



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-20

For the meeting of: April 18, 2017

Date: March 16, 2017
To: Board of Supervisors
From: Michael T. Downey, Sheriff
Subject: Sheriff's Office Computer-Aided Dispatch and Report Management System Professional Services Negotiations

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the Sheriff, or a designee thereof, to enter into negotiations with Sun Ridge Systems, Inc. regarding professional services for an integrated suite of public safety software products for computer-aided dispatch, records management and report writing; and
2. Authorize the Sheriff, or a designee thereof, to enter into negotiations with one of the two remaining alternate firms if negotiations with Sun Ridge Systems, Inc. are unsuccessful; and
3. Direct the Sheriff's Office staff to return to the Board once negotiations are completed requesting authorization to enter into a negotiated contract for professional services relating to the integrated suite of public safety software products for computer-aided dispatch, records management and report writing.

Prepared by *Norma S. Lorenzo*
Norma S Lorenzo, Deputy Director Admin

CAO Approval *[Signature]*

REVIEW:	Auditor _____	County Counsel <u><i>NAD</i></u>	Human Resources _____	Other _____
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TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:
Board Order No. _____
Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Sundberg*
Seconded by Supervisor *Fennell*
Ayes *Sundberg, Fennell, Bass, Bohn*
Nays _____
Abstain _____
Absent *Wilson*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Apr. 18, 2017*
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING:

General Fund

DISCUSSION:

The Humboldt County Sheriff's Office desires to replace the existing computer-aided dispatch and report management system with a product that will provide improved performance, faster response times, crime analysis capabilities and more integrated reporting functionality, and has the capability of interfacing with not only the Department of Justice but also other local jurisdictions.

On February 28, 2017 the Sheriff's Office published a Request for Proposals (RFP) to advertise and distribute a request for professional services pertaining to an integrated suite of public safety software products for computer-aided dispatch, records management and report writing.

The RFP was advertised and ten proposals were received. An evaluation team, consisting of the Emergency Communications Supervisor, Legal Office Services Supervisor, Sheriff's Deputy Director, Director of county Information Technology (IT) Department, IT Application Analyst Supervisor, and two IT Applications Analysts reviewed and scored all ten proposals based on qualifications and criteria included in the RFP. Three firms were selected and each of these firms was asked to present product demonstrations to the evaluation committee, and selected deputies from Sheriff's Operations. The evaluation committee agrees that the most suitable firm for the required products is Sun Ridge Systems, Inc.

Therefore, county staff recommends that your Board authorize the Sheriff, or a designee thereof, to enter into negotiations of a professional services agreement with Sun Ridge Systems, Inc. for the desired products. Should staff be unable to negotiate a satisfactory agreement with Sun Ridge Systems, Inc. staff requests that your Board authorize the Sheriff, or a designee thereof, to enter into negotiations with one of the remaining alternate firms.

Upon completion of negotiations with the selected firm, staff will return to the Board requesting approval of the professional services agreement and scope of work for software products pertaining to computer-aided dispatch, records management and report writing.

FINANCIAL IMPACT:

Existing county staff will participate in the negotiations for the professional services agreement and scope of work and the recommended action will not result in any additional financial impact at this time.

The recommended actions meet the Board of Supervisors Strategic Framework Plan by investing in county infrastructure that ensures public safety and protects residents.

OTHER AGENCY INVOLVEMENT:

Humboldt County Information Technology Department

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors may choose not to authorize the Sheriff to enter into negotiations regarding the software products for computer-aided dispatch, records management and report writing, however, this is not recommended because denial would result in additional staff investment in procuring a satisfactory firm.

ATTACHMENTS:

None

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