

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, December 19, 2017

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Resolution Recognizing Sgt. Mitch Gratz on His Retirement (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the chair to sign the Resolution.

**Attachments:** [Mitch Gratz Retirement Resolution.pdf](#)

2. Appreciation Letter to Laurie Ruggles for Her Service on the Behavioral Health Board (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**Attachments:** [Appreciation Letter to Laurie Ruggles.pdf](#)

3. Letter Requesting Removal from Assembly Bill 186 (Eggman), Safer Drug Consumption Program (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors approve the attached letter with any modifications; and authorize the Chair of the Board to sign the letter and send it to the bill's author, Assemblymember Susan Eggman.

**Attachments:** [Letter Requesting Removal from Assembly Bill 186.pdf](#)

### **Clerk of the Board**

4. Extension of Extra Help Hours to 1900 in Budget Unit 1100-101 - Board of Supervisors (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors (BOS) approve the extension of extra help hours in budget unit 1100-101 to a maximum of 1900 hours through June 30, 2018, per Section 7 of the Humboldt County Salary Resolution (4/5th vote required).

**Attachments:** [Extension of Extra Help Hours.pdf](#)

5. Approval of the Action Summary - Meeting of December 12, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of December 12, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary.pdf](#)

**County Administrative Office**

6. Resolution Rescinding Resolution No. 15-18 and Authorizing the Renewed Commitment of Land to the Judicial Council of California for the Purpose of Constructing New Courtroom Facilities for the Humboldt County Superior Court

**Recommendation:** That the Board of Supervisors adopt the attached resolution rescinding Resolution No. 15-18 and authorizing the renewed commitment of land to the Judicial Council of California for the purpose of constructing new courthouse facilities for the Humboldt County Superior Court; and direct staff to forward an original executed copy of the attached resolution to the Humboldt County Superior Court for transmittal to the Judicial Council of California.

**Attachments:** [Resolution Rescinding Resolution No. 15-18.pdf](#)

7. Contract between the County of Humboldt and Humboldt County Office of Education for Use of Workforce Innovation and Opportunity Act Slingshot Funds

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign two copies of the contract between the County of Humboldt and Humboldt County Office of Education (HCOE) relating to the Workforce Innovation and Opportunity Act (WIOA) Slingshot grant; and direct the Clerk of the Board to return all executed copies of the attached contracts to County Administrative Office/Economic Development (CAO/EcDev).

**Attachments:** [Contract with Humboldt County Office of Education.pdf](#)

**County Clerk/Recorder/Registrar of Voters**

8. Approval of HAVA Contract No. 17G26112 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors authorize the county to receive the sum of \$20,000 through grant funding provided by the Help America Vote Act (HAVA) Polling Place Accessibility Training Program; authorize the Clerk/Recorder/Registrar of Voters, or her designee, to execute the necessary documents and the attached contract to carry out the purpose of the Board's order; and adopt the attached supplemental budget for fiscal year 2017-18 for budget unit 1100140 in the amount of \$20,000 (4/5th vote required).

**Attachments:** [HAVA Contract No. 17G26112, Supplemental Budget.pdf](#)

**9. SB2 Building Homes and Jobs Act Fees**

**Recommendation:** That the Board of Supervisors approve the County Clerk / Recorder's update to the County Fee Schedule reflecting the passage of the Building Homes and Jobs Act (adding Government Code section 27388.1) effective January 1st 2018; and direct the Auditor to establish line item 808120 in account 3720000 for fees collected in conjunction with Government Code §27388.1. and line item 681202 in account 1100271 for administrative fees deducted by the Recorder.

**Attachments:** [SB2 Building Homes and Jobs Act Fees.pdf](#)

**County Counsel****10. Adoption of Annual Resolutions Authorizing New Chair and Vice-Chair of the Board of Supervisors for 2018 to take all Acts Necessary to Act as Chair and Vice-Chair, including Authorized Signatures on Necessary Documents of Financial Transactions**

**Recommendation:** That the Board of Supervisors adopt the attached three (3) resolutions authorizing the new Chair Ryan Sundberg, and the new Vice-Chair Rex Bohn, of the Board of Supervisors to take all acts necessary to act as Chair and Vice-Chair, including authorized signatures on necessary documents of financial transactions, for acceptance and consent to grants of real property in 2018, and authorize the Chair to sign said resolutions.

**Attachments:** [Adoption of Annual Resolutions Authorizing New Chair and Vice-Chair.pdf](#)

**11. Settlement Agreement for Randall Sand and Gravel v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV170395**

**Recommendation:** That the Board of Supervisors approve the Settlement Agreement with Randall Sand and Gravel in the matter of Randall Sand and Gravel v. County of Humboldt, et. al., Humboldt County Superior Court Case No. CV170395; authorize the Chair of the Board to sign the signature page of the agreement; and direct the Clerk of the Board to return one (1) signed copy of the Settlement Agreement to County Counsel's Office.

**Attachments:** [Settlement Agreement for Randall Sand and Gravel.pdf](#)

**12. Resignation Agreement with Public Defender David Marcus**

**Recommendation:** That the Board of Supervisors approve, and ratify the execution of, the Resignation Agreement & Release of All Claims Between David Marcus and Humboldt County; and direct the Clerk of the Board to return one (1) signed copy of the Resignation Agreement to County Counsel's Office.

**Attachments:** [Resignation Agreement with Public Defender David Marcus.pdf.pdf](#)

**Department of Health and Human Services: Mental Health**

13. First Amendment to the Professional Services Agreement with Preferred Healthcare Registry, Inc. Regarding the Provision of Supplemental Staffing Services

**Recommendation:** That the Board of Supervisors approve the attached first amendment to the professional services agreement with Preferred Healthcare Registry, Inc. which allows for the provision of a Senior Activity Therapist who will be responsible for performing certain rehabilitation services at the county's Psychiatric Health Facility - Sempervirens for fiscal years 2017-2018 through 2018-2019; authorize the Department of Health and Human Services - Mental Health Director to execute the attached first amendment to the professional services agreement with Preferred Healthcare Registry, Inc.; and authorize the Department of Health and Human Services - Mental Health Director to execute all future amendments to the professional services agreement with Preferred Healthcare Registry, Inc., after review and approval by County Counsel and Risk Management.

**Attachments:** [First Amendment to the Professional Services Agreement with Preferred Healthcare](#)

14. California Department of Health Care Services Substance Use Disorder Services Standard Agreement # 17-94129 for Fiscal Years 2017-18, 2018-19 and 2019-20

**Recommendation:** That the Board of Supervisors approve the execution of the California Department of Health Care Services Substance Use Disorder Services Standard Agreement # 17-4129 for Fiscal Years 2017-18, 2018-19 and 2019-20; authorize the Department of Health and Human Services (DHHS)-Mental Health Director, and the County Alcohol and Drug Administrator, to sign and submit the Substance Use Disorder Services Standard Agreement, Certifications, and any subsequent amendments to this multi-year Substance Use Disorder Services Standard Agreement to the State Department of Health Care Services; and direct the Clerk of the Board to send a certified copy of this agenda item to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration.

**Attachments:** [CA Dept. of Health Care Services Substance Use Disorder Services Standard Agree](#)

**Department of Health and Human Services: Public Health**

15. California Mutual Aid Region II Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Assistance

**Recommendation:** That the Board of Supervisors approve the Agreement with California Governors' Office of Emergency Services (OES) Mutual Aid Region II; authorize the Chair of the Board to sign three (3) originals of the Agreement; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the Department of Health and Human Services (DHHS) Contract Unit for transmittal to DHHS-Public Health.

**Attachments:** [California Mutual Aid Region II Intra-Region Cooperative Agreement.pdf](#)

**16. Subaward Agreement with the Partners in Care Foundation for Fiscal Years 2017-2021**

**Recommendation:** That the Board of Supervisors approve the Subaward Agreement with the Partners in Care Foundation in the amount of \$23,500 for the period of August 1, 2017 to July 31, 2020; authorize the Chair of the Board to sign two (2) originals of the signature page of the agreement; authorize the Director of Public Health or designee to approve all future amendments and documents directly related to those agreements, that do not require matching funds from the county to agreement upon review and approval of County Counsel and Risk Management; and direct the Clerk of the Board to return one (1) copy of the certified board report to the Department of Health and Human Services (DHHS)-Contract Unit.

**Attachments:** [Subaward Agreement with the Partners in Care Foundation.pdf](#)

**Department of Health and Human Services: Social Services****17. Create a Housing and Disability Income Advocacy Program Utilizing an Existing General Fund Allocation**

**Recommendation:** That the Board of Supervisors approve the use of General Fund dollars in the General Relief budget (1100-525) as a dollar-for-dollar match with the California Department of Social Services (CDSS) to create a rapid re-housing program known as the Housing and Disability Income Advocacy Program (HDAP).

**Attachments:** [Housing and Disability Income Advocacy Program.pdf](#)

**District Attorney****18. Advanced Step Increase for Senior Legal Secretary, Marian Hancock (4/5th Vote Required)**

**Recommendation:** That the Board of Supervisors approve a step increase for Marian Hancock, Senior Legal Secretary (class 1140, position 01) from Step D (range 357) for the advance to Step E (range 357) and the effective date for the advance to Step E is retroactive to September 25, 2017, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5th vote required).

**Attachments:** [Advanced Step Increase for Senior Legal Secretary.pdf](#)

**Public Defender**

19. Temporary Increase in Pay for Kelly Neel, Deputy Public Defender IV, Pursuant to Resolution No. 16-10 Regarding Compensation Plans for Designated Management and Confidential Employees

**Recommendation:** That the Board of Supervisors authorize a temporary increase in pay for Deputy Public Defender IV, Kelly Neel, (Class 0604, Range 521) as though promoted to Supervising Attorney (Class 0610, Range 550) effective immediately and continue until the position is filled on a permanent basis or other solution is identified.

**Attachments:** [Temporary Increase in Pay for Kelly Neel.pdf](#)

**Sheriff**

20. Governing Body Resolution for Federal Financial Assistance under P.L. 93-288 Robert T. Stafford Disaster Relief and Emergency Assistance and Emergency Assistance Act of 1988 and California Disaster Assistance Act

**Recommendation:** That the Board of Supervisors adopt Resolution \_\_\_\_\_ (Attachment 1) designating the Sheriff, Undersheriff, and Deputy Director Sheriffs Administration as agents to execute for and on behalf of the County of Humboldt, an application for federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act, for past and future declared disasters.

**Attachments:** [Governing Body Resolution for Federal Financial Assistance.pdf.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment.pdf](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT**

## H. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

1. AT&T Update on Network Resiliency and Fire Restoration (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Attachments:** [AT&T Update on Network Resiliency and Fire Restoration .pdf.pdf](#)

## I. DEPARTMENT REPORTS

### County Administrative Office

1. Airport Governance and Sustainability Study

**Recommendation:** That the Board of Supervisors receive and file the attached studies from Volaire on Humboldt County's airports; and provide direction to staff on recommendations from Volaire found on two page of this agenda item.

**Attachments:** [Staff Report.pdf](#)  
[Airport Governance and Sustainability Study Part 1](#)  
[Airport Governance and Sustainability Study Part 2](#)

## J. PUBLIC HEARINGS

## K. DISCUSSION ITEMS

## L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS), Humboldt Deputy Sheriff Organization (HDSO), American Federation of State, County and Municipal Employees (AFSCME), and Law Enforcement Management (LEM).



**M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**