



COUNTY OF HUMBOLDT

For the meeting of: February 9, 2016

Date: February 3, 2016  
 To: The Honorable Board of Supervisors  
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of February 2, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of February 2, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of February 2, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their February 2, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: *Tracy Jensen*

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Biss* Seconded by Supervisor *Fennell*

Ayes: *Sundberg, Fennell, Laelace, Bohn, Biss*  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *February 9, 2016*

By: *Ana Hartwell*  
 Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

CHERYL DILLINGHAM  
Interim County Administrative  
Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, February 2, 2016

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

Board of Supervisors

1. Termination of Local Emergency - Prolonged Drought in Humboldt County (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors terminates the local emergency, per the attached Resolution # \_\_\_\_\_ related to prolonged drought in Humboldt County.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Appreciation Letter to Ross Rowley for his Services on the Fortuna Cemetery District Board (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

3. Approval of the Action Summary - Meeting of January 26, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of January 26, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration**

4. Reallocate One Vacant 1.00 FTE Psychiatric Physician's Assistant Position in Budget Unit 424 to a 1.00 FTE Assistant Director - Psychiatric Nursing

**Recommendation:** That the Board of Supervisors approve the reallocation of one vacant 1.00FTE Psychiatric Physician's Assistant (job classification 0921, salary range 482, position 02) position in budget unit 424 to one 1.00 FTE Assistant Director - Psychiatric Nursing (job classification 0922, salary range 482) position in budget unit 424; effective immediately upon Board approval.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Authorize Temporary Increase in Pay for Michele Harrison, Physical Therapist Pursuant to Pursuant to Article 12.4.1 of the Humboldt County Memorandum of Understanding (MOU)

**Recommendation:** That the Board of Supervisors authorize temporary increase in pay for Physical Therapist, Michele Harrison, (Class 0534, Range 486) as though promoted to Supervising Therapist (Class 0940, Range 493) beginning January 17, 2016 and continuing until the position is filled. Pursuant to Article 12.4.1 of the Humboldt County Memorandum of Understanding (MOU); effective immediately upon the Board of Supervisors approval.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health**

6. Grant Agreement with the State Water Resources Control Board for \$292,663 in Fund 1175, Budget Unit 432, Local Oversight Program for Fiscal Year 2015-16

**Recommendation:** That the Board of Supervisors approve Grant Agreement D1 5-08-002, with the State Water Resources Control Board, in the amount of \$292,663 in Fund 1175, Budget Unit 432, Local Oversight Program for fiscal year 2015-16; authorize the Public Health Director, or their designee to sign the Agreement (Attachment 1); authorize the Public Health Director, or their designee to sign grant invoices and any subsequent amendments directly related to the Agreement; and direct the Clerk of the Board to return one original, signed copy of this agenda item to the Department of Health and Human Services (DHHS), Contract Unit for forwarding to DHHS-Public Health, Division of Environmental Health.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

7. Amendment (A01) to State Standard Agreement #14-10045 between California Department of Public Health and County of Humboldt for Fiscal Years 2014-15, 2015-16 and 2016-17

**Recommendation:** That the Board of Supervisors approve Amendment (A01) to State Standard Agreement #14-10045 with the California Department of Public Health (CDPH) to increase the budget and scope of the Childhood Lead Poisoning Prevention Program (CLPPP) for the period beginning July 1, 2014 and ending June 30, 2017 or upon approval by CDPH or Department of General Services (DGS), if required, whichever is later; direct the Chair of the Board to sign eight (8) originals of the cover page of the State Standard Agreement; authorize the Director of DHHS-Public Health to sign any subsequent amendments directly related to State Standard Agreement #14-10045; and direct the Clerk of the Board to return the eight (8) executed originals of the State Standard Agreement Amendment (A01) to the Department of Health and Human Services (DHHS)-Contracts Unit for transmittal to DHHS-Public Health.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services**

8. Memorandum of Understanding (MOU) with Humboldt County Office of Education to Establish a Multi-Tiered System of Support Coalition

**Recommendation:** That the Board of Supervisors approve the MOU with Humboldt County Office of Education to establish a Multi-Tiered System of Support (MTSS) coalition that will implement Positive Behavior Intervention and Supports ("PBIS") curriculum; authorize the Chairperson to execute three (3) originals of the MOU; and direct the Clerk of the Board to route two (2) fully executed originals of the MOU to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

*This item was pulled for discussion.*

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Appointment to the Humboldt County Children and Families Commission

**Recommendation:** That the Board of Supervisors appoint Veronica (Nica) Meggerson to the Humboldt County Children and Families Commission as a representative of the Department of Health and Human Services with the term to expire in June 2017.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. AT&T Presentation on the Network Upgrade on the North Coast (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Approved per order of the Chair.*

2. Humboldt County Sheriff's Office (HCSO) Firewood Program Recognition (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Approved per Order of the Chair.*

**3. Film Month Proclamation (Supervisor Virginia Bass)**

*Recommendation:* That the Board of Supervisors adopts the Proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**4. National Children's Dental Health Month Proclamation (Supervisor Virginia Bass)**

*Recommendation:* That the Board of Supervisors adopts the Proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**5. Proclaim February 2016 as Teen Dating Violence Awareness and Prevention Month in Humboldt County (Supervisor Mark Lovelace)**

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**6. Proclaim February 1st - 5th, 2016 as National School Counseling Week in Humboldt County (Supervisor Mark Lovelace)**

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS**

**H. DEPARTMENT REPORTS****County Administrative Office**

1. 2016 Five Year Financial Forecast Report

**Recommendation:** That the Board of Supervisors receive a staff report on the financial forecast of the county's major funds for the next five years.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health**

2. Continue Discussion on the Homeless Strategy and Implementation Plan from Focus Strategies and the Department of Health and Human Services

**Recommendation:** That the Board of Supervisors further discussion and possible action on the plan

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, to direct staff to bring back a resolution in support of the City of Eureka's efforts and implementation of the Focus Strategies document, and to continue the county-wide conversation on homelessness. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**I. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957.

**The Board of Supervisors met in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957. The Board made an offer to Connie Beck to be the Director of Department of Health and Human Services. She has accepted and will start as soon as Human Resources can process the paperwork.**

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. ADMINISTRATIVE ABATEMENT HEARINGS**

**L. PUBLIC HEARINGS****Public Works**

1. Formation of Annexation No. 2 to Permanent Road Division (PRD) 1000, Zone No. 007 and Imposition of Parcel Charges for Central Estates Phase 2C Subdivision, McKinleyville

**Recommendation:** That the Board of Supervisors open the public hearing regarding the formation of Annexation No. 2 to Permanent Road Division 1000, Zone No. 007 and imposition of parcel charges for road maintenance for the Central Estates Phase 2C subdivision, receive public testimony, and close the public hearing; direct the Auditor to tally the ballots received to impose parcel charges for road maintenance in the Central Estates Phase 2C subdivision. The tally shall be conducted in the Board of Supervisors Chambers; based upon the public testimony and results of the election, adopt the attached Resolution to Establish Annexation No. 2 to Humboldt County Permanent Road Division 1000, Zone No. 007 and to Impose Parcel Charges for Road Maintenance; adopt the Resolution of Acceptance to accept the rights of way for Sagewood Way for public road purposes, Parcel B for storm drain purposes, and Parcel K for pedestrian easement purposes, all as shown dedicated to the County of Humboldt on Tract No. 647, filed in Book 25 of Maps, pages 48 through 51, in the Office of the Humboldt County Recorder; and direct the Auditor to calculate yearly the compounded inflation factor based upon the Consumer Price Index (CPI) to the parcel charges for road maintenance.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg*

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, to approve the Permanent Road Division. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg*

**M. AFTERNOON DISCUSSION ITEMS****Planning and Building Department**

1. Annual Report on the Status and Implementation of the 1984 Framework Plan (General Plan) for 2015

**Recommendation:** That the Board of Supervisors receive a staff report; deliberate on the proposed 2015 Annual Report and modify the Report as necessary; direct staff to forward the 2015 Annual Report to the State Clearinghouse.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg*



**Board of Supervisors**

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*ANA HARTWELL*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
\_\_\_\_\_  
*February 2, 2016*



MINUTES  
TUESDAY, FEBRUARY 2, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 9, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
ANA HARTWELL  
Deputy Clerk of the Board

  
MARK LOVELACE  
Chair of the Board

