



COUNTY OF HUMBOLDT

For the meeting of: 6/13/2023

File #: 23-763

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Extension of Extra Help Hours- Parks & Recreation 1100 713 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the extension of extra- help employment hours for Park Caretaker I, Calvin Robinson, to a maximum of 1,760 hours for fiscal year (FY) 2022-23 (4/5 vote required).

SOURCE OF FUNDING:

Parks & Recreation (1100713)

DISCUSSION:

Calvin Robinson has been working as an extra-help employee during the current fiscal year. To date, Mr. Robinson has worked a total of 960 hours as a Park Caretaker I. The Humboldt County Department of Public Works Parks and Recreation Division is requesting an extension of hours to the total of 1,760 for the remainder of FY 2022-23. Extra help will assist the division with daily needs of the public throughout the Humboldt County Parks System.

FINANCIAL IMPACT:

Expenditures (1100713)	FY22-23 Adopted
Budgeted Expenses	53,836
Total Expenditures	53,836
Funding Sources (1100713)	FY22-23 Adopted
Fees/Other	53,836
Total Funding Sources	53,836

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

Estimated salary and benefit cost for the requested extension of extra-help is \$3,831 for fund 1100 budget unit 713- Parks & Recreation. This estimate is based on Mr. Robinson working 40 hours per week through the remainder of the fiscal year. There are sufficient funds in the FY 2022-23 budget for 713-Parks and Recreation in 1400-Extra Help to cover the additional cost of these hours.

STAFFING IMPACT:

N/A

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework priority of managing our resources to ensure sustainability of services and community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny this request for additional extra-help hours; however, this is not recommended due to the workload of the division.

ATTACHMENTS:

1. None

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A