

**BOARD OF SUPERVISORS**

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**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS**

**825 FIFTH STREET**

**EUREKA, CA 95501**

**SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

**Tuesday, June 17, 2025**

**9:00 AM**

**Regular Meeting - Hybrid**

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**The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).**

**The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.**

**REMOTE/TELECONFERENCE PARTICIPATION**

**Conference Line: 720 707 2699**

**Meeting ID: 868 5010 9876**

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

**Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

**Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.

Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

[25-746](#)

1. Approval of Amendment No. 1 to Cooperative Agreement No. 24-0388-24-SF Sudden Oak Mortality Regulatory Program Contract and Supplemental Budget in the amount of \$5,100 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Amendment No. 1 to Cooperative Agreement No. 24-0388-24-SF known as the Sudden Oak Mortality Regulatory Program contract with the California Department of Food and Agriculture (CDFA); and

2. Authorize the Chair to sign the amendment, and direct the Clerk of the Board to return the signed amendment to the Agricultural Commissioner's Office for further processing; and
3. Approve the attached supplemental budget for fiscal year (FY) 2024-25 in the amount of \$5,100 for the Agricultural Commissioner budget (1100-261) for (4/5th Vote Required); and
4. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:**[Staff Report](#)[Amendment No. 1 to Cooperative Agreement No. 24-0388-24-SF.pdf](#)[Supplemental Budget 1100216-518020.pdf](#)[Fully Executed Agreement 24-0388-024-SF.pdf](#)[Executed - Amendment No. 1 to Cooperative Agreement No. 24-0388-024-SF.pdf](#)**Board of Supervisors**[25-779](#)

2. Retirement Resolution for Veronique Semple

**Recommendation:**

That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution; and
2. Direct the Clerk of the Board send the resolution via interoffice mail, to Rachel Fuentes, CWS, 2430 Sixth St., Eureka.

**Sponsors:**

Supervisor Bushnell

**Attachments:**[Staff Report](#)[Retirement Resolution for Veronique Semple](#)**Clerk of the Board**[25-793](#)

3. Approval of the Action Summary - Meeting of June 3, 2025

**Recommendation:**

That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 3, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:**      [Staff Report](#)  
                             [Action Summary - June 3, 2025](#)  
                             [Minute Sheet](#)  
                             [Executed Action Summary - June 3, 2025](#)

[25-794](#)

4. Approval of the Action Summary - Meeting of June 9, 2025

**Recommendation:**      That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 9, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:**      [Staff Report](#)  
                             [Action Summary - June 9, 2025](#)  
                             [Minute Sheet](#)  
                             [Executed Action Summary - June 9, 2025](#)

[25-795](#)

5. Approval of the Action Summary - Meeting of June 10, 2025

**Recommendation:**      That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 10, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:**      [Staff Report](#)  
                             [Action Summary - June 10, 2025](#)  
                             [Minute Sheet](#)  
                             [Executed Action Summary - June 10, 2025](#)

**Department of Health and Human Services: Administration**

[25-576](#)

6. Professional Services Agreement Renewal with Boys & Girls Club of the Redwoods Regarding the Implementation and Administration of the SMART Moves, SMART Girls and Passport to Manhood Programs with a Maximum Amount Payable of \$72,000

**Recommendation:**      That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Boys & Girls Club

of the Redwoods regarding the implementation and administration of the SMART Moves, SMART Girls and Passport to Manhood programs in an amount not to exceed \$72,000 for the period of July 1, 2025, through June 30, 2026; and

2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Boys & Girls Club of the Redwoods, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and

3. Find that paying Boys & Girls Club of the Redwoods in advance for the implementation and administration of the SMART Moves, SMART Girls, and Passport to Manhood programs pursuant to the terms and conditions of the attached professional services agreement will serve a public purpose by ensuring continuity of these programs to youth residing in Humboldt County; and

4. Authorize issuance of an advanced payment in the amount of \$72,000 to Boys & Girls Club of the Redwoods for the provision of the services required pursuant to the terms and conditions of the attached professional services agreement for the period of July 1, 2025, through June 30, 2026; and

5. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Boys & Girls Club of the Redwoods to the Department of Health and Human Services - Contract Unit for further processing.

***Attachments:***

[Staff Report](#)

[Revised FY 25-26 Boys and Girls Club Mentorship Program \(FINAL\) ve Executed - Revised FY 25-26 Boys and Girls Club Mentorship Program](#)

***Department of Health and Human Services: Social Services***

[25-719](#)

7. Professional Services Agreement Renewal with Redwood Community Services, Inc. Regarding the Provision of Mobile Response, Stabilization and Supportive Services to Current and Former Foster Children and Youth as Part of the Humboldt County

Family Urgent Response System in the Amount of \$450,796

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Services, Inc. the amount of \$450,796 for the period of July 1, 2025, through June 30, 2026; and
  2. Authorize, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Services, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Redwood Community Services, Inc. to the DHHS - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with Redwood Community Services Executed - Professional Services Agreement with Redwood Commu](#)

**Human Resources**

[25-742](#)

8. Memorandum of Understanding (MOU) with Willow Creek Fire Safe Council to Add them as an Additional Named Covered Party (ANCP) to the County's Primary Compensation Program (PWC) and Excess Workers Compensation Program (EWC)

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to sign the attached MOU (Attachment A) with the Willow Creek Fire Safe Council regarding adding them as an additional named covered party to the county's PWC and EWC programs in the amount of \$200 per volunteer per fiscal year for the period of a minimum of 3 years; and
  2. Approve the attached Resolution (Attachment B) for adding Willow Creek Fire Safe Council to the county's PWC and EWC policies as an ANCP; and
  3. Allow the Willow Creek Fire Safe Council to withdraw from the ANCP program at the end of a fiscal year with a 12-month

notice unless the Board of Supervisors authorizes an earlier withdrawal date; and

4. Adopt the current \$200 per fiscal year rate per volunteer for Willow Creek for FY 2025-2026; and
5. Approve and sign the attached Office of Self-Insured Plans (OSIP) application (Attachment C) and return executed copy to Risk Management for processing; and
6. Authorize the Risk Manager to send out notice to the Willow Creek Fire Safe Council that it is eligible to participate in the county's PWC and EWC policies; and
7. Authorize the Human Resources Director to execute any and all subsequent amendments to the attached MOU with Willow Creek Fire Safe Council, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
8. Direct the Clerk of the Board to return one fully executed original copy of the attached Memorandum of Understanding with Willow Creek Fire Safe Council to the Risk Management Division for further processing.

***Attachments:***

[Staff Report](#)

[Willow Creek Fire Safe Council Fire MOU - signed.pdf](#)

[Resolution adding WCFSC to Workers Comp programs FormA-2 - Willow Creek Fire Safe Council \(002\).pdf](#)

[BOS Approved Agenda 8-16-05.pdf](#)

[12-6-2011.pdf](#)

[Executed - Willow Creek Fire Safe Council Fire MOU](#)

[Resolution No. 25-115](#)

***Planning and Building Department***

[25-564](#)

9. Authorization for the Director of Humboldt County Planning and Building Department to Execute an Amendment to the Professional Services Agreement Between the County of Humboldt and TruePoint Solutions LLC for Continued On-Call Support to Enhance the Accela Civic Platform in the total Amount of \$130,336

***Recommendation:***

That the Board of Supervisors:

1. Receive the staff report; and



2. Authorize the Director of Planning and Building to execute the attached amendment to the professional services agreement with TruePoint Solutions LLC for continued on-call Accela Automation support services in a total amount not to exceed \$130,336; and
3. Authorize the Director of Planning and Building, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with TruePoint Solutions LLC, after review and approval by County Counsel, Risk Management, and the County Administrative Office so long as any increase in compensation does not equal or exceed 10% of the maximum amount payable.

***Attachments:***[Staff Report](#)[Attachment 1 - CM-1940 1st Amendment TruePoint Solutions.pdf](#)[Attachment 2 - Current Contract.pdf](#)[Attachment 3 - Original Contract.pdf](#)**Public Works**[25-729](#)

10. Agreement with the Humboldt Transit Authority and the Humboldt County Association of Governments Regarding the Provision of Region-Wide Dial-A-Ride Services (4/5 Vote Required)

***Recommendation:***

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached agreement with the Humboldt Transit Authority and the Humboldt County Association of Governments (4/5 Vote Required); and
2. Approve, and authorize the Chair of the Board to execute, the attached agreement with the Humboldt Transit Authority and the Humboldt County Association of Governments regarding the provision of region-wide Dial-A-Ride services for the period of July 1, 2025, through June 30, 2026; and
3. Direct the Clerk of the Board to return one (1) fully executed original copies of the attached agreement to the Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[Agreement with the Humboldt Transit Authority and the Humboldt C](#)  
[Executed - Agreement with the Humboldt Transit Authority and the I](#)

**Sheriff**

[25-777](#)

11. Supplemental Budget for 1100-243 Correctional Facility for Additional Security Cameras in the Amount of \$24,200 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a supplemental budget (Attachment 1) to establish the fixed asset line in the amount of \$24,200 in Fiscal Year (FY) 2024-25 for additional cameras to be added to the existing camera system for the Correctional Facility in budget unit 1100-243 (4/5 Vote Required).

**Attachments:** [Staff Report](#)  
[Jail Security Camera Expansion](#)

**Treasurer/Tax Collector**

[25-673](#)

12. Professional Services Agreement with Linebarger Goggan Blair & Sampson, LLP (LGBS) for Third Party Debt Collection Services (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached agreement with LGBS for third party debt collection services (4/5 Vote Required); and
2. Direct the Clerk of the Board to submit an executed original of the attached agreement to the Humboldt County Treasurer-Tax Collector's Office - Revenue Recovery Division.

**Attachments:** [Staff Report](#)  
[LGBS updated contract through 6-30-2030 LGBS signed](#)  
[Executed - LGBS updated contract through 6-30-2030](#)

**E. ITEMS PULLED FROM CONSENT**

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

[25-805](#)

1. Public Comment

**Attachments:** [Public Comment on Non-Agenda Items](#)

**G. MATTERS SET FOR TIME CERTAIN (None Scheduled)**

**H. PUBLIC HEARINGS**

**Planning and Building Department**

[25-708](#)

1. Revocation of Nine Cannabis Permits Due to Unpaid Measure S Taxes  
(PLN-10424-SP, PLN-11402-CUP, PLN-11582-CUP, PLN-12042-SP, PLN-12488-SP,  
PLN-12756-ZCC, PLN-12776-SP, PLN-12806-SP, and PLN-16141-CUP)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolutions (Attachments 1-9), which do the following:
  - a. Finds the permits have been exercised contrary to the terms and conditions of approval; and
  - b. Revoke the nine Permits per Section 312-14 of the Humboldt County Code; and
  - c. Direct the Clerk of the Board to provide a certified board order to the Planning and Building staff to be included with the notification of decision to the appropriate parties.

***Attachments:***[Staff Report](#)[Attachment 1 - DRAFT - PLN-16141-CUP Revocation -Resolution](#)[Attachment 2 - DRAFT - PLN-12806 -SP Revocation -Resolution](#)[Attachment 3 - DRAFT - PLN-12776 -SP Revocation -Resolution](#)[Attachment 4 - DRAFT - PLN-12756-ZCC Revocation -Resolution](#)[Attachment 5 - DRAFT - PLN-12488-SP Revocation -Resolution](#)[Attachment 6 - DRAFT - PLN-12042-SP Revocation -Resolution](#)[Attachment 7 - DRAFT - PLN-11582-CUP Revocation -Resolution](#)[Attachment 8 - DRAFT - PLN-11402-CUP Revocation -Resolution](#)[Attachment 9 - DRAFT - PLN-10424-SP Revocation -Resolution](#)[Public Comment on H.1 - Prior](#)[Resolution No. 25-114](#)[Resolution No. 25-113](#)[Resolution No. 25-112](#)[Resolution No. 25-111](#)[Resolution no. 25-110](#)[Resolution No. 25-109](#)[Resolution No. 25-108](#)[Resolution No. 25-107](#)**I. DEPARTMENTAL REPORTS (None Scheduled)****J. MATTERS INITIATED BY BOARD (None Scheduled)****K. CLOSED SESSION****Board of Supervisors**[25-786](#)

1. Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8 to grant authority to its negotiators regarding the price and terms of payment for the purchase of real properties located at 515 J Street, Eureka, California 95501 (Assessor Parcel Number 001-193-007). The County's negotiators are identified as: Public Works Director or designees of. The parties with whom the County may negotiate are identified as: Jon Stone and Larry O. Doss and any duly authorized agents thereof.

**County Counsel**[25-734](#)

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)

(1) to discuss existing litigation in the case of Bear River Band of Rohnerville Rancheria Tribe, et al. v. California Department of Social Services, et al., Case No. 4:23-cv-01809-HSG

## **L. ADJOURNMENT**