

BOARD OF SUPERVISORS

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MICHELLE BUSHNELL
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MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
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COUNTY STAFF

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County Administrative
Officer
SCOTT MILES
Interim County Counsel
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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, January 9, 2024

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 885 5247 2738

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.

Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL**B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Board of Supervisors****24-21**

1. Proclaim January 2024 as National Mentoring Month in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

24-23

2. Proclaim January 2024 as National Blood Donor Month (Supervisor Bushnell)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[National Blood Donor Month .pdf](#)

24-29

3. Retirement Resolution for Ana Jordan (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the Retirement Resolution.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Retirement Resolution Ana Jordan.pdf](#)

24-30

4. Retirement Resolution for Michael Logan (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the Retirement Resolution.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Retirement Resolution.pdf](#)

Clerk of the Board

[23-1641](#)

5. Quarterly Report of Current and Project Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Appointment Vacancies 010924.xlsx](#)

[24-19](#)

6. Consider the Reappointment of Cyndy-Day Wilson, Dustin Owens, and Steven Loreus to the Humboldt County Law Library Board

Recommendation: That the Board of Supervisors:
1. Reappoint Cyndy-Day Wilson, Dustin Owens, and Steven Loreus to the 2024 Humboldt County Law Library Board.

Attachments: [Staff Report](#)
[Letter dated 121823.pdf](#)

[24-25](#)

7. Notice of At Large Vacancy and Two Alternate At Large Vacancies on the Humboldt County Assessment Appeals Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[AssessmentAppealsPosition10924.pdf](#)

[24-54](#)

8. Approval of the Action Summary - Meeting of December 19, 2023

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 19, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - December 19, 2023.pdf](#)
[Minute Sheet.docx](#)

County Administrative Office

[24-12](#)

9. New Appointments to the Humboldt County Workforce Development Board

Recommendation: That the Board of Supervisors:

1. Review the attached membership application from Lisa Gaetje and Aaron Sweat (attachments 1 and 2); and
2. Appoint Lisa Gaetje and Aaron Sweat to the Humboldt County Workforce Development Board (HCWDB) for a two-year term effective immediately pursuant to HCWDB Bylaws.

Attachments: [Staff Report](#)
[Lisa Gaetje Application](#)
[Aaron Sweat Application](#)

Department of Health and Human Services: Behavioral Health

[23-1619](#)

10. Professional Services Agreement with the Regents of the University of California Regarding the Provision of Parent-Child Care Training Services

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached professional services agreement with the Regents of the University of California;

2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to enter into, the attached professional services agreement with the Regents of the University of California regarding the provision of the parent-child care training services;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached professional services agreement with the Regents of the University of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this item.

Attachments:

[Staff Report](#)

[Professional Services Agreement with the Regents of the University of California](#)

Department of Health and Human Services: Social Services

[24-20](#)

11. Memorandum of Understanding with the Humboldt Del Norte Counties Long-Term Care Ombudsman Program Regarding the Coordination of Investigations Related to Suspected Elder and Dependent Adult Abuse

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute, the attached memorandum of understanding with the Humboldt Del Norte Counties Long-Term Care Ombudsman Program regarding the coordination of investigations related to suspected elder and dependent adult abuse for the period of Jan. 9, 2023 through June 30, 2034;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements,

certifications, attestations and documents directly associated with, the attached memorandum of understanding with the Humboldt Del Norte Counties Long-Term Care Ombudsman Program, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed, certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Memorandum of Understanding with the Humboldt Del Norte Count](#)

Human Resources

[24-17](#)

12. Adopt the Resolution Approving the County Classification Policy

Recommendation: That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) approving the Classification Policy.

Attachments: [Staff Report](#)
[Resolution No _____](#)
[Classification Policy](#)
[Classification and Allocation Request Form](#)
[Blank PDQ for Filled Position](#)
[Blank PDQ for New or Vacant Position](#)
[Resolution No. 24-1.pdf](#)

Planning and Building Department

[24-52](#)

13. Agreement with EMC Planning Group for preparation of an Environmental Impact Report (EIR) for the McKinleyville Town Center Ordinance

Recommendation: That the Board of Supervisors:

1. Authorize the Director of Planning and Building to execute the professional services agreement with EMC Planning Group upon proof of County Business License application; and
2. Authorize the Director of Planning and Building to amend the

agreement, as may be required, following review and approval by County Counsel and Risk Management.

Sponsors: Planning and Building

Attachments: [Staff Report](#)
[Attachment 1 - EMC Agreement](#)

Public Works

[23-1613](#)

14. Grant Agreement for the Humboldt Bay Living Shoreline Planning Project and Request for Proposals Regarding Professional Planning and Technical Services

Recommendation: That the Board of Supervisors:

1. Approve the attached resolution authorizing acceptance of grant funding from the State Coastal Conservancy for the Humboldt Bay Living Shoreline Planning Project;
2. Approve, and authorize the Department of Public Works - Environmental Services Division to issue, the attached request for proposals regarding professional planning and technical services to support the Humboldt Bay Living Shoreline Planning Project; and
3. Direct the Department of Public Works - Environmental Services Division to return to the Board with a professional services agreement regarding the provision of professional planning and technical services to support the Humboldt Bay Living Shoreline Planning Project once the review, evaluation, contract negotiation and approval processes set forth in the attached request for proposals have been completed.

Attachments: [Staff Report](#)
[1 - Conservancy Grant Agreement.pdf](#)
[2 - Resolution authorizing acceptance of funding.pdf](#)
[3 - RFP Re Planning and Technical Services for the HBT Planning Study Resolution No. 24-2.pdf](#)

[23-1617](#)

15. Bid Authorization for Humboldt County Courthouse Re-Roofing Project, County of Humboldt Project No. 170245

- Recommendation:** That the Board of Supervisors:
1. Receive the plans and specifications prepared by McSorley Architecture; and
 2. Authorize the Clerk of the Board to advertise the above-mentioned project, pursuant to Section 22037 of the California Contract Code, with bids to be opened on Jan. 30, 2024, at 2:00 PM.

Attachments: [Staff Report](#)
[HumCo CourthouseReRoof ProjNo170245 ConstructionDrawings 2](#)
[HumCo CourthouseReRoof ProjNo170245 ProjectManual 2023-09](#)
[23-1643](#)

16. Mattole Road (F3D010) over Mattole River Bridge No. 04C0263

- Recommendation:** That the Board of Supervisors:
1. Approve the attached plans and specifications for the Mattole Road (F3D010) over Mattole River Bridge No. 04C0263 project;
 2. Accept Resolution No. 22-116 Final Environmental Impact Report for the Mattole Road (F3D010) over Mattole River Bridge No. 04C0263 Project pursuant to CEQA; and,
 3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, Feb. 20, 2024, at 2:00 p.m.

Attachments: [Staff Report](#)
[Plans for Mattole Road \(3D010\) over Mattole River Bridge No. 04C02](#)
[Special Provisions for Mattole Road \(3D010\) over Mattole River Bridge](#)
[Resolution No 22-116 CEQA.pdf](#)
[Resolution No. 97-56 RofN to Replace Honeydew Bridge.pdf](#)

[24-8](#)

17. Resolution Authorizing the Purchase of Real Property Located at 3007 and 3015 I Street, Eureka, California 95501

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution authorizing the purchase of real property located at 3007 and 3015 I Street, Eureka,

California 95501, in accordance with Section 25353 of California Government Code;

2. Approve and authorize the Chair of the Board to execute, and have notarized, the attached Certificate of Acceptance (Attachment 6) in accordance with Section 27281 of California Government Code;

3. Find that the proposed acquisition of the real property located at 3007 and 3015 I Street, Eureka, California 95501 and demolition of the associated single-story structure and construction of a new Public Health Laboratory on the property are exempt from environmental review pursuant to Sections 15301(l) and 15332 of the California Environmental Quality Act (CEQA) Guidelines; and

4. Approve and authorize the Director of Public Works, or a designee thereof, to execute and file the attached CEQA Notice of Exemption (Attachment 5).

Attachments:

[Staff Report](#)

[Attachment 1 - Map and Photographs.pdf](#)

[Attachment 2 - Letter and Plan from County to City of Eureka.pdf](#)

[Attachment 3 - City of Eureka Planning Commission Staff Report 2023](#)

[Attachment 4 - City of Eureka Letter dated January 10 2023 and Reso](#)

[Attachment 5 - Notice of Exemption.pdf](#)

[Attachment 6 - Certificate of Acceptance 3007-3015 I St.docx](#)

[Attachment 7 - Resolution to purchase](#)

[Attach 7-Exhibit A - Property Description.pdf](#)

[Attach 7-Exhibit B - 2023-12-7 Executed Real Propetry Purchase Agree](#)

[Attachment 8 - Appraisal.PDF](#)

[Attachment 9 - Executed Notice of Intention to Purchase Real Proper](#)

[Attachment 10 - 2023-12-7 Executed Real Property Purchase Agreeem](#)

[Resolution No. 24-3.pdf](#)

[Executed Certificate of Acceptance.pdf](#)

24-11

18. Local Transportation Fund Claim for Fiscal Year (FY) 2023-24

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Local Transportation Fund claim for FY 2023-24; and

2. Direct the Clerk of the Board to return a fully executed original copy of the attached Local Transportation Fund claim to the Department of Public Works for submittal to the Humboldt County Association of Governments

Attachments: [Staff Report](#)
[Local Transportation Fund Claim for Fiscal Year 2023-2024](#)
[Humboldt County Association of Governments Board Resolution 23-\(](#)
[Executed Annual Claim Form.pdf](#)

Sheriff

[23-1595](#)

19. Agreement between Axon Enterprise, INC and Humboldt County Sheriff's Office for Continued Use of Body Worn Cameras at the Humboldt County Correctional Facility (HCCF)

Recommendation: That the Board of Supervisors:

1. Authorize the purchasing agent to sign the Master Services and Purchasing Agreement between Axon Enterprise, Inc. (Axon) and the Humboldt County Sheriff's Office (Attachment 1) for continued use of body worn cameras for the HCCF; and
2. Authorize the purchasing agent to sign any contract amendments, modifications, or extensions for the term of the agreement with approval from the CAO's office, County Counsel and Risk Management.

Attachments: [Staff Report](#)
[BWC CONTRACT 12-18-23.pdf](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. PUBLIC HEARINGS

Planning and Building Department

[24-40](#)

1. Appeal of a 19-lot Subdivision, 62 unit Multi-Family Planned Unit Development, and Conditional Use Permit to Allow Four Single Family Residences in the R-3

Zoning District Approved by the Planning Commission on Nov. 16, 2023

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing and entertain comments from the public on the continuance; and
 2. Continue the hearing to the meeting of Jan. 23, 2024.

Attachments: [Staff Report](#)
[Valadao Appeal - Request for Continuance - Appellant](#)
[Valadao Appeal - Request for Continuance - Applicant](#)
[24-32](#)

2. Public Hearing on the Safe Parking - Safe Shelter Pilot Program Inland Ordinance Amendment Allowing an Extension for an Additional 24 Months (Record # LRP-2023-18813)

- Recommendation:** That the Board of Supervisors:
1. Receive and consider the staff report, open the public hearing, and accept public comment; and
 2. Close the public hearing; and
 3. Deliberate on the proposed ordinance extension; and
 4. Adopt an ordinance amending Title III, Division 1, Chapter 4 of the Humboldt County Code to Extend the Inland Safe Parking-Safe Shelter Pilot Program (Attachment 1) (LRP-2023-18813).

Sponsors: Planning and Building

Attachments: [Staff Report](#)
[Attachment 1 - Modification Inland Safe Parking Ordinance 1.9.docx](#)
[Attachment 2 - Post-Adoption Summary - Inland Safe Parking-Safe Shelter Ordinance 2729](#)

H. MATTERS INITIATED BY BOARD

Board of Supervisors

[24-5](#)

1. Resolution to Address the Sale, Distribution, and Use of Nitrous Oxide in Humboldt County (Supervisor Bushnell and Supervisor Wilson)

- Recommendation:** That the Board of Supervisors:
1. Hear the staff report from Public Health;
 2. Adopt the attached resolution addressing the sale, distribution, and use of nitrous oxide.

Attachments: [Staff Report](#)
[Nitrous Oxide - Resolution](#)
[Resolution No. 24-4.pdf](#)

I. MATTERS SET FOR TIME CERTAIN

J. DEPARTMENT REPORTS

Department of Health and Human Services: Administration

[23-1633](#)

1. Introduction of an Ordinance of the Board of Supervisors of the County of Humboldt Amending Sections 591-1, 591-3 and 591-5, Relating to Membership of Partnership HealthPlan of California Commission, of Title V of the Humboldt County Code

- Recommendation:** That the Board of Supervisors:
1. Introduce the attached ordinance of the Humboldt County Board of Supervisors amending Sections 591-1, 591-3 and 591-5, relating to membership of Partnership HealthPlan of California Commission, of Title V of the Humboldt County Code;
 2. Set the attached ordinance for adoption on January 23, 2024 or at least one (1) week away from the date of the Board of Supervisors at which the ordinance is first introduced;
 3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [California Government Code Section 25124(b)(1)]; and
 4. Direct the Clerk of the Board of Supervisors, within Fifteen (15) days after adoption of the attached ordinance, to publish a

post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)].

Attachments:

[Staff Report](#)

[Ordinance Amendment](#)

[Resolution of the Partnership HealthPlan Board of Commissioners ad Pre-Adoption Summary PHC ordinance amendments Jan 2024](#)

[Post-Adoption Summary PHC ordniance amendments Jan 2024.docx](#)

K. CLOSED SESSION

L. ADJOURNMENT