California Strengthening Public Health Initiative (CASPHI)
Attachment 2 - Workplan & Progress Report

<u>INSTRUCTIONS</u>

California Strengthening Public Health Initiative Minimum Requirement
a. Complete the one minimum requirement for accepting CASPHI funding.
requirement, as needed.

Local Health Jurisdiction Name:	
Agreement Number:	

California Strengthening Public Health Initiative (CASPHI) Minimum Requirements

Is your LHJ currently meeting this requirement? If not, how does your LHJ plan to meet this requirement?

As a condition of receiving this funding, all recipients are required to have a minimum of 1.0 FTE of staff capacity with roles and responsibilities dedicated to advancing health equity and/or eliminating health disparities:

1. At the discretion of the LHJ, the 1.0 FTE equity staffing threshold may be spread over multiple positions, with a minimum of 0.5 fully dedicated FTE and the remaining 0.5 FTE spread across additional positions.

2. LHJs may also demonstrate that they already have a 1.0 FTE dedicated role for this purpose through other funding sources.

c Health Initiative (CASPHI) Funding
n Requirements

County of Humboldt
CASPHI0012

LHJ Response
Yes, our equity and program coordinator are currenlty funded by other sources including CERI, FoPH & ELC Expansion. We intend to fund these postions fully with the CASPHI allocation beginning in FY23/24 (July 1, 2023).

	Objective
	Instructions: Complete using SMART Objective
Objective 1	Continue to fund our Public Health Equity coordinator partially in FY 23/24 (July 1,2023) and fully at 1.0 FTE starting FY 24/25 (July 1,2024) through the end of the allocation term November 30, 2027.
Objective 2	For FY 23/24 (July 1, 2023 to June 30, 2024) fund 0.8FTE of a Program Coordinator position who will help with Equity work, support of the Equity coordinator and support activities and planning in relation to our WFD plan.
Objective 3	We will have identified resources and developed a structure for our staff mentorship program. The program will begin in January 2024.
Objective 4	By January 2024, through staff survey and engagement identified areas that they feel are important for WFD activities.
Objective 5	

Objective 10 Objective 9 Objective 8 Objective 7 Objective 6

Objective 15 Objective 14 Objective 13 Objective 12 Objective 11

Objective 20 Objective 19 Objective 18 Objective 17 Objective 16

Implementation Plan

Continue to fund our Public Health Equity coordinator partially in FY 23/24 (July 1,2023) and fully at 1.0 FTE starting FY 24/25 (July 1,2024) through the end of the allocation term November 30, 2027.

Fund the work done by the Program Coordinator at 0.8FTE. This position coordinates and supports work done with our equity framework and WFD plan in mind.

Collect and identify resources to save and share with participants. Provide training opportunities to mentors to. Offer offsite meeting incentives for participants to get out of the office and connect.

Send out surveys and requests for feedback from PH staff about WFD activities and acknowledgments. Work to track and store this information for future decisions around use of funds.

Evaluation Plan	Issue Area (select
Instructions: How will LHJ measure and track this objective?	*Primary Issue Area*
Progress will be evaluated by reporting and keeping this position filled.	Equitable Outcomes
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Checking in with participants of the program throughout the process. Reviewing with participants after the program ends to receive feedback about their experience.	Other Core LHJ Infrastructure
Collect information received from PH staff and use this to inform decisions around WFD and staff engagement spending. We will evaluate using progress reporting.	Other Core LHJ Infrastructure

from dropdown)	Strategy Area (select from dropdown)	
Secondary Issue Area	*Primary Strategy Area*	*Secondary Strategy Area*
Access, Availability and Utilization of Health Services	Assure an effective system that enables equitable access to the individual services and care needed to be healthy	Build and maintain a strong organizational infrastructure for public health
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	Build and support a diverse and skilled public health workforce	Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement
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Program Area (select from dropdown)		Achieve by Date Instructions: Enter date format mm/yyyy
Program Area	Specify "Other" Program Area	
Organizational Competencies		11-2027
Organizational Competencies		06-2024
Organizational Competencies		01-2024
Organizational Competencies		01-2024

	Objective	(Reportin
		Progress Status *Select from dropdown*
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Objective 15 Objective 14 Objective 13 Objective 12 Objective 11

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Objective 20 Objective 19 Objective 18 Objective 17 Objective 16

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Semi-Annual Report #1 (Reporting period December 1, 2022 - May 31, 2023)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #2 (Reporting period June 1, 2023 - November 30, 2023)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #3	(Reportin
ng period December 1, 2023 - May 31, 2024)	
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #4 (Reporting period June 1, 2024 - November 30, 2024)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #5 (Reporting period December 1, 2024 - May 31, 2025)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #6 g period June 1, 2025 - November 30, 2025)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #7 (Reporting period December 1, 2025 - May 31, 2026)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #8 (Reporting period June 1, 2026 - November 30, 2026)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #9 (Reporting period December 1, 2026 - May 31, 2027)	(Reportin
Progress Update: Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	Progress Status *Select from dropdown*

Semi-Annual Report #10
(reporting period June 1, 2027 - November 30, 2027)

Progress Update:
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.