



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-10

For the meeting of: March 8, 2016

Date: January 28, 2016
To: Board of Supervisors
From: ^{td} William Damiano, Chief Probation Officer
Subject: Supplemental Budget for Budget Unit 254 – 4/5 vote required

RECOMMENDATION(S):

That the Board of Supervisors:

- 1. Approve the creation of fixed asset budget line item 1100-254-8279 , in budget unit 254
- 2. Approve the supplemental budget attached for budget unit 254 - 4/5 vote required

SOURCE OF FUNDING:

Regional Facility Cost Reimbursement

Prepared by : Elisha Hardison, Legal Office Business Manager

CAO Approval

REVIEW: Auditor MSH County Counsel _____ Human Resources _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:
Board Order No. _____
Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Fennell Seconded by Supervisor Bass
Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: March 8, 2016
By: [Signature]
Kathy Hayes, Clerk of the Board

DISCUSSION:

Humboldt County Probation is experiencing a budget surplus in the 1100-254-643103 line item of the Regional Facility budget unit due to the success of accepting into the New Horizons program, wards from other counties which do not have a similar program. Humboldt County Probation would like to take this opportunity to utilize this budget surplus to fund some much needed purchases for the Regional Facility.

In the Regional Facility and Juvenile Hall the ceilings are twenty-five feet high and are often in need of repair and/or adjustment of smoke detectors, light covers, ceiling panels, etc. Currently, these items can take days or longer for County Building Maintenance to respond to since they need to schedule extra time to reserve/check out a truck from County Motor Pool, take it to the Humboldt County Correctional Facility (HCCF), load the HCCF's lift and drive it to Probation facilities. There are often outside lights, cameras, and building repairs where a lift on site can be used as well. Purchasing a portable aerial lift for Probation would eliminate the need to borrow a lift for these frequent repairs from HCCF and would reduce staff time spent on these repairs for both Probation and Building Maintenance. In addition to saving time and effort, being able to attend to repairs of smoke detectors, lights and cameras improves safety for both youth and employees.

The Cellsense magnetometer device will detect any metal on a youth's person as they walk past it after dressing in facility clothing. The clothing and shoes provided by Juvenile Hall/Regional Facility do not have any metal in them so triggering the device is probable cause to conduct another pat-down type search to find the metal object. If the object is not located through the follow-up pat-down search and the youth continues to trigger the device it is further probable cause to conduct a strip search of the youth pursuant to PC §4030. Juvenile Hall and the Regional Facility have had cell phones, small knives, lighters, and other metal objects come into the facilities and be discovered several days or weeks after admission of a youth. Locating these items upon admission increases the physical safety of youth and staff alike. The Cellsense magnetometer device is portable and non-invasive and can be used to detect metal objects hidden within mattresses, pillows and any other metal item that can be moved through its detection field. This purchase has been an invaluable tool since we purchased one earlier this year; it has greatly reduced the number of items being confiscated or otherwise found in the facilities. While technically a portable device, the Cellsense is difficult and cumbersome to move between the facilities and is located most often in the Juvenile Hall. Attempting to move the device each time one facility admits a youth is impractical and a poor use of staff time. This purchase would provide a unit for the Regional Facility as well.

In addition to these larger purchases, the Regional Facility, in operation twenty-four hours a day, has a need for inventory to replace and repair door locks so County Building Maintenance can respond to these issues quickly when they arise. The new drinking fountain for the recreation room in the Regional Facility would replace an existing unit that cannot be repaired; a drinking fountain is a California Code of Regulations Title 15 requirement for recreation space in a juvenile facility.

FINANCIAL IMPACT:

The cost reimbursement line of the Probation Regional Facility budget unit (254) is more than \$40,000 over the original budgeted amount as of now. Humboldt County Probation maintains boilerplate Regional Facility (RF) contract language approved by the Board of Supervisors, March 10, 2015 to accept Juvenile Probation wards from other California counties into the New Horizons Program at the Northern California Regional Facility. The program draws the attention of counties which do not have a similar program and have a ward or wards that would benefit from this type of program. These purchases, totaling \$24,393 are one-time equipment purchases with no associated ongoing costs and no impact to the County General Fund. They support the Board's strategic framework by providing opportunities for improved safety both for youth and for County employees as well as providing for and maintaining infrastructure by proactively addressing maintenance needs in a County owned structure.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the supplemental budget for these items, this however is not recommended:

The portable aerial lift will make repairs and basic maintenance projects around both facilities much easier and timelier than they are currently as well as saving staff time in Probation, HCCF, and Building Maintenance. Many of the repairs this lift would be used for are to items like lights, cameras and smoke detectors which are important to the safety of both County employees and the youth served by this program and are often out for days or longer currently while we open a work order with Building Maintenance and they coordinate getting the HCCF lift to Probation with Motorpool and HCCF.

The Cellsense portable metal and contraband detector is identical to one Probation purchased earlier this year for use in both facilities. The item since introduction has greatly reduced the amount of metal contraband being found in the facilities. While technically a portable device, the Cellsense is difficult and cumbersome to move between the facilities and is located most often in the Juvenile Hall. This purchase would provide a unit for the Regional Facility as well which will ensure that every youth coming into either facility is thoroughly and non-invasively checked for contraband on their person.

The smaller purchases of replacement door locks and the water fountain in the recreation room are purchases that would have been made regardless of this budget surplus. It's vital the door locks on a correctional facility are operational and that youth have access to water during physical activity.

ATTACHMENTS:

1. Supplemental Budget for budget unit 254, Regional Facility

ATTACHMENT 1

**FY 2015/16
SUPPLEMENT BUDGET
BUDGET UNIT PUBLIC SAFETY REALIGNMENT 254**

REVENUES:

1100-254-643103	Regional Facility Reimbursement	\$	24,393.00
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TOTAL REVENUES:		\$	24,393.00
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EXPENDITURES:

1100-254-2317	Equipment	\$	5,340.00 *
1100-254-8279	Fixed Asset - Man Lift	\$	10,260.00
1100-254-8346	Fixed Asset- Metal Contraband Detector	\$	14,133.00

TOTAL EXPENDITURES:		\$	24,393.00
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*(3995 Door Locks, 1345 Drinking Fountain)