinity. Should the Department receive complaints regarding odor, the Department will work with the applicant/operator to resolve and return the project to compliance in a timely manner. Resolution may entail additional maintenance and/or replacement of the air filtration system. If the County receives any odor complaints, the permit holder shall work with the Building Official to correct odor concerns.
- 5. Maintain enrollment in Tier 1, 2 or 3, certification with the North Coast Regional Water Quality Control Board (NCRWQCB) Order No. R1-2015-0023, if applicable, or any substantially equivalent rule that may be subsequently adopted by the County of Humboldt or other responsible agency.
- 6. Consent to an annual on-site compliance inspection, with at least 24 hours prior notice, to be conducted by appropriate County officials during regular business hours (Monday Friday, 9:00 am 5:00 pm, excluding holidays). <u>Testing results associated with the collection, storage and testing of wastewater prior to discharge to sewer, reused or hauled offsite by licensed disposal company shall be recorded and provided to the Planning Department for review at the annual inspection.</u>
- 7. Refrain from the improper storage or use of any fuels, fertilizer, pesticide, fungicide, rodenticide, or herbicide.
- 8. Fuel shall be stored and handled in compliance with applicable state and local laws and regulations, including the County of Humboldt's CUPA program, and in such a way that no spillage occurs.
- 9. Pay all applicable application, review for conformance with conditions and annual inspection fees.
- 10. The noise produced by a generator used on an emergency-only basis for cannabis drying, curing, and processing shall not be audible by humans from neighboring residences. The decibel level for generators measured at the property line shall be no more than 60 decibels. Where applicable, sound levels must also show that they will not result in the harassment of

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Marbled Murrelet or Spotted Owl species. Conformance will be evaluated using current auditory disturbance guidance prepared by the United State Fish and Wildlife Service, and further consultation where necessary. Under these guidelines, generator noise may not exceed 50dB as measured at 100 feet from the generator or at the edge of the nearest Marbled Murrelet or Spotted Owl habitat, whichever is closer.

- 11. Pay all applicable taxes as required by the Humboldt County Commercial Marijuana Cultivation Tax Ordinance (Humboldt County Code Section 719-1 et seq.).
- 12. The applicant shall not use any erosion control measures that contain synthetic (e.g. plastic or nylon) monofilament netting, including photo- or biodegradable plastic netting. Geotextiles, fiber rolls, and other erosion control measures shall be made of loose-weave mesh, such as jute, hemp, coconut (coir) fiber, or other products without welded weaves.
- 13. Should any wildlife be encountered during work activities, the wildlife shall not be disturbed and be allowed to leave the work site unharmed.
- 14. All refuse shall be contained in wildlife proof containers, at all times, and relocated to an authorized waste management facility, in compliance with State and local laws, on a regular and on-going basis.
- 19. The Glendale Cannabis Facility operations shall use the following best management practices to ensure the safety of employees and the Cannabis product:
 - A. Ensure that the space in which any Cannabis product is to be processed and packaged is a fully enclosed room and clearly designated on the approved floor plan.
 - B. Ensure that all applicable sanitary rules are followed.
 - C. Ensure that the standard operating procedure includes, but need not be limited to, step-by-step instructions on how to safely and appropriately:
 - a. Conduct all necessary safety checks prior to commencing handling;
 - b. Prepare Cannabis products for distribution;
 - c. Clean all equipment, counters and surfaces thoroughly; and
 - d. Dispose of any waste produced during the processing and distribution of Cannabis in accordance with all applicable local, state and federal laws, rules and regulations.
 - D. Establish written and documentable quality control procedures designed to maximize safety for employees and minimize potential product contamination.
 - E. Establish written emergency procedures to be followed by employees in case of a fire, chemical spill or other emergency.
 - F. Have a comprehensive training manual that provides step-by-step instructions for processing and distribution of cannabis products on its Licensed Premises. The training manual shall include, but need not be limited to, the following topics:
 - a. All standard operating procedures used at that Licensed Premises;
 - b. The quality control procedures;
 - c. The emergency procedures for the Licensed Premises;
 - d. The appropriate use of any necessary safety or sanitary equipment;
 - e. The hazards presented by all chemicals and solvents used within the Licensed Premises as described in the material safety data sheet for each chemical and solvent;
 - f. Clear instructions on the safe use of all equipment involved in each process and in

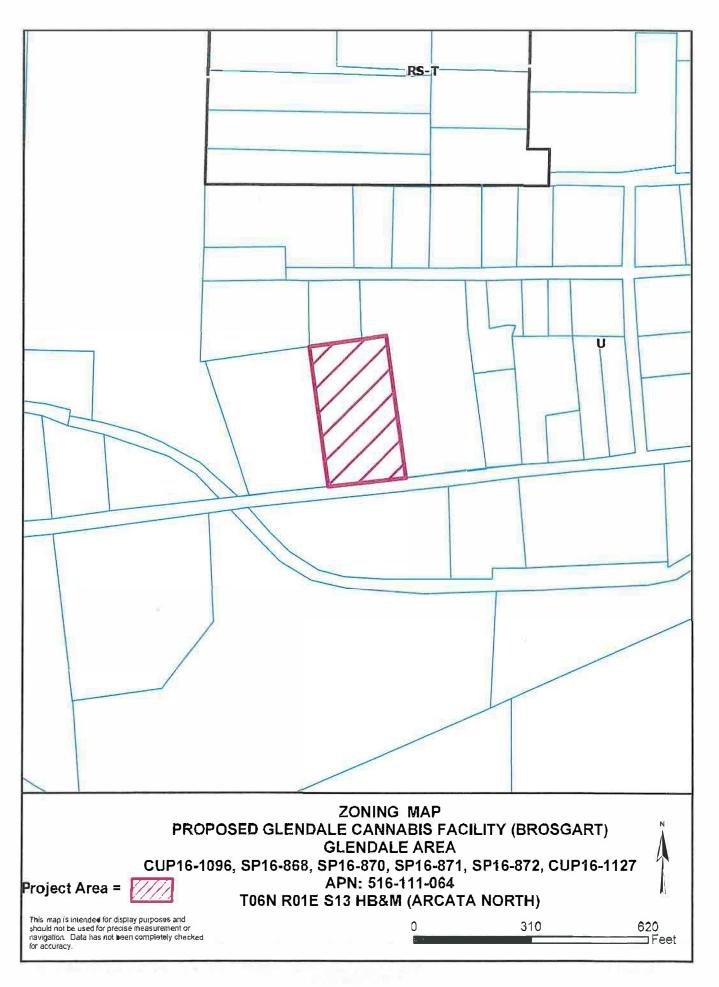
- accordance with manufacturer's instructions, where applicable; and
- g. Any additional periodic cleaning required to comply with all applicable sanitary rules.
- G. Provide adequate training to every employee prior that to that individual undertaking any step in processing or distribution of a Cannabis product.
 - a. Adequate training shall include, but need not be limited to, providing a copy of the training manual for that Licensed Premises and live, in-person instruction detailing at least all of the topics required to be included in the training manual.
 - b. The individual training each employee shall sign and date a document attesting that all required aspects of training were conducted and that he or she is confident that the trainee can safely handle and distribute a Cannabis product.
 - c. The employee that received the training shall sign and date a document attesting that he or she can safely implement all standard operating procedures, quality control procedures, and emergency procedures, operate all equipment, use all safety, sanitary and other equipment and understands all hazards presented by the chemicals and solvents to be used within the Licensed Premises and any additional period cleaning required to maintain compliance with all applicable sanitary rules.
 - H. Maintain clear and comprehensive records of the name and signature of every individual who engaged in any step related to the processing and distribution of any Cannabis product and the step that individual performed.
- 20. <u>Term of Commercial Cannabis Activity Special Permit.</u> Any Commercial Cannabis Permit issued pursuant to the CMMLUO shall expire one (1) year after date of issuance, and on the anniversary date of such issuance each year thereafter, unless an annual compliance inspection has been conducted and the permitees and the permitted site have been found to comply with all conditions of approval.
 - If the inspector or other County official determines that the permitees or site do not comply with the conditions of approval, the inspector shall serve the permit holder with a written statement identifying the items not in compliance, and the action that the permit holder may take to cure the non-compliance, or file an appeal within ten (10) days of the date that the written statement is delivered to the permit holder. Personal delivery or mailing the written statement to the mailing address listed on the application by regular mail, plus three (3) days after date of mailing, shall constitute delivery. The permit holder may request a reinspection to determine whether or not the permit holder has cured all issues of non-compliance. Failure to request reinspection or to cure any items of non-compliance shall terminate the Special Permit, immediately upon the expiration of any appeal period, or final determination of the appeal if an appeal has been timely filed pursuant to section 55.4.13.
- 21. <u>Permit Renewals to comply with Updated Laws and Regulations.</u> Permit renewal per Ongoing Condition of Approval #2 above is subject to the laws and regulations effective at the time of renewal, which may be substantially different than the regulations currently in place and may require the submittal of additional information to ensure that new standards are met.
- 22. <u>Acknowledgements to Remain in Full Force and Effect.</u> Permittee Acknowledges that the County reserves the right to reduce the size of the area allowed for cultivation under any clearance or permit issued in accordance with this Section in the event that environmental conditions, such as a sustained drought or low flows in the watershed in which the cultivation area is located will not support diversions for irrigation.

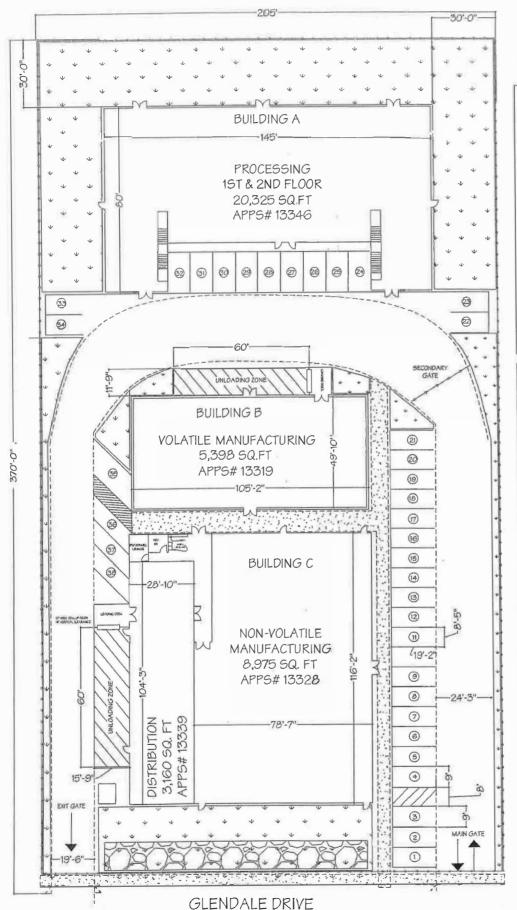
- 23. <u>Transfer of any leases or permits</u> approved by this project is subject to the review and approval of the Planning Director for conformance with CMMLUO eligibility requirements, and agreement to permit terms and acknowledgments. The fee for required permit transfer review shall accompany the request. The request shall include the following information:
 - a. Identifying information for the new Owner(s) and management as required in an initial permit application;
 - b. A written acknowledgment by the new Owner in accordance as required for the initial Permit application;
 - c. The specific date on which the transfer is to occur; and
 - d. Acknowledgement of full responsibility for complying with the existing Permit; and
 - e. Execution of an Affidavit of Non-diversion of Medical Cannabis.
- 24. <u>Inspections.</u> The permit holder and subject property owner are to permit the County or representative(s) or designee(s) to make inspections at any reasonable time deemed necessary to assure that the activities being performed under the authority of this permit are in accordance with the terms and conditions prescribed herein.
- 32. <u>Modifications to the Facility</u>. Prior to making any modifications to a permitted facility, the permittee shall submit to the Planning Director a request for determination of County approvals, together with the appropriate fee. The request shall contain a description sufficiently detailed to allow the Planning Director to determine what permits and other approvals, are needed, and whether a modified Permit is required.
- 33. Pay all applicable application and annual inspection fees.

Informational Notes:

1. This permit shall expire and become null and void at the expiration of one (1) year after all appeal periods have lapsed (see "Effective Date"); except where construction under a valid building permit or use in reliance on the permit has commenced prior to such anniversary date. The period within which construction or use must be commenced may be extended as provided by Section 312-10.5 of the Humboldt County.

ATTACHMENT 2 MAPS AND PROJECT SITE PLAN





GLENDALE CANNABIS FACILITY

APN: 516-111-064-000 ZONING: U SITE AREA: 75,850 SF BUILDING AREA: 30.158 SF GROUND COVERAGE: 39.76% FRONT SETBACK: 20' SIDE SETBACK: 5' **REAR SETBACK: 10'** 30' BUILDING SETBACK FROM PROPERTY LINE 2,500 AMPS, 480V 3 PHASE PG&E TRANSFORMER 4" SEWER CONNECTION 2" WATER METER

PARKING: (WHICHEVER IS GREATER BETWEEN PARKING SPACE PER SQ. FT OR PARKING PER EMPLOYEE) MANUFACTURING

PROCESSING 34,698 SQ.FT 23.13 1/1500 SQ FT 1/EMP (19) 19

(23.13)

DISTRIBUTION FACILITY 3,160 SQ.FT

> 1/1500 SQ.FT 1/EMP (4)

(4.00)

2.11

OFFICE SPACE

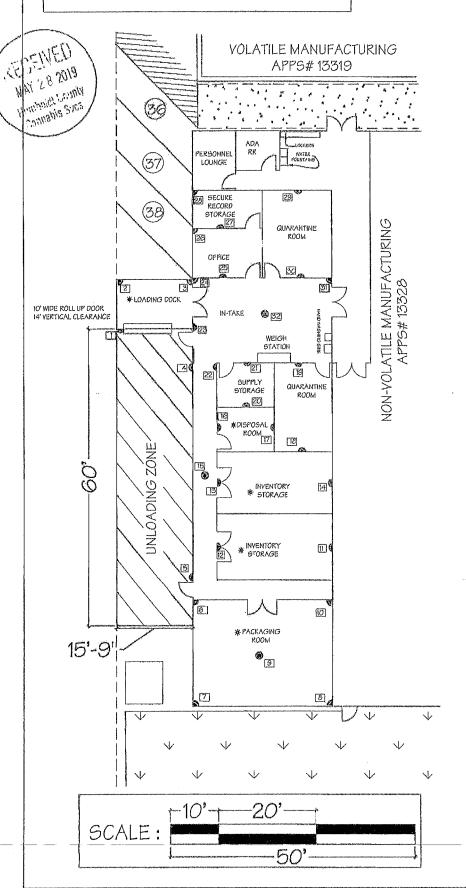
560 SQ.FT

1/300 SQ. FT (1.87)EMP INCLUDED ABOVE

TOTAL REQUIRED PARKING = 29.00 38.00 TOTAL PARKING PROVIDED =



- BUILDING C -DISTRIBUTION APPS#13339



NON VOLATILE MANUFACTURING FACILITY

- -(I) OFFICE CONNECTED TO SECURED RECORD STORAGE -INTAKE ROOM WITH WEIGH STATION HAND WASHING SINK
- -(2) ADA UNIBEX BATHROOMS IN COMMON AREA -(1) ADA WATER FOUNTAIN IN COMMON AREA
- -(I) STANDARD WATER FOUNTAIN IN COMMON AREA EMPLOYEE LOCKERS FOR PERSONAL BELONGINGS IN COMMON AREA
- SUPPLY STORAGE ROOM
 DISPOSAL ROOM (MATERIALS & PRODUCTS)
- OLIARANTINE ROOM
- · PACKAGING ROOM · (2) INVENTORY STORAGE ROOM

CHECK 4N WINDOW-

ALL DELIVERY PERSONS, CONTRACTORS, SUB-CONTRACTORS AND THE LIKE WILL HAVE TO REGISTER AND CHECK IN BEFORE GAINING ACCESS.

MATERIAL PROCESS

DISTRIBUTION FACILITY WILL INVOLVE RECEIVING, STORING, TESTING, RE-PACKING, LABELING AND RE-DISTRIBUTING CANNABIS PRODUCTS. MATERIALS COME THROUGH THE IN-TAKE AREA. THE IN-TAKE PROCESS INVOLVES, CROSS REFERENCE TO SHIFPING MANIFEST, INSPECTION, TAGGING BY AN AUTHORIZED DISTRIBUTION PERSONNEL AND STORING MATERIALS IN PROPER QUARANTINE ROOMS UNTIL TESTED TAGGING WILL BE IN COMPLIANCE WITH THE STATE TRACK AND TRACE SYSTEM METRO AND MONITORED THROUGH REAL TIME RFID MONITORING TECHNOLOGY.

TESTED, TAGGED AND APPROVED FRESH / RAW MATERIALS OR IN-PROCESS / FINISHED PRODUCTS ARE THEN MOVED INTO OR INFRADESS / PINISTREY LANDOUST AND THE HEAR MOVED INTO INVENTORY STORAGE, UNTIL RELEASED FOR DISTRIBUTION TO A LICENSED PROCESSING / MANUFACTURING FACILITY TO BE CONVERTED INTO A FINISHED PRODUCT, FINISHED PRODUCTS WILL BE STORED APPROPRIATELY UNTIL RELEASED FOR SHIPPING TO DISPENSARY.

UNLOADING ZONE:

NON CANNABIS AND EQUIPMENT SUPPLIES MATERIALS WILL BE DELIVERED DIRECTLY TO DISTRIBUTION CENTER VIA THE LOADING ZONE AND THROUGH THE SECURED LOADING DOCK.

CANNABIS WASTE STORAGE:

ALL CANNABIS MATERIALS OR CANNABIS PRODUCTS THAT ARE REQUIRED TO BE DESTROYED WILL BE DEEMED ARE REQUIRED TO BE DESTROTED WILL DE DEEMED UNRECCOSTUZABLE DEFORE DISCARGING. WHEN POSSIBLE MATERIALS WILL BE GROUND DOWN, PACKAGING WILL BE EMPTIED AND RECYCLED. ALL DISPOSED PRODUCTS AND MATERIALS WILL BE PLACED IN A WATERIGHT CONTAINER AND PICKED UP BY A PRIVATE LICENSED WASTE HAULER.

ODOR MITIGATION

HVAC SYSTEM THROUGH OUT-FAGILHY-WILL BE-EQUIPPED WITH CARBON FILTERS TO MINIMIZE ODOR RELEASED FROM PREMISES.

Ø Ø

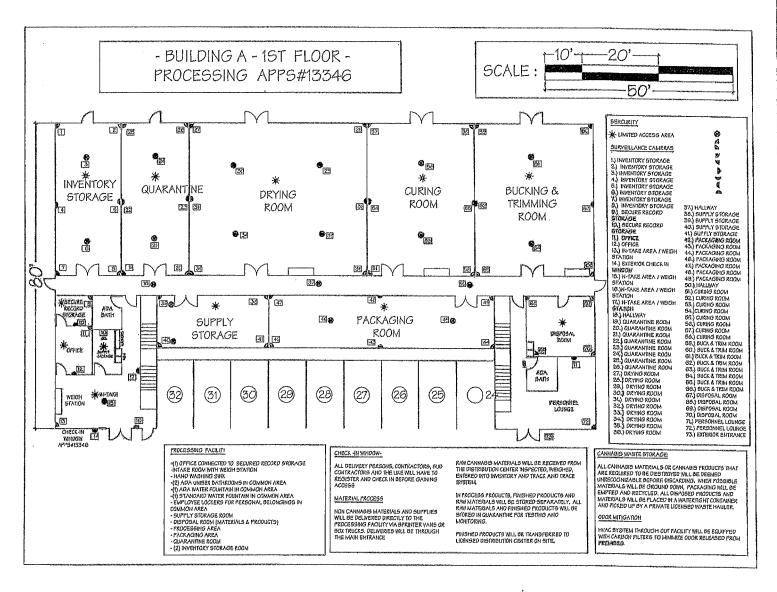
SERCURITY

LIMITED ACCESS AREA

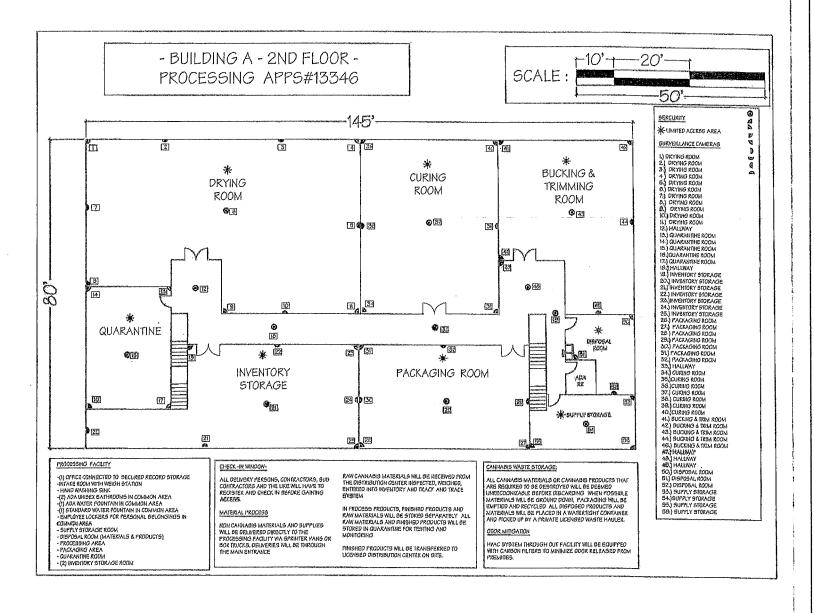
SURVEILLANCE CAMERAS

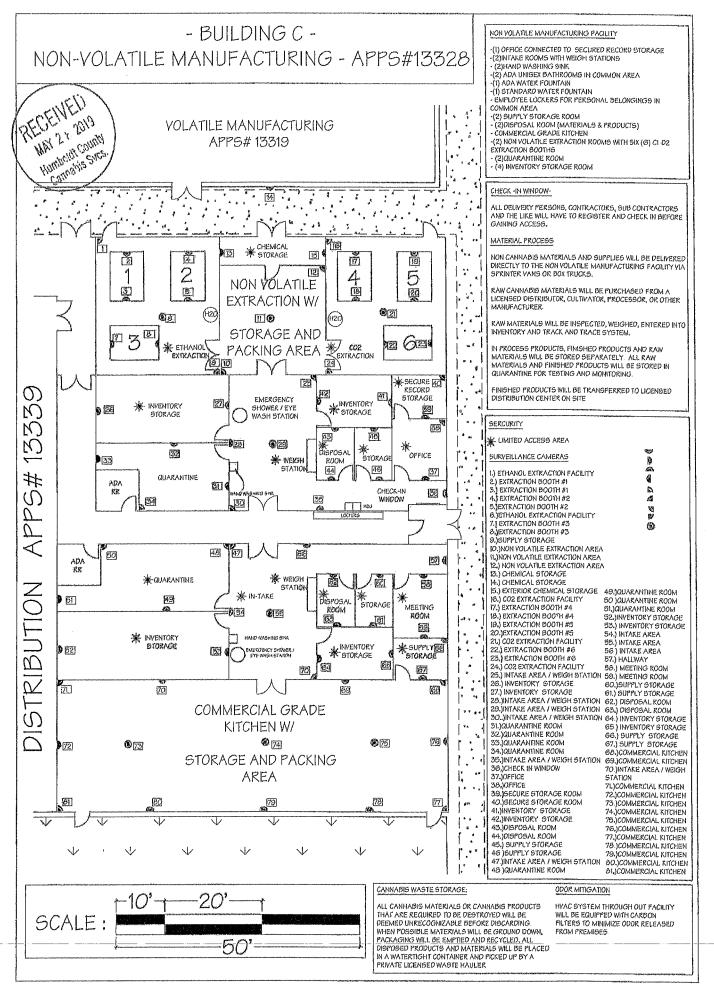
- 1.) UNLOADING DOCK
- 2. UNLOADING DOCK 3.) UNLOADING DOCK
- 4.) UNLOADING DOCK
- 5.) UNLOADING DOCK 6.) PACKAGING ROOM
- 7.) PACKAGING ROOM 8.) PACKAGING ROOM 9.) PACKAGING ROOM
- 10.)PACKAGING ROOM 11.) INVENTORY STORAGE
- 12. INVENTORY STORAGE
- 14.1 INVENTORY STORAGE
- 15.) HALLWAY 16.) DISPOSAL ROOM
- 17.) DISPOSAL ROOM 18.) QUARANTINE ROOM
- 19.1 QUARANTINE ROOM
- 20) SUPPLY STORAGE 21) SUPPLY STORAGE
- 22).HALLWAY / CHECK IN WINDOW 23.) CHECK IN / WEIGH STATION / INTAKE
- 24.) CHECK IN / WEIGH STATION / INTAKE
- 26.)OFFICE
- 27.)SECURE RECORD STORAGE ROOM 28.)SECURE RECORD STORAGE ROOM
- 29.) QUARANTINE ROOM
- 30.) QUARANTINE ROOM
- 3U CHECK IN / WEIGH STATION / INTAKE 32.) CHECK IN / WEIGH STATION / INTAKE

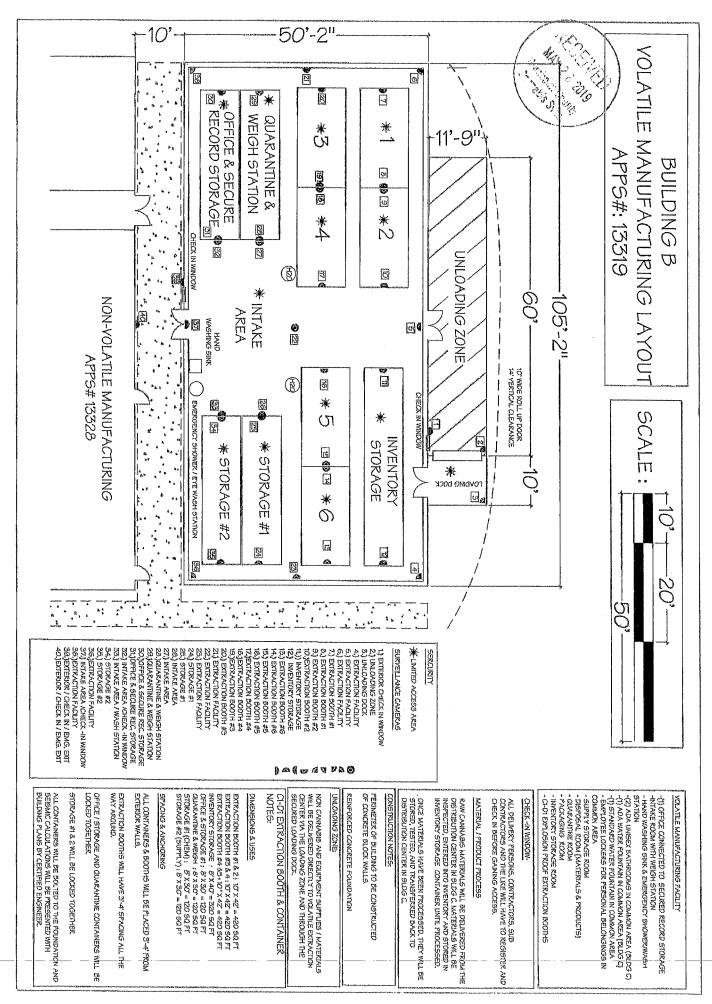


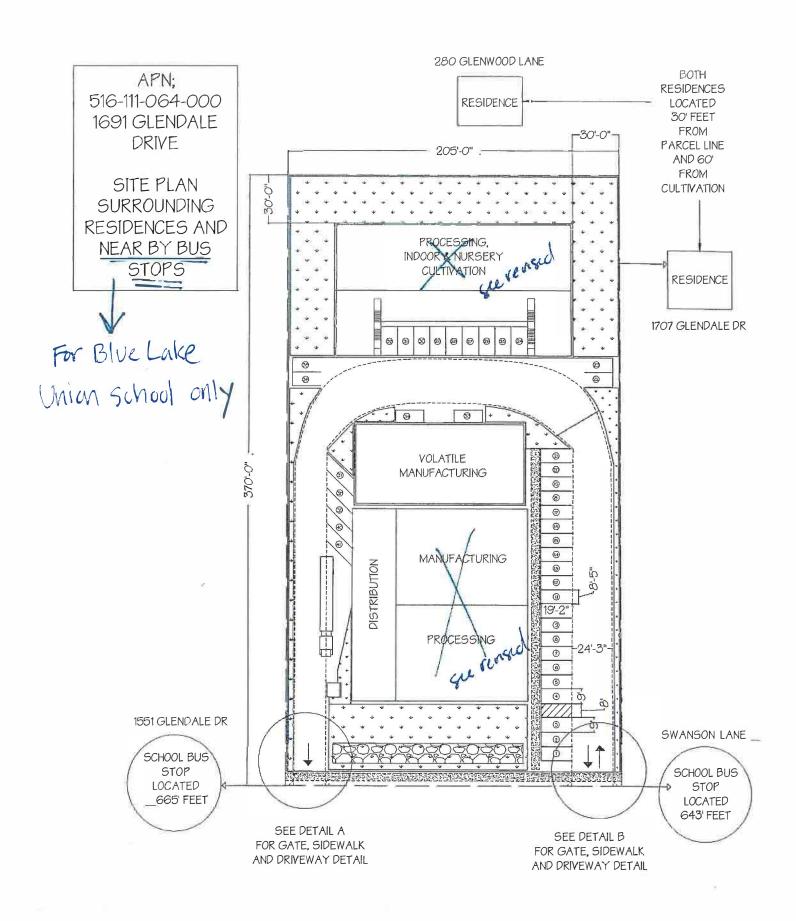










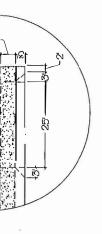


1691 GLENDALE DRIVE APN; 516-111-064-000

DETAIL OF DRIVEWAYS AND SIDEWALKS SITE PLAN

SIDE WALK IS 3' FROM STREET ON PARCEL, SIDE WALK IS 4'-6" WIDE AND WILL RUN THE FULL

LENGTH OF PARCEL FRONTAGE



TWO WAY TRAFFIC DRIVEWAY B ENTRY & EXIT 25' WIDE DETAIL B GATED

ONE WAY TRAFFIC DRIVEWAY A EXIT ONLY 19'-6" WIDE **DETAIL A** GATED