COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

	DEPARTMENT: (CAO	_ DEF	PARTMENT #:	199	POSTING DATE:	11/5/2024	
1.)	Transfer within expenditure/revenue category (with Auditor Approval) Transfer between expenditure/revenue category (with CAO & Auditor Approval) Transfer between expenditure/revenue category (with CAO & Auditor Approval) Increase/decrease Intrafund Transfer account (with Board Approval)* Transfer to or from Contingencies (with Board Approval)* Increase/decrease budget unit appropriation (with Board approval)* Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) Original +1 Original +1 Original +1 Original +1 Original +1							
0)	Transfer to Account:			Niversia	Transfer from Account: Number: Name:			
2.)	Amount: \$ 50,000.00	Number: 1100199-3205	Name:	1100990-201		Name Contingencies): 	
	+ 55,550.00		Jona to / Widdion			551131195110100		
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3.) I	-	state (a) reason for t		•		cient balances in		
affected accounts, and (c) why transfer cannot be delayed until next budget year.								
a.) To transfer appropriation from contingencies to contributions to aviation for support while recruiting for a new director.								
b.) A	Il selected account	s have sufficient appr	opriations to cover t	hese transfers.				
		. =>/.0004.05						
c.) I	he costs have will o	occur in FY 2024-25.						
4.) D	epartment Head A	pproval:	Date	e ((signed)			
5) F	Balances verified by	Auditor-Controller	Date	<u> </u>	(eianed)			
J.) L	diances verified by	Additor-Controller	Date	· ((signed)			
				400001/				
6.)_	/Approved	/Not approved	l/Recomn	APPROVE	m Decom	nmended		
	County Adminis	strative Officer	Daté	By Karen Clo	ower at	9:52 am, Oct	31, 2024	
					(3.91.04)			
INSTRUCTIONS								
SENI	SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.							
OLIN	D ORIGINAL NEQUE	STI ON BODGET INA	HOLEN DINLOTET TO	THE MODITION-OF	ONTROL	-L1X.		

* Requires copy of Board Order to be attached

Revised 03/19

Posted by _____

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