



AGENDA ITEM NO.  
**C-1**

# COUNTY OF HUMBOLDT

For the meeting of: June 27, 2017

Date: May 27, 2017

To: Board of Supervisors

From: Jeff M. Dolf, <sup>CAO</sup> Agricultural Commissioner/Sealer of Weights & Measures

Subject: **DONATION OF AGRICULTURAL COMMISSIONER DEPARTMENT VEHICLE TO THE COUNTY MOTOR POOL**

RECOMMENDATION(S):

That the Board of Supervisors approve the donation of one 2017 Dodge Journey to the County Motor Pool for capitalization, maintenance and insurance purposes

SOURCE OF FUNDING:

Agricultural Commissioner Department Fund

DISCUSSION:

The Agricultural Commissioner Department requested the purchase of one 2017 Dodge Journey for medical cannabis program usage. Purchase of this vehicle was included in the approved fiscal year 2016-2017 budget unit 1100-261. The purchase of the vehicle was arranged via purchase order V64428. For the purposes of capitalization, maintenance and insurance the Agricultural Commissioner Department would like to donate the vehicle to the County Motor Pool.

Prepared by *N. Bryant*

CAO Approval *J. M. Dolf*

REVIEW:	Auditor <u><i>MBH</i></u>	County Counsel <u><i>JS</i></u>	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Fennell*

Ayes *Sundberg, Fennell, Bass, Bohn*

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

Absent *Wilson*

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *June 27, 2017*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

FINANCIAL IMPACT:

Expenditure appropriation for the vehicle and County Motor Pool costs were included in the approved fiscal year 2016-2017 budget for the Agricultural Commissioner Department, budget unit 1100-261. There is no anticipated County General Fund impact.

OTHER AGENCY INVOLVEMENT:

County Motor Pool  
Human Resources Risk Management

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board can choose to not approve this donation; however the Agricultural Commissioner Department does not support this alternative because it requires the department to make arrangements for maintenance and insurance that can be more efficiently and economically provided by County Motor Pool and Risk Management.

ATTACHMENTS:

None