

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, May 4, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 912 5710 5441 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Letter of Appreciation for Rhiannon Lewis-Stephenson for her Service on the Fish and Game Advisory Commission (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)

2. Retirement Resolution for Joe Okey (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the resolution.

Attachments: [Staff Report](#)
[Joe Okey.pdf](#)

3. Caregiver Appreciation Month Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments:

[Staff Report](#)

[Caregiver Appreciation Month Proclamation.pdf](#)

Clerk of the Board

4. Approval of the Action Summary - Meeting of April 27, 2021

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 27, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments:

[Staff Report](#)
[4-27-2021 Action Summary](#)
[Approved Action Summary.pdf](#)

Department of Health and Human Services: Social Services

5. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$172,723.45 for the period of June 1, 2021 through May 31, 2022;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)
[RCAA FY 20-21 CalFresh Community Outreach Services Agreement signed](#)
[Certificate of Liability_2021](#)
[RCAA Subro Waivers 6.1.2020](#)
[Executed Agreement.pdf](#)

6. Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Support and Temporary Shelter Services to Individuals and Families experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of support and temporary shelter services to individuals and families experiencing homelessness in Humboldt County in an amount not to exceed \$615,140 for the period of July 1, 2021 through June 30, 2022;
2. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[FY 21-22 BKCHF Support and Temporary Shelter Services Agreement \(RM Signed\)](#)

[Certificate](#)

[Certificates of Insurance BKC](#)

[Executed Agreement.pdf](#)

District Attorney

7. Acceptance of Subrecipient Allocation, Establish a Fixed Asset Line Item for the purchase of a forensic interview recording system for Grant Fiscal Year 2020-21 April 1, 2020 - March 31, 2021, Child Advocacy Center Program KC19030120 Funding budget unit 1100-211 line item 8986 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Retroactively approve authorization for Humboldt County District Attorney Maggie Fleming, or a designee thereof, to accept, and execute any and all documents necessary to administer, modify and reapply for grant funding made available by the California Governor's Office of Emergency Services through the Child Advocacy Center Program;
2. Approve the appropriation transfer of line item funding to establish a fixed asset line item for the purchase of Capture Technologies Interview Room Management System; and
3. Authorize the Auditor-Controller's Office to post the appropriation transfer that

will establish a fixed asset line item for the Child Advocacy Center Program budget unit 1100-211 for \$23,685 for equipment line item 8986 and make any technical changes necessary to completely facilitate this request.

Attachments: [Staff Report](#)
[Board Order C-14, File No. 19-1760](#)
[KC 19 Grant Award](#)
[KC19 Amendment-mod 1 approval](#)
[Budget Transfer-Adjustment 211](#)

Human Resources

8. Amendment to Professional Services Agreement with Municipal Resource Group LLP and Supplemental Budget for Fiscal Year 2020-21 Liability Fund 3524-354 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

- 1) Approve an amendment to the agreement with Municipal Resource Group LLC (MRG) for professional services for the term of fiscal year 2020-21 and authorize the Chair of the Board to sign the amendment; and
- 2) Approve the supplemental budget for Fiscal Year (FY) 2020-21 for Liability in fund 3524, budget unit 354, in the amount of \$100,000 (4/5 vote required).

Attachments: [Staff Report](#)
[2020-9-17 Municipal Resource Group 20-21 - FULLY EXECUTED PSA Supplemental Budget RequestCC.xlsx](#)
[MRG Amendment FINAL](#)
[Executed First Amendment.pdf](#)

9. Ratification of Side Letter with Humboldt Deputy Sheriff Organization (HDSO) to extend the Memorandum of Understanding (MOU) to and inclusive of September 30, 2021

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign a side letter with the HDSO Unit 6 (Attachment #1) extending the term of the MOU between the County of Humboldt and HDSO and providing one-time benefits associated with the extension of the MOU; and
2. Adopt Resolution No. _____ (attachment #3) approving 1) amendments to the Memorandum of Understanding between the County of Humboldt and the HDSO 2) Adopting a Comprehensive Compensation Schedule and Classification Summary (attachment #2) effective May 4, 2021.

Attachments:

[Staff Report](#)

[HDSO Side Letter of Agreement - Extension of MOU to and inclusive of September](#)

[Comprehensive Compensation Schedule and Classification Summary 2021 05 04](#)

[Draft Resolution](#)

[Resolution 21-41.pdf](#)

[Signed Side Letter of Agreement.pdf](#)

Probation**10. Request for the Authority to Apply for Youth Programs and Facilities Grant Program and Board Resolution**

- Recommendation:** That the Board of Supervisors:
1. Grant the Chief Probation Officer, Shaun Brenneman, the authority to apply for the Youth Programs and Facilities grant through the Board of State and Community Corrections (BSCC); and
 2. Adopt the attached resolution granting Chief Probation Officer, Shaun Brenneman, has been given the authority to sign this grant application, including any amendments thereof.

- Attachments:**
- [Staff Report](#)
 - [YPFG Application-Part B.pdf](#)
 - [Appendix D-Certification of Compliance.pdf](#)
 - [20210413_BSCC_RFA_Narrative \(FINAL\).docx](#)
 - [RFA-Budget-Table\(Proposed\).xlsx](#)
 - [Redundant_Station_JH_r \(002\).doc](#)
 - [YPFG Resolution.docx](#)
 - [Resolution 21-42.pdf](#)

Public Works**11. Adoption of Ordinance Amending Section 321-13 (a) and (c), Relating to General Subdivision Regulations, of Title III, Division 2, Chapter 1 of the Humboldt County Code; Amending Section 326-13 (a), (b), and (c), Relating to Final and Parcel Maps, of Title III, Division 2, Chapter 6 of the Humboldt County Code; Amending Sections 411-1 and 411-11 (i) and (j), Relating to Encroachment Permits, of Title IV, Division 1, Chapter 1 of the Humboldt County Code; and Amending Section 341-11 (b), Relating to Visibility, of Title III, Division 4, Chapter 1 of the Humboldt County Code**

- Recommendation:** That the Board of Supervisors:
1. Adopt Ordinance No. _____, amending section 321-13 (a) and (c), relating to General Subdivision Regulations, of Title III, Division 2, Chapter 1 of the Humboldt County Code; amending section 326-13 (a), (b), and (c), relating to Final and Parcel Maps, of Title III, Division 2, Chapter 6 of the Humboldt County Code; amending sections 411-1 and 411-11 (i) and (j), relating to Encroachment Permits, of Title IV, Division 1, Chapter 1 of the Humboldt County Code; and Amending Section 341-11 (b), Relating to Visibility, of Title III, Division 4, Chapter 1 of the Humboldt County Code.

Attachments: [Staff Report](#)
[Proposed Ordinance](#)
[Post Adoption Summary](#)
[Ordinance 2673.pdf](#)

12. Storm Damage Repair to Redwood House Road (5F200) Post Mile 7.14

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Redwood House Road (5F200) Post Mile 7.14 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 8, 2021 at 2:00 p.m.

Attachments: [Staff Report](#)
[Redwood House Road PM 7.14 Plans.pdf](#)
[Redwood House Road PM 7.14 Special Provisions.pdf](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

F. SPECIAL PRESENTATIONS

DHHS: Public Health

1. Update on Local Conditions Surrounding COVID-19

Recommendation: That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Attachments: [Staff Report](#)

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

DHHS: Social Services

1. Humboldt County Public Authority for In-Home Supportive Services to Approve Recommendation to Appoint an IHSS Advisory Board Member

Recommendation: That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors;
2. Convene as the Governing Board of the Humboldt County In-Home Supportive Services Public Authority and consider the following agenda;
 - a. Approve recommendation to appoint Sarah Mixon to the In-Home Supportive Services Advisory Board; and
3. Reconvene as the Humboldt County Board of Supervisors.

Attachments: [Staff Report](#)
[IHSS Advosry Board Application Form for Sarah Mixon](#)
[IHHS Agenda 5-4-2021](#)

Planning and Building Department

2. Submission of a Grant Application to The California Department of Housing and Community Development's Community Development Block Grant Program Coronavirus Response Round 2/3 (CDBG-CV2/3)

Recommendation: That the Board of Supervisors:

1. Adopt attached Resolution (Resolution 21-__) (Attachment 1) doing the following:
 - a. Approving an application for funding to be submitted to the Department of Housing and Community Development ("HCD") for the 2020 Community Development Block Grant Program Coronavirus Response Round 2/3 (CDBG-CV 2/3) in an amount not to exceed \$1,104,668.
 - b. Authorizing and directing the Planning and Building Department Director to execute, in the name of the County of Humboldt, the application, the Standard Agreement, and all other documents required by HCD for participation in the CDBG-CV 2/3 Program, and any amendments.

Attachments: [Staff Report](#)
[Attachment 1 Resolution CDBG-CV 2-3 Application.docx](#)
[Resolution 21-43.pdf](#)

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

1. 9:30 a.m. - U.S. Capitol Christmas Tree Project Presentation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Hear the presentation and take appropriate action, if required.

Attachments: [Staff Report](#)

M. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Martinson, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV1901131.
2. Conference with Legal Counsel—anticipated litigation, significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) & (e)(2): in one case, the dissolution of the Agreements with the Shasta County Private Industry Council for workforce development services.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>