



COUNTY OF HUMBOLDT

For the meeting of: 6/15/2021

File #: 21-750

To: Board of Supervisors

From: Probation

Agenda Section: Consent

SUBJECT:

Appropriation Transfer for Juvenile Hall for the Purchase of a Fixed Asset over \$10,000

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the attached appropriation transfer request to move funding out of the Services and Supplies budget category in the Juvenile Hall's budget (Budget Unit 1100-234) and into the Fixed Asset category.

SOURCE OF FUNDING:

General Fund (1100)

DISCUSSION:

In May 2021, the Probation Department was finally able to take occupancy of the newly constructed Juvenile Hall facility. The new facility is much larger than the previous facility and as such, maintenance needs will be greater in the new facility. In order to maintain the new building and for the health and safety of the juveniles and staff in the facility, an industrial floor scrubber is a necessary purchase. This piece of equipment was not originally budgeted in the Fiscal Year (FY) 2020-21 budget however the funds needed for this purchase do exist in budget unit. The funds are available due to unspent travel funds as a result of the COVID-19 pandemic. This purchase meets the criteria of a fixed asset and due to this appropriation transfer exceeding \$10,000, the appropriation transfer also requires the approval of your Board.

FINANCIAL IMPACT:

The \$10,000 appropriation already exists in the Juvenile Hall Budget Unit 1100-234. This transfer repurposes the funds from training and travel to fixed assets in order to purchase a necessary piece of equipment for the facility. There is no additional funding request from the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure .

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may elect to deny this appropriation request however that is not recommended as this purchase is needed in order to maintain the facility.

ATTACHMENTS:

Appropriation Request for Budget Unit 234

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A