



# COUNTY OF HUMBOLDT

AGENDA ITEM NO.

H-1

For the meeting of: July 28, 2015

Date: July 7, 2015

To: Board of Supervisors

From: Thomas K. Mattson, Public Works Director

Subject: AVIATION DIVISION SUBCOMMITTEE

## RECOMMENDATIONS:

That the Board of Supervisors:

Designates two Supervisors to work as a subcommittee with the Department of Public Works and the County Administrative Office (CAO) to develop a plan for financial sustainability for the Department of Public Works Aviation Division.

## SOURCE OF FUNDING:

No funds are needed to take this action.

## DISCUSSION:

The Aviation Division of the Department of Public Works (Division) has experienced an ongoing structural budget deficit to provide the services necessary to operate the division. Based on the forecast developed by the CAO the Aviation Fund has a projected ongoing annual structural deficit of over \$350,000. The FY 2015-16 Aviation budget included a \$500,000 loan as a temporary funding option. A long term financial sustainability plan needs to be developed for the division.

The board has previously authorized an air service subcommittee with Supervisors Virginia Bass and Mark Lovelace. The existing subcommittee is important to retain in order to provide advice

Prepared by Thomas K. Mattson

CAO Approval Chris Dillingham

### REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

### TYPE OF ITEM:

☐ Consent  
☒ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

### PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor  
Seconded by Supervisor  
And unanimously carried by those members present,  
The Board hereby adopts the recommended action  
Contained in this report.

**SEE ACTION SUMMARY**

Dated: \_\_\_\_\_  
Kathy Hayes, Clerk of the Board

By: \_\_\_\_\_

and rapid response to possible air service improvements, however the department believes that developing a plan for financial stability of the Aviation Division is also critical. Staff recommends that a new subcommittee be established and that the CAO work with the department and new subcommittee to conduct a systems review of the division and develop long term funding options for operation of the airport.

Some areas that would be available for possible study include structure of the division, the use of aviation property, the sales of fuel, land and property leases, air service fees and waivers as well as possible economic development concepts for the division.

FINANCIAL IMPACT:

None at this time.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion.

ATTACHMENTS: