



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
ca1

For the meeting of: July 24, 2018

Date: July 6, 2018
 To: Board of Supervisors
 From: William F. Honsal, Sheriff
 Subject: Approve Office of National Drug Control Policy Agreement and FY 2018-19 Supplemental Budget Adjustment Request for Purchase of Surveillance Equipment (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Office of National Drug Control Policy (ONDCP) Initial Acknowledgement of Receipt of Agreement and Understanding of Spending and Billing Requirements and Limitations (Attachment 1) and authorize the Sheriff to sign this agreement and any amendments, modifications, extensions and billing invoices; and
2. Approve a FY 2018-19 supplemental budget adjustment request in Budget Unit 228 Sheriff's Marijuana Eradication to establish line items in the approved budget for the purchase of recommended surveillance equipment (Attachment 2), (4/5 vote required).

Revenue	1100228 572010	Federal Aid HIDTA	\$42,049.06
Expense	1100228 2117	Office Supplies	\$2,751.69
Expense	1100228 2317	Office Equipment	3,470.14
Expense	1100228 8308	Automated License Plate Locator	\$18,270.00
Expense	1100228 8533	Computer Software	\$17,557.23

Prepared by *Norma S. Lorenzo*
 Norma S. Lorenzo, Deputy Director Sheriff Admin

CAO Approval *Joe M. Long*

REVIEW:
 Auditor *CD* County Counsel *NAD* Human Resources _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____
 Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor *Wilson*
 Seconded by Supervisor *Bass*

Ayes *Bass, Fennell, Sundberg, Bohn, Wilson*
 Nays _____
 Abstain _____
 Absent _____
 And carried by those members present, the Board hereby approves the recommended action contained in this report.

Dated: *7/24/18*

By: *[Signature]*
 Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING:

Office of National Drug Control Policy (ONDCP) High Intensity Drug Trafficking

DISCUSSION:

The Humboldt County Sheriff's Office is seeking a supplemental budget adjustment in order to purchase surveillance equipment (Attachment 2) recommended by the High Intensity Drug Trafficking Areas (HIDTA) Strategic Initiative program.

HIDTA was created by Congress with the Anti-Drug Abuse Act of 1988, and provides assistance to federal, state, local, and tribal law enforcement agencies operating in areas determined to be critical drug-trafficking regions of the United States. The Office of National Drug Control Policy (ONDCP) is the grantor of the HIDTA grants. The HIDTA program assists local law enforcement agencies to strengthen the infrastructure among local partners to create and sustain a reduction in local substance abuse.

Purchases and deployment of the surveillance equipment as soon as possible will enable the Sheriff's Office to continue ongoing drug related investigations.

FINANCIAL IMPACT:

A supplemental budget adjustment in the amount of \$42,049.06 is required to establish the necessary fixed asset amounts in budget unit 1100228 Sheriff's Marijuana Eradication for drug trafficking surveillance equipment recommended by HIDTA (Attachment 2).

HIDTA has committed to 100 percent reimbursement for the equipment on the approved list and the reimbursement will be recorded in revenue line 1100228 572010 for the same budget unit.

This funding will allow the Sheriff to address the Board's top priority of its Strategic Framework Plan by providing resources that enforce laws and regulations to protect residents by seeking outside funding sources to benefit Humboldt County needs.

OTHER AGENCY INVOLVEMENT:

HIDTA Pacific Region

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny the request for a budget adjustment, however, this is not recommended as the recommended surveillance equipment is integral to the continuity of the county's marijuana and drug control programs.

ATTACHMENTS:

- | | |
|--------------|--|
| Attachment 1 | ONDCP Initial Acknowledgement of Receipt of Agreement and Understanding of Spending and Billing Requirements and Limitations |
| Attachment 2 | Strategic Initiative Surveillance Equipment Approved by HIDTA |

ATTACHMENT 1

**ONDCP Initial Acknowledgement of Receipt of Agreement and Understanding of
Spending and Billing Requirements and Limitations**

**INITIAL ACKNOWLEDGEMENT OF RECEIPT OF AGREEMENT
AND
UNDERSTANDING OF SPENDING AND BILLING
REQUIREMENTS AND LIMITATIONS**

Fiscal Year: 2018
State or Local Agency: Humboldt County Sheriff's Office
HIDTA Program: SI-PA-011-16 National Strategic Initiative
Funding Amount: \$42,049.06

This is to certify receipt of a HIDTA Agreement for the use of State and Local Overtime and Authorized Expenses in the amount stated above.

By signing this acknowledgement I certify that I understand the following:

This agreement is limited to the amount of funds stated above and no reimbursements will be made in excess of this amount without prior written approval of the United States Attorney's Office for the Northern District of California. Any request for modification for the above funding amount must be justified in writing and approved prior to the expenditure of funds. Monitoring of overtime usage and the available authorized reimbursement balance is the responsibility of the both the sponsoring agency and the state and/or local party to the agreement.

This agreement requires bills to be submitted monthly.

This agreement will be reviewed within 90 days of the date of this agreement. If no costs have been incurred with 90 days of the date of the agreement all funding will automatically be de-obligated unless an extension has been requested and has been granted in writing by AUSA Stephanie Hinds, HIDTA Pacific Region Director.

No bills will be paid unless this acknowledgement has been signed and returned to the United States Attorney's Office for the Northern District of California.

Stephanie Hinds
HIDTA Pacific Region Director
450 Golden Gate Ave
Box 36055
San Francisco CA 94102

Date

Signature of State/Local Official

Print Name/Title

ATTACHMENT 2

Strategic Initiative Surveillance Equipment Approved by HIDTA

DRUG ENFORCEMENT TASK FORCES
INVESTIGATION / STRATEGIC INITIATIVE AGREEMENT
COST ESTIMATE

HIDTA Investigation/Strategic Initiative Number: SI-PA-011-16

The following is an estimate of operational costs expected to be incurred by state and local law enforcement in a HIDTA High Intensity Drug Trafficking Investigation or Strategic Initiative. These costs are reimbursement under this agreement, subject to the availability of funds.

	Description		Amount
1.	<u>Iridium GO Satellite telephone receiver and one year of service</u>	<u>\$</u>	<u>1,553.01</u>
2.	<u>WeBoost Drive 4Gx Cellular Signal Booster</u>	<u>\$</u>	<u>484.97</u>
3.	<u>Cellebrite UFED 4 PC Ultimate Software and training for two agents</u>	<u>\$</u>	<u>17,557.23</u>
4.	<u>Monarch 5- 10x42 Binoculars</u>	<u>\$</u>	<u>735.99</u>
5.	<u>Dell Latitude 5590 laptop computer</u>	<u>\$</u>	<u>1,917.13</u>
6.	<u>Leopold LTO Tracker Thermal Image Scope</u>	<u>\$</u>	<u>781.18</u>
7.	<u>Pelican Storm Case IM3220</u>	<u>\$</u>	<u>364.59</u>
8.	<u>Prepaid TracFone cell phones with service</u>	<u>\$</u>	<u>384.96</u>
9.	<u>Mobile Automated License Plate Reader</u>	<u>\$</u>	<u>18,270.00</u>
10.	<u> </u>		
11.	<u> </u>		
12.	<u> </u>		
13.	<u> </u>		