



**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**
825 5th Street, Suite 111, Eureka, CA 95501-1153
Telephone (707) 476-2390 Fax (707) 445-7299
APPLICATION TO SERVE ON THE HUMBOLDT COUNTY

**CITIZENS' ADVISORY COMMITTEE ON MEASURE Z
EXPENDITURES**

APPLICANT NAME: Justin R. Robbins

MAILING ADDRESS: Whitethorn, CA 95589

TELEPHONE: Home: _____ Work _____ Mobile: _____

E-MAIL ADDRESS: gm@sheltercove-ca.gov

OCCUPATION: General manager of Resort Improvement District No. 1

ARE YOU A CURRENT EMPLOYEE OF OR VOLUNTEER FOR THE COUNTY OR ANY AGENCY

LIKELY TO APPLY FOR MEASURE Z FUNDS? NO YES

IF YES, WHAT AGENCY OR DEPARTMENT? Resort Improvement District No. 1

PERSONAL REFERENCES:

- (1) Susan Fox PHONE: _____
- (2) Mark Mitchell PHONE: _____

PRIOR ADVISORY BOARD OR BOARD OF DIRECTORS EXPERIENCE? NO _____ YES

ON THE BACK OF THIS PAGE OR A SEPARATE SHEET OF PAPER, PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. WHAT IS YOUR FAMILIARITY WITH PUBLIC AGENCY BUDGETING?
2. DESCRIBE YOUR EXPERIENCE WITH COUNTY GOVERNMENT.
3. WHY ARE YOU INTERESTED IN SERVING ON THE CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES?

PLEASE ATTACH A CURRENT RESUME.

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: 01/18/2019 SIGNATURE: Justin Robbins

SUBMIT THIS APPLICATION TO:
HUMBOLDT COUNTY CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES, Clerk of the Board, 825 Fifth Street, Suite 111, Eureka, CA 95501-1153.

DATE TO SUPERVISOR _____ DATE APPROVED _____ NOT APPROVED _____

County of Humboldt

Citizens' Advisory Committee on Measure Z Expenditures

Applicant: Justin R Robbins

Questionnaire

1. What is your familiarity with public agency budgeting?

Currently as General Manager of Resort Improvement District No. 1 (RID) I prepare and manage an annual budget of over \$3,000,000.00. Budget is discussed/debated at public meetings of the District's Board of Directors whereas I must publicly defend budget line items for operations and maintenance and capital improvement expenses. Budget is reviewed monthly and discussed at least quarterly with Board of Directors.

RID is currently developing five-year capital improvement plan and perform utility rate study (on revenues) to aid in the development of future budgets and to give opportunity for public to communicate on their priority preferences for the District.

Working for the US Forest Service and BLM I have had to prepare many annual and project budgets for appropriated and grant funded projects.

2. Describe your experience with county government?

As a state, federal and local special district employee I have coordinated and collaborated with county governments across six different states. I have worked directly with county supervisors, emergency services and law enforcement officials.

3. Why are you interested in serving on the Citizens' Advisory Committee on Measure Z Expenditures?

I want to do all I can to help make Humboldt County shine. I care deeply about our county and the communities on the Northcoast. Improving public safety is critical for our quality of life and for our economy. I also want to meet other citizen leaders of our county and I will seek to learn from their experiences and from the advisory process. Thank you for the opportunity to serve.

Respectfully submitted,

Justin R Robbins

Justin R. Robbins

Whitethorn, CA 95589

Email: gm@sheltercove-ca.gov

EDUCATION

High School Diploma – College Prep
Central Columbia High School, 4777 Old Berwick Rd, Bloomsburg, PA 17815

BS Recreation, Parks, and Tourism Management - Outdoor Recreation
The Pennsylvania State University, University Park, PA (2006)
GPA: 3.61

HONORS AND AWARDS

Boy Scouts of America - Eagle Scout (2000)
BLM Emerging Leaders Graduate (2015)
Student Conservation Association - Alumni (2004)
BLM Winnemucca District - Service Award (2009)
Leave No Trace Center for Outdoor Ethics - Service Award as NV State Advocate (2009)
Friends of Nevada Wilderness - Wilderness Stewardship Award (2009)
High Sierra Ranger District, Sierra National Forest - Certificate of Merit (2010)
High Sierra Ranger District, Sierra National Forest - Service Award (2012)
BLM Arcata Field Office - Award, Time-Off Recognition (2013, 2014, 2015, 2016 & 2017)

QUALIFICATIONS AND TRAINING

Emerging Leader: Leading People by Building Trust
BLM Supervisory Skills Workshop
Wildland Fire Resource Advisor (READ)
Fireline Resource Advisor (REAF)
Firefighter Type 1
Wilderness First Responder (WFR)
Financial Assistance for Program Officers
Leave No Trace Master Educator
Cross-Cut Saw Certification 'B' Bucker
Chainsaw Faller Class 'A'
B-3 Combination Helicopter/Airplane Safety, BLM
Forest Protection Officer, USFS

PROFESSIONAL EXPERIENCE

A. RESORT IMPROVEMENT DISTRICT NO. 1 (RID), SHELTER COVE, CA

General Manager 05/21/2018 to present. Resort Improvement District No. 1 is a California Special District that provides water, waste water, electric, fire & emergency service and parks services to the remote coastal community of 800 residents in Shelter Cove, CA

Major Duties:

- Responsible for all aspects of management for RID including: operations, human resources, financial & budget, planning & regulatory compliance, communications and public relations
- Supervise twelve employees that perform front office, electric, water, waste water and recreation services to RID.
- Prepare and manage annual budget of over \$3 million.
- Report to 5-member elected Board of Directors.
- Collaboration and coordination with various state and county agencies.

B. BUREAU OF LAND MANGEMENT (BLM), ARCATA FIELD OFFICE, KING RANGE NATIONAL CONSERVATION AREA (NCA), WHITETHORN, CA

Outdoor Recreation Planner (GS-11, 023 series) 12/05/2011 to 05/20/2018.

The King Range NCA contains 68,000 of public lands of which 43,585 acres designated as the King Range & Rocks and Islands Wilderness Area.

Major Duties:

- Serve as the recreation and wilderness program lead for the King Range NCA by implementing resource and wilderness management plans through coordination with BLM leadership, staff specialists, law enforcement, elected officials, community partners and the public.
- Manage public facilities including campground drinking water systems, public recreation installations and waste disposal sites.
- Manage administrative facilities including drinking water, water storage, waste disposal and power generation (propane & photovoltaic) at King Range office.
- Manage 17 developed recreation sites including campgrounds, trailheads, picnic areas and a 100-mile hiking and mountain biking trail network.
- Supervise, evaluate and mentor seasonal employees, youth corps members, and volunteers performing facility and trail maintenance and construction projects.
- Develop work plans, track accomplishments and work performance.
- Develop and implement project plans and budgets for program of work.
- Seek and obtain external funding for planning and projects costs through local and national grants and cost sharing partnerships.
- Coordinate land management activities with elected officials of Humboldt County and government officials with California Department of Fish and Wildlife, Cal

Fire, California State Parks, California Coastal Commission and local Native American tribes.

- Serve as an interdisciplinary team member on BLM projects & permitting actions applying National Environmental Policy Act analysis and performing review.
- Collect and analyze visitor use information and trends using spreadsheets, databases and geographic information systems (GIS).
- Manage the Special Recreation Permit (SRP) program (over 40 commercial and organized group permits issued and administered each year for backpacking, scouting, animal packing, and mountain biking activities).
- Develop and enhance volunteer and partnership management.

C. BUREAU OF LAND MANGEMENT (BLM), KINGMAN FIELD OFFICE, KINGMAN, AZ

Assistant Field Manager (GS-12, 340 series) 10/18/2015 to 02/19/2016 (120 day – Temporary Detail).

The Kingman Field Office contains over 2.4 million acres of public land with nine designated wilderness areas and twelve Areas of Critical Environmental Concern.

Major Duties:

- Serve as the Assistant Field Manager for non-renewable resources.
- Supervise minerals, lands, realty, abandoned mine lands and archeology staff specialists.
 - Initiated and developed five (5) FY 2016 Performance Appraisals.
 - Completed hiring process for field office archeologist including completing interview, reference checks and drafting selection letter.
- Represent BLM in government-to-government consultation with area Native American tribes.
- Coordinate land management activities with elected officials of Mohave County and government officials with Arizona Department of Fish & Game, BLM-Colorado River District and BLM Arizona State Office.
- Assist with field office planning, budget, fire and partnership development.
 - Reviewed and approved operational burn plan for BLM lands within wildland urban interface of Pine Lake, AZ
- Develop media (social media) products for BLM national office and Kingman Field Office website.

D. US FOREST SERVICE (USFS), SIERRA NATIONAL FOREST, HIGH SIERRA RANGER DISTRICT, PRATHER, CA

Wilderness Specialist (Supervisory), (GS-09, 401 series) 08/16/2009 to 12/04/2011
The Sierra National Forest has five (5) designated wilderness areas (John Muir, Ansel Adams, Dinkey Lakes, Kaiser, and Monarch) comprising 528,000 acres.

Major Duties:

- Serve as the Wilderness Manager for the Sierra National Forest's Bass Lake & High Sierra Ranger Districts; overseeing supervision of the wilderness program and USFS compliance with Wilderness Act of 1964, Wilderness Management Plan and Sierra National Forest Land & Resources Management Plan.
- Manage three (3) remote work centers spanning the Sierra National Forest that provide residences for volunteers and employees with drinking water, waste disposal, power generation, fuel dispensing and stock (mules/horse) facilities.
- Supervise four (4) permanent wilderness rangers, one (1) permanent animal packer providing oversight & guidance and promoting teamwork & accountability.
- Supervise six (6) seasonal wilderness/river rangers.
- Develop, plan and track wilderness program of work.
- Developed new wilderness Forest Order restricting use (campfire closure) in response to a 2008 court order.
- Manage wilderness volunteer & internship programs.
- Serve as an interdisciplinary team member on Sierra National Forest projects performing National Environmental Policy Act analysis and evaluation.
- Coordinate with Fire, Wildlife, Fisheries, Hydrology, Heritage and Botany programs by determining monitoring needs of staff specialists and providing logistical support for specialist working in wilderness areas.

E. BUREAU OF LAND MANAGEMENT WITH THE GREAT BASIN INSTITUTE, BLACK ROCK DESERT-HIGH ROCK CANYON-EMIGRANT TRAILS NATIONAL CONSERVATION AREA (NCA), WINNEMUCCA, NV

Park Ranger, (GS- 07 equivalent) 01/01/2007 to 12/31/2008 & (GS-09 equivalent) 01/01/2009 to 08/15/2009

Black Rock Desert-High Rock Canyon-Emigrant Trails NCA contains 1.2 million acres of public land (approximately 700,000 is designated wilderness).

Major Duties:

- Planning and supervising workloads for AmeriCorps and international restoration crews performing invasive species treatment, road closure & rehab and fence & trail construction.
- Providing visitor services and public outreach to individuals and user groups.
- Coordinate with Humboldt, Washoe and Pershing County Sheriff's Office and Nevada Department of Wildlife.

- Monitoring and completing inventories of wilderness areas, recreation sites, range improvements, roads, cultural sites, springs, and other natural resources.
- Performing monitoring and evaluation of Special Recreation Permits (Outfitter and Guiding & Burning Man).
- Serve as program lead for the development and implementation of volunteer events (work projects) including National Public Lands Day.
- Coordinate and perform project planning with Wilderness, Recreation, Range, Wild Horse & Burro, Wildlife, Archeology and Minerals programs.
- Develop and expand partnerships with Nevada Outdoor School, Desert Survivors, Friends of Nevada Wilderness and Friends of Black Rock-High Rock.

F. WASHINGTON STATE PARKS, MORAN STATE PARK, OGLA, WA

Washington State Conservation Corps Park Ranger, 12/01/2006 to 12/31/2006

Moran State Park contains 5000 acres of land with five lakes.

Major Duties:

- Completed trail maintenance and construction projects.

G. GEORGIA DEPARTMENT OF NATURAL RESOURCES, VOGEL STATE PARK, BLAIRSVILLE, GA

Park Naturalist/Ranger, 05/17/2006 to 11/31/2006

Vogel State Park contains 223 acres of land with a 22-acre lake.

Major Duties:

- Provided interpretation at 65 programs and 3 major events for over 2,250 participants.
- Provided visitor services at campground, day-use areas and ranger station.
- Provided resource protection through trail maintenance and invasive species projects.

H. UNITED STATES ARMY CORPS OF ENGINEERS, RAYSTOWN LAKE, HUNTINGDON COUNTY, PA

Park Ranger, (GS-04), 05/12/2005 to 09/30/2005

Raystown Lake Project contains 21,000 acres of land with an 8,000-acre lake and has 12 recreation areas.

Major Duties:

- Provided law enforcement (citation authority), patrol by foot, vehicle, and boat; investigation work; fee collection; quality assurance of private contractors.
- Provided resource protection through trail maintenance and site cleanup.
- Provided visitor services including: first aid administration, emergency response; data collection: administered nationwide USACE visitor survey, radio dispatch, processing data, writing incident reports, selling passes, and issuing permits.

I. US FOREST SERVICE WITH THE STUDENT CONSERVATION ASSOCIATION,
BANKHEAD NATIONAL FOREST, DOUBLE SPRINGS, AL

Wilderness Ranger, 02/26/2004 to 04/30/2004

Bankhead National Forest consists of 180,000 acres of land, six recreation areas, and the 25,000 acre congressionally designated Sipsey Wilderness.

Major Duties:

- Providing visitor services: contacting visitors and providing Leave No Trace education in the field and at ranger station; gathering visitor data; providing resource protection.

REFERENCES

Ruth Zimmerman, Associate District Manager
BLM-OR Coos Bay District
rmzimmerman@blm.gov

Togan Capozza
Wilderness, Wild & Scenic Rivers and Pacific Crest Trail Program Assistant
US Forest Service | Pacific Southwest Region,
tcaozza@fs.fed.us

Lee Cooper, Volunteer Trip Leader
Wilderness Volunteers,
lee68044@comcast.net

Blu Graham, Owner/Operator
Lost Coast Adventure Tours
Whitethorn, CA 95589