



COUNTY OF HUMBOLDT

For the meeting of: 8/19/2025

File #: 25-955

To: Board of Supervisors

From: Sheriff

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Fiscal Year 2024-25 Equitable Sharing Agreements and Certifications (ESAC)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors and the Sheriff to sign the ESAC for Fiscal Year (FY) 2024-25 for CA0120000 Humboldt County Sheriff's Office; and
2. Authorize the Deputy Director of Sheriff's Financial and Support Services or designee to submit the ESAC and any revisions to the ESAC electronically to the Department of Justice (DOJ) and Department of Treasury (DOT) on behalf of the Chair of the Board and Sheriff.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Safe & Healthy Communities

Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

DISCUSSION:

The Humboldt County Sheriff's Office (HCSO) and Humboldt County Drug Task Force (DTF) Equitable Sharing Annual Certification (ESAC) report must be on file with the U. S. DOJ and DOT, with a copy provided to the United States Attorney in the district in which HCSO is located.

The HCSO and DTF ESAC reports were historically submitted under separate tracking numbers: Sheriff - CA0120000 (Attachment 1) and Drug Task Force - CA0121200. Fiscal Year 2018-19 was the last year that the reports were submitted under separate tracking numbers. In accordance with the July 2018 Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies, task forces are no longer eligible to receive equitable sharing payments directly to the task force. Task forces had the option to select a fiduciary agency to file equitable sharing requests or for each member agency to submit their own sharing request separately. The Executive Board of the DTF elected the HCSO to be the fiduciary agency. Moving forward, the DTF federal equitable sharing has been reported under the Sheriff's tracking number - CA0120000.

The ESAC is required for participation in the Federal Equitable Sharing Program and to receive distributions through this program. Distributions are based on the level of participation of the HCSO and DTF with the United States Attorney's seizure of forfeited assets.

The ESAC is an annual report of asset forfeiture revenue and expense activity and is due each year by Aug. 31. The report is submitted electronically by the Deputy Director of Sheriff's Financial and Support Services or designee with signatures of the Chair of the Board of Supervisors and Sheriff.

The County of Humboldt fiscal year closing occurs after the report submission deadline of Aug. 31. For this reason, HCSO is requesting the Board of Supervisors to authorize the Chair of the Board and Sheriff to sign any amendments to the ESAC and for the Deputy Director of Sheriff's Financial and Support Services or designees to electronically submit any amended ESAC that is necessary to account for year-end adjustments not currently reflected in the ESAC provided to your board today. An amended ESAC may be submitted after the report deadline provided HCSO does not miss the original ESAC deadline for the initial report.

SOURCE OF FUNDING:

Department of Justice Federal Asset Forfeiture Trust 3637

Department of Treasury Federal Asset Forfeiture Trust 3639

FINANCIAL IMPACT:

In the past HCSO has used asset forfeiture funds derived from the Equitable Sharing Program, as match for grants and for specialized equipment and programs. The DTF has used the funds for operating expenses of DTF. These funds are maintained in Federal Asset Forfeiture Trusts 3637 (ending FY 2024-25 balance \$776,179.57) and 3639 (ending FY 2024-25 balance \$2.57) to separately account for the DOJ and DOT Funds. Asset Forfeiture funds, per the Federal Equitable Sharing Guidelines, are intended to increase rather than supplant the resources available through the county's General Fund.

For FY 2024-25, HCSO and DTF have not expended any federal asset forfeiture funds.

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may decide to not approve the ESAC to be executed and submitted, however this is not recommended as it would result in HCSO being unable to participate in Federal Asset Forfeiture moving forward.

ATTACHMENTS:

1. FY 2024-25 Equitable Sharing Agreement and Certification

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A