

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

Tuesday, July 18, 2023

9:00 AM

Regular Meeting - Hybrid

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**ASSISTANCE FOR PERSONS WITH DISABILITIES**

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

**REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 891 8833 9592

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting person or submit your comment in writing in advance of the meeting.

**Zoom Public Comment:**

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

**Email Public Comment:**

To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>

**A. ROLL CALL****B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Aviation****[23-596](#)**

1. On-Airport Non-Exclusive Rental Car Concessions Agreement with Avis Budget Group Incorporated for the California Redwood Coast-Humboldt County Airport (ACV)

**Recommendation:** That the Board of Supervisors:  
1. Approve, and authorize the Chair of the Board to execute, the attached On-Airport Non-Exclusive Rental Car Concessions Agreement with Avis Budget Group Incorporated for the California Redwood Coast-Humboldt

- County Airport; and
2. Authorize the Director of Aviation to execute any amendments and successor agreements after review by County Counsel, Risk Management, and County Administrative Office; and
  3. Authorize the Director of Aviation to execute future On-Airport Non-Exclusive Rental Car Concessional Agreements with similar terms for additional rental car companies, as space allows, after review by County Counsel, Risk Management, and County Administrative Office.

***Attachments:***

[Staff Report](#)

[Avis Budget Group Inc - County of Humboldt - 23042727093264 - 57009920232](#)

[On-Airport Non-Exclusive Rental Car Concessions Agreement with Avis Budget Executed Non Exclusive Rental Car Concessions Agreement.pdf](#)

***Board of Supervisors***

[23-1000](#)

2. Retirement Resolution for Anne Holcomb (Supervisor Natalie Arroyo)

***Recommendation:***

That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution.

***Attachments:***

[Staff Report](#)

[Anne Holcomb Retirement Resolution.pdf](#)

[23-1008](#)

3. Termination of Local Emergencies: 2022-2023 Early Winter Storms and 2023 February-April Storms.

***Recommendation:***

That the Board of Supervisors:

1. Pass the attached resolutions and terminate the local emergencies proclaimed for the 2022-2023 Early Winter Storms and 2023 February-April Storms.

***Attachments:***

[Staff Report](#)

[Termination of Local Emergency-2022-2023 Early Winter Storms.pdf](#)

[Termination of Local Emergency-2023 February-April Storms.pdf](#)

[Resolution No. 23-112.pdf](#)

[Resolution No. 23-111.pdf](#)

[23-1050](#)

4. Disability Pride Month in Humboldt County (Supervisor Natalie Arroyo)

***Recommendation:***

That the Board of Supervisors:

1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[Proclamation .pdf](#)

### **Clerk of the Board**

[23-1051](#)

5. Approval of the Action Summary - Meeting of June 27, 2023

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of June 27, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - June 27, 2023.pdf](#)  
[Minute Sheet.docx](#)  
[Executed Action Summary - June 27, 2023.pdf](#)

### **County Administrative Office**

[23-793](#)

6. Final Acceptance for the Humboldt County Correctional Facility Accessibility Improvement Project, Project Number 2019-102 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Accept, and authorize the Humboldt County Purchasing Agent to execute and file the attached Notice of Completion regarding, the Humboldt County Correctional Facility Accessibility Improvement Project (4/5 vote required);  
2. Approve the attached Supplemental Budget in the amount of Seventy-Three Thousand Five Hundred Six Dollars and Forty-Two Cents (\$73,506.42) for ADA Internal Service Fund budget unit (3552-152) (4/5 vote required); and  
3. Direct the Clerk of the Board to provide the County Administrative Office - ADA Compliance Team with one (1) fully executed certified copy of the Board Order related to this item.

**Attachments:** [Staff Report](#)  
[1. Notice of Completion](#)  
[Supplemental Budget](#)

[23-1001](#)

7. Renewal of CrowdStrike Falcon Complete Anti-Virus and Endpoint Security Protection Licensing

**Recommendation:** That the Board of Supervisors:  
1. Approve, and authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute, the attached quote regarding the renewal of

- CrowdStrike Falcon Complete Anti-Virus and Endpoint Security Protection Licenses; and
2. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute future CrowdStrike Falcon Complete Anti-Virus and Endpoint Security Protection Licensing renewals, after review and approval by County Counsel and Risk Management; and
  3. Direct the Clerk of the Board to provide the Information Technology Division of the County Administrative Office with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)  
[e-Plus Quote 229980463.pdf](#)

[23-1026](#)

8. Appropriation Transfer in an Amount of \$542,612 for Sheriff's Measure Z Budget for Radio Infrastructure Project (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve an appropriation transfer in an amount of \$542,612 for Sheriff's Measure Z (1100-297) for the Radio Infrastructure Project (4/5th Vote Required).

**Attachments:** [Staff Report](#)  
[Measure Z Radio Comms App Transfer.pdf](#)

[23-1032](#)

9. Approve Prepayment of the Fiscal Year 2023-24 CalPERS Unfunded Accrued Liability Contribution (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve the prepayment of the Fiscal Year (FY) 2023-24 CalPERS Unfunded Accrued Liability (UAL) contribution in the amount of \$29,122,849 (4/5th Vote Required).

**Attachments:** [Staff Report](#)  
[humboldt-county-miscellaneous-2021](#)  
[humboldt-county-safety-2021](#)

[23-1028](#)

10. Adopt the Fiscal Year 2023-2024 Voluntary Separation Incentive Program and Designation List

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Fiscal Year 2023-2024 Voluntary Separation Incentive Program and Designation List; and  
2. Authorize the County Administrative Office to update the designation list, to be ratified by the Board of Supervisors at the mid-year budget report.

**Attachments:** [Staff Report](#)  
[VSIP 2023-24 Program Plan.pdf](#)  
[VSIP Resignation Form.pdf](#)  
[VSIP Waiver Form.pdf](#)  
[VSIP Designation List July 18.pdf](#)

**Department of Health and Human Services: Administration**

[23-1004](#)

11. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Permanent Housing, Case Management and Supportive Services to Individuals and Families who are Experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of permanent housing, case management and supportive services to individuals and families who are experiencing homelessness in Humboldt County in an amount not to exceed \$671,075.33 for the period of June 1, 2023, through Nov. 30, 2024;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with Redwood Community Action Agency Reg; Executed PSA - Redwood Community Action Agency.pdf](#)

**Department of Health and Human Services: Behavioral Health**

[23-976](#)

12. Request for Budget Transfer/Adjustment for the replacement of Kitchen Range and Ovens for Sempervirens Psychiatric Health Facility (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize Request for Budget Transfer/Adjustment for fixed asset purchase of a replacement Vulcan Kitchen Range in the amount of Fifteen Thousand Five Hundred Dollars (\$15,500.00) (4/5th vote required); and
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Behavioral Health with one (1) fully executed certified copy

of the Board order related to this item.

**Attachments:**

[Staff Report](#)

[PO BB4878 Vulcan Range](#)

[Budget Adjustment Form \(424\) 07-18-2023 fixed asset.pdf signed](#)

**Department of Health and Human Services: Public Health**

[23-966](#)

13. Grant Agreement #23-10315 with California Department of Public Health (CDPH) CalFresh Healthy Living Program (CFHL) for the Term of October 1, 2023, through September 30, 2026

**Recommendation:**

That the Board of Supervisors:

1. Approve the grant agreement #23-10315 with CDPH in an amount up to \$903,260 for the term of October 1, 2023, through September 30, 2026;
2. Authorize the Director of Public Health or designee to sign the attached grant agreement #23-10315;
3. Authorize the Director of Public Health or designee to sign any subsequent amendments and documents directly related to the grant agreement #23-10315 upon approval by County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contract Unit for transmittal to DHHS - Public Health.

**Attachments:**

[Staff Report](#)

[Grant Agreement #23-10315 with California Department of Public Health \(CDPH\)](#)

[CDPH CalFresh Healthy Living Exhibits A-F](#)

**Public Works**

[23-744](#)

14. Consultant Services Agreement with ORW Architecture, Inc. Regarding the Provision of Architecture and Engineering Services for the Garberville Veterans Hall Project

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached Consultant Evaluation Sheet for Request for Qualifications No. DPW2023-001;
2. Approve, and authorize Chair of the Board to execute, the attached consultant services agreement with ORW Architecture, Inc. regarding provision of architecture and engineering services in the amount of \$315,000 for the period of July 18, 2023 through June 30, 2025;
3. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached consultant services agreement with ORW Architecture, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with ORW Architecture, Inc. to the Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[Summary Consultant Evaluations\\_RFQ DPW2023-001.pdf](#)  
[162765 - Consultant Services Agreement - ORW Architecture\\_RM.pdf](#)  
[Executed Agreement - ORW Architecture.pdf](#)

[23-870](#)

15. Approval of Third Option to Extend the Lease for the Elections Office at 2426 6th Street, Eureka.

**Recommendation:** That the Board of Supervisors:  
 1. Approve the Third Option to Extend the Lease with Lessor, Humboldt Partners, for the Elections Office at 2426 6th Street, Eureka.

**Attachments:** [Staff Report](#)  
[Exhibit A - 2016-05-10 BOS Lease.pdf](#)  
[Exhibit B - ILA Report Elections 2426 6th St.pdf](#)  
[Exhibit C - 2021-4-13 2426 6th St Elections Option 1 Letter.pdf](#)  
[Exhibit D - 2023-7-11 Certificate of Insurance Humboldt Partners 2426 6th St.pdf](#)  
[Exhibit E - 2022-4-19 2426 6th St Elections Option 2 Letter.pdf](#)  
[Exhibit F - 2426 6th St Elections Option 3 Letter.docx](#)

[23-1009](#)

16. Transfer of Historical Aerial Photographs to Cal Poly Humboldt Library to Enable Free Public Access to Digital Files

**Recommendation:** That the Board of Supervisors:  
 1. Authorize the Department of Public Works to transfer ownership of the physical copies of the historical aerial photographs within the Public Works archives to the Cal Poly Humboldt Library for digitizing of the photographs and providing free public access to this historical resource.

**Attachments:** [Staff Report](#)  
[1 - Letter from Andrea Tuttle 2020-8-26](#)  
[2 - Letter from Carly Marino Cal Poly Humboldt Library 2023-7-6](#)

## E. ITEMS PULLED FROM CONSENT

## F. PUBLIC COMMENT ON NON-AGENDA ITEMS

## G. MATTERS SET FOR TIME CERTAIN (CLOSED SESSION ITEMS)

### County Counsel

[23-1045](#)

1. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section



54956.9(d)(1) to Discuss Existing Litigation in the Case of Derrick Andrews v. Humboldt County, et al., Case No. 1:23-cv-02421-RMI

[23-1046](#)

2. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Dallas Brooks Achane v. D. Twitchell, et al., Case No. 3:23-cv-01301-JD  
[23-1053](#)
3. 11:00 AM - Conference with Legal Counsel - Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Cathie Childs v. Humboldt County , et al., Case No. 1:23-cv-02836-RMI

## H. MATTERS INITIATED BY BOARD MEMBERS

## I. DEPARTMENT REPORTS

### County Administrative Office

[23-697](#)

1. Fiscal Year 2022-23 Grand Jury Responses: Humboldt County Child Welfare Services and the Courts: Late Reports, Dysfunctional Systems, and Traumatized Children

**Recommendation:** That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors. (Attachment 2);
2. Approve the documents, as may be modified, as the response;
3. Direct the Clerk of the Board, within 5 working days, to submit the final response with an accompanying Board Order to the 2022-23 Grand Jury and the Presiding Judge of the Superior Court;
4. Direct the Clerk of the Board, within 5 working days, to submit a copy of all attached responses to the County Clerk/Recorder, together with a copy of the original report; and
5. Direct the Clerk of the Board, within 5 working days, to submit two copies of all attached responses to the Clerk of the Court, one of which will be forwarded to the State Archivist, together with a copy of the original report.

**Attachments:** [Staff Report](#)  
[Humboldt County Child Welfare Services and the Courts Late Reports, Dysfuncti](#)  
[Humboldt County Child Welfare Services and the Courts Late Reports, Dysfuncti](#)  
[Humboldt County Elections Integrity It's OK to Vote Report](#)  
[Humboldt County Elections Integrity It's OK to Vote - Clerk-Recorder and Regist](#)

## J. PUBLIC HEARINGS

### Planning and Building Department

[23-968](#)

1. Extension of Urgency Ordinance Establishing a Temporary Moratorium on the Acceptance of Permits for Short-Term Rentals (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing, receive and consider the staff report and accept public comment; and
2. Adopt the Interim Urgency Ordinance Extending for 22 months and 15 days the Temporary Moratorium to Preclude Acknowledgement of Any Short-Term Rental Initiated After June 6, 2023 as a Possible Pre-Existing Use in the Unincorporated Area of the County Outside of the Areas Mapped with a V-Vacation Home Rental Combining Zone (Attachment 1), based on the findings set forth in the Interim Urgency Ordinance pursuant to Government Code sections 25123(d) and 65858(b) (4/5 vote required); and
3. If adopted, direct the Clerk of the Board to publish the post-adoption summary of the ordinance(s) within 15 days (Attachment 2) and direct Planning and Building Department staff to bring forward draft (permanent) ordinances prior to the 22 month 15 day expiration date.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Short-term Rental Moratorium extension 6-26-23.docx](#)  
[Attachment 2 - Post Adoption Summary.docx](#)

### **Public Works**

[23-965](#)

2. Amendments to the Solid Waste Collection Franchise Agreements and Solid Waste Container Site and Transfer Station Agreements for Fiscal Year 2023-24.

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive comments on the proposed rate adjustment for solid waste collection for the unincorporated areas of Humboldt County;
2. Close the public hearing;
3. Approve the attached amendments to the solid waste collection franchise agreements with Recology Humboldt County, Recology Eel River, and Humboldt Sanitation Company, Inc.;
4. Approve the amendment to the operation and maintenance agreement with Recology Eel River for the Redway Transfer Station effective July 1, 2023;
5. Approve the amendment to the operation and maintenance agreement with Recology Eel River for the southern solid waste container sites effective July 1, 2023;
6. Approve the amendment to the operation and maintenance agreement with

Humboldt Sanitation Company, Inc. for the northern solid waste container sites effective July 1, 2023; and

7. Direct the Clerk of the Board to return one (1) fully executed copies of the attached amendments to the Public Works Department for distribution

*Attachments:*

[Staff Report](#)

[Thirteenth Amendment to Recology Redway Transfer Station Agreement\\_RM Sig Executed Thirteenth Amendment to Agreement - Redway Transfer Station.pdf](#)

[Fourteenth Amendment to Recology Southern Container Site Agreement\\_RM Sig Executed Fourteenth Amendment to Agreement - Operation of Souther Solid Was](#)

[Fifteenth Amendment Humboldt Sanitation Northern Container Site Agreement \( Executed Fifteenth Amendment Solid Waste agreement - Northwestern Area of H](#)

[Sixteenth Amendment to the Solid Waste Collection Franchise Agreement with R Executed Sixteenth Amendment - Solid Waste - Unincorporated Eureka, Arcata.](#)

[Fifteenth Amend to the Solid Waste Collection Franchise Agreement with Recolo Executed Fifteenth Amendment Solid Waste Agreement - Unincorporated Fortun](#)

[Twelfth Amendment Humboldt Sanitation Northern Container Site Agreement\\_R Executed Twelfth Amendment to Agreement - Willow Creek, Orick, Redwood V](#)

**K. CLOSED SESSION (SEE MATTERS SET FOR TIME CERTAIN)**

**L. ADJOURNMENT**