

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS**

825 FIFTH STREET

EUREKA, CA 95501

SUPERVISORS' CHAMBER, FIRST FLOOR

AGENDA - Final

Tuesday, August 26, 2025

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 812 5728 1816

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.

Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Auditor/Controller

[25-1008](#)

1. Revisions to the Humboldt County Capital Asset Policy

Recommendation: That the Board of Supervisors:

1. Adopt the attached Revised Capital Asset Policy; and
2. Authorize the Auditor-Controller to expense any remaining book value and remove from fixed asset reporting any equipment placed into service on or before Dec. 19, 2018 with a historical cost less than Five Thousand Dollars (\$5,000.00) that is not otherwise capitalizable; and

3. Direct the Clerk of the Board to provide the Auditor-Controller's Office with one (1) fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Revised Capital Asset Policy.docx](#)
[Capital Asset Policy Redline](#)

Aviation

[25-950](#)

2. Supplemental Budget for Fuel Purchases for Resale in the CA Redwood Coast Humboldt County Airport (ACV) Budget, 3530-381, in the Amount of \$100,000 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for fuel purchases for resale for fiscal year (FY) 2024-25 in the amount of \$100,000 for the ACV budget, 3530-381. (4/5 Vote Required)

Attachments: [Staff Report](#)
[FY24-25 Supplemental Budget \(3530-381\).xlsx](#)

Board of Supervisors

[25-1020](#)

3. Resolution Authorizing a Temporary Road Closure for a Community Block Party

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Resolution Authorizing the Temporary Closure of Vernon Street Betw](#)

Clerk of the Board

[25-992](#)

4. Submittal of Supervisors' Monthly Expense Report for July 2025, Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
 [Monthly Expense Reporting Forms for July 2025](#)
[25-1024](#)

5. Letter of Appreciation to Connie Sundberg for Service on the Humboldt County Children and Families Commission

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

Attachments: [Staff Report](#)
 [Letter of Appreciation to Connie Sundberg](#)

County Administrative Office

[25-432](#)

6. Resolution Approving the Revised Humboldt County Purchasing Policy

Recommendation: That the Board of Supervisors:
1. Adopt the attached resolution (Attachment 1) revising the Humboldt County Purchasing Policy.

Attachments: [Purchasing Policy Resolution](#)
 [2014-3-18 Humboldt County Purchasing Policy.pdf](#)
 [Purchasing Policy - 2025 Revision](#)
 [Purchasing Policy Comparison](#)
 [Staff Report](#)

[25-872](#)

7. Donation of Communications Service Truck to the County Motor Pool

Recommendation: That the Board of Supervisors:
1. Approve the donation of one Chevrolet 1500 Silverado truck to the county Motor Pool for capitalization, maintenance and insurance purposes.

Attachments: [Staff Report](#)

Department of Health and Human Services: Behavioral Health

[25-833](#)

8. Community Service and Support Agreement with the City of Eureka Regarding the Provision of Mobile Crisis Intervention and Support Services Within the City of Eureka and Surrounding Unincorporated Areas in the Amount of \$225,000

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached community service and support agreement with the City of Eureka regarding the provision of mobile crisis intervention and support services within the City of Eureka and surrounding unincorporated areas in the amount of \$225,000 for the period of Aug. 26, 2025 through June 30, 2026; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached community service and support agreement with the City of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached community service and support agreement with the City of Eureka to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:[Staff Report](#)[Revised FY 25-26 City of Eureka Mobile Crisis Intervention and Suppo](#)**Department of Health and Human Services: Public Health**[25-947](#)

9. Arcata-Mad River Ambulance - Service Area/Zone I Ground Ambulance Permit for Fiscal Year (FY) 2025-26

Recommendation:

That the Board of Supervisors:

1. Authorize the Humboldt County Health Officer to renew ambulance operating permit for Arcata-Mad River Ambulance for Service Area I (Northwest - Arcata/McKinleyville) for FY 2025-26; and
2. Direct the Clerk of the Board to Provide the Department of Health and Human Services (DHHS)- Public Health with one fully executed certified copy of the Board order related to this item.

Attachments:[Staff Report](#)[Arcata-Mad River Ambulance - Service Area/Zone I Ground Ambulan](#)[25-951](#)

10. State Standard Agreement # 25-10313 with California Department of Public Health Regarding Preharvest Shellfish Testing in the Amount of \$29,017

- Recommendation:** That the Board of Supervisors:
1. Approve the attached State Standard Agreement # 25-10313 by and between the County of Humboldt and California Department of Public Health in the amount of \$29,017 for Fiscal Years 2025-26 through 2027-28; and
 2. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached State Standard Agreement by and between the County of Humboldt and California Department of Public Health for Fiscal Years 2025-26 through 2027-28; and
 3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached State Standard Agreement with California Department of Public Health after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
 4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

Attachments: [Staff Report](#)
[State Standard Agreement # 25-10313 with California Department of CM-2055 Exhibits A-F](#)

[25-952](#)

- 11.** Acceptance of Award with California Department of Public Health Regarding Tuberculosis Base Funding Allotment 2512BASE-F and 2512BASE-S in the Annual Amount of \$8,162

- Recommendation:** That the Board of Supervisors:
1. Approve the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health in the amount of \$8,162; and
 2. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health; and
 3. Authorize the Department of Health and Human Services -

Public Health Director, or a designee there of, to execute the attached TB Award Budget Summary Fiscal Year (FY) 2025-26, TB Established eDOT Policies & Procedures Certification FY 2025-26 Form and TB Subrecipient Eligibility FY 2025-26 Form by and between the County of Humboldt and California Department of Public Health; and

4. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health after review and approval by County Counsel, Risk Management and the County Administrative Office; and

5. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one Certified copy of the Board Order pertaining to this item.

Attachments:

[Staff Report](#)

[Acceptance of Award with California Department of Public Health Re TB Award Budget Summary FY 25-26](#)

[TB Established eDOT Policies & Procedures FY 25-26 Certification For TB Subrecipient Eligibility FY 25-26 Form](#)

Human Resources

[25-971](#)

12. Supplemental Budget for the Purchased Insurance Premiums Budget Unit (3528-358) in the Amount of \$18,874 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$18,874 for the Purchased Insurance Budget (3528-358) for Fiscal Year (FY) 2024-25 (4/5 Vote Required).

Attachments:

[Staff Report](#)

[Supplemental Budget Template FY 24-25 Purch INS.pdf](#)

[GL Summary 358.pdf](#)

Planning and Building Department

[25-975](#)

13. Release From Conveyance and Agreement to Allow the Construction of Second Dwelling Units on Lots 9, 21, 22, and 24 of Tract No. 676 (Former APN 508-242-044) of the Washington Terrace Subdivision Final Map Subdivision; Case Number PLN-2020-16515

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to execute the Quitclaim and Partial Reconveyance (for Development Restrictions); and
2. Direct Planning and Building Department to record the Quitclaim and Partial Reconveyance (for Development Restrictions) and send notification of decision to the appropriate parties.

Attachments: [Staff Report](#)
[Attachment A - JLF Quitclaim and Partial Reconveyance BOS copy](#)
[Attachment B - 16515 Conveyance and Agreement for Development](#)

Probation[25-978](#)

14. Resolution Requesting for Authority to Apply for the Probation Specialized Units (PU) Program Grant and Accept Grant Funds

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Chief Probation Officer to sign the application to California Office of Emergency Services (CalOES) Victim Services Division for the for the Probation Specialized Units (PU) Program Grant for Fiscal Year 2025-26; and
2. Authorize the Chief Probation Officer to act as Authorized Agent and sign any subsequent grant documents relating to the Probation Specialized Units (PU) Program grant for the 2025-26 fiscal year, with the prior approval of County Counsel and the County Administrative Office

Attachments: [Staff Report](#)
[PU Grant Resolution 25-26](#)
[2025-20256 Grant Application\(unsigned\)](#)

Public Works

[25-944](#)

15. Accept Completed Contract for Storm Damage Repair to Monument Road (3F020) Post Mile 0.00

Recommendation:

That the Board of Supervisors:

1. Accept the completed contract, including all approved change orders, with Mercer-Fraser Company, regarding the construction of Storm Damage Repair to Monument Road (3F020) Post Mile 0.00; and
2. Approve the final claim for payment, to be submitted by the Department of Public Works to the Auditor-Controller's Office, in the amount of \$375, which will bring the total amount paid to 100% of the contract; and
3. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one fully executed certified copy of the Board order related to this item.

Attachments:

[Staff Report](#)

[Executed Project Agreement and Change Orders](#)

[Acceptance Statement](#)

[25-967](#)

16. Resolution Proclaiming the Existence of a Public Facilities Emergency Pursuant to California Public Contract Code Section 22035 associated with the Leach Field at the Table Bluff Landfill (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Adopt the attached resolution which proclaims that the current condition of the leach field at the Table Bluff Landfill constitutes a public facilities emergency under California Public Contract Code Section 22035 and authorizes the Humboldt County Department of Public Works to take any and all actions necessary to repair the leach field pursuant to California Public Contract Code Section 22050 (4/5 Vote Required); and
2. Direct Public Works to return to the Board at every regularly scheduled meeting to determine, by a four-fifths vote, that there is a need to continue the emergency action, until the action is terminated.

Attachments: [Staff Report](#)
[1 - Resolution for Table Bluff landfill public facility emergency](#)
[25-995](#)

17. Supplemental Budget for Fiscal Year (FY) 2024-25 Public Works, Roads Maintenance Budget, 1200325; and Appropriation Transfer for FY 2024-25 Public Works Budgets, Roads Maintenance, 1200325, Roads Right-of-Way, 1200322 and Roads Administration/Business, 1200320. (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the supplemental budget (Attachment 1) for FY 2024-25 in the amount of \$276,000 in Roads Maintenance (1200325) (4/5 Vote Required); and
2. Approve the appropriation transfer (Attachment 2) for FY 2024-25 to decrease Services and Supplies in Roads Administration/Business (1200320), decrease Services and Supplies and Other Charges in Roads Right-of-Way (1200322) and increase Services and Supplies in in Roads Maintenance (1200325) the amount of \$227,140.

Attachments: [Staff Report](#)
[Supplemental Budget 1200325.pdf](#)
[Appropriation Transfer 1200320 and 1200322 to 1200325.pdf](#)
[25-1002](#)

18. Supplemental Budget in the Amount of \$123,249 for Motor Pool-Reserve for Fiscal Year 2025-26 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Motor Pool- Reserve (3500-351) in the amount of \$123,249 for Fiscal Year (FY) 2025-26 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Supplemental 3500351 Motor Pool Reserve.pdf](#)

Sheriff

[25-954](#)

19. Accept grant funds from the Christine & Jalmer Berg Foundation to support the Humboldt County Sheriff's Office (HCSO) K9 Program and Supplemental Budget in the Amount of \$55,536 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Accept grant funds in the amount of \$55,536 from the Christine and Jalmer Berg Foundation (Attachment 1); and
 2. Approve a supplemental budget for these funds in Budget Unit 1100-221909 - Christine & Jalmer Berg Foundation Grant in the amount of \$55,536 (Attachment 2). (4/5 Vote Required)

Attachments: [Staff Report](#)
[Berg Foundation Award Letter](#)
[Berg Foundation Supplemental Budget](#)
[25-1014](#)

20. Supplemental Budget and Appropriation Transfer to Establish Fixed Assets in 1100-243 Correctional Facility in the Amount of \$107,921 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve a supplemental budget (Attachment 1) to establish the fixed asset line in the amount of \$24,200 in fiscal year (FY) 2025-26 for additional cameras to be added to the existing camera system for the Humboldt County Correctional Facility (HCCF) in budget unit 1100-243 (4/5 Vote Required); and
 2. Approve an appropriation transfer (Attachment 2) to establish the fixed asset line in the amount of \$83,721 in FY2025-26 for a washer, dryer, and trailer for the HCCF in budget unit 1100-243 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Supplemental Budget for Jail Cameras](#)
[Appropriation Transfer for Jail Equipment](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

H. PUBLIC HEARINGS

Public Works

[25-717](#)

1. Public Hearing for the Purchase of Real Property Located at 515 J Street, Eureka,

California and Supplemental Budget in the Amount of \$1,521,000 for Public Works Capital Projects 3562-170 for Fiscal Year (FY) 2025-26 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Open the public hearing; and
2. Close the public hearing; and
3. Approve and authorize the Humboldt County Public Works Director, or a designee thereof, to execute the attached real property purchase agreement and joint escrow instructions regarding the real property located at 515 J Street, Eureka, California; and
4. Approve the Supplemental Budget request for Public Works' Capital Projects 3562-170 and establish a fixed asset line in FY 2025-26 in the amount of \$1,521,000. (4/5 Vote Required)

Attachments: [Staff Report](#)
[Attachment 1 - Executed Notice of Intention to Purchase Real Proper](#)
[Attachment 2 - Real Property Purchase Agreement 515 J Street, Eureka](#)
[Attachment 3 - City of Eureka Planning Commission Report](#)
[Attachment 4 - Supplemental Budget 3562170](#)

I. DEPARTMENTAL REPORTS

County Administrative Office

[25-919](#)

1. Modification of the Project Trellis Local Equity Program Manual V2.5

Recommendation: That the Board of Supervisors:

1. Approve modifications to the Local Equity Program Manual V2.5.

Attachments: [Staff Report](#)
[Project Trellis Local Equity Program Manual V2.5](#)
[Alternative A: Project Trellis Local Equity Program Manual V2.5](#)
[Alternative B: Project Trellis Local Equity Program Manual V2.5](#)

Human Resources

[25-956](#)

2. Review of Preliminary 2025 Employee Engagement Survey Results

Recommendation: That the Board of Supervisors:

1. Receive the report.

Attachments: [Staff Report](#)

Planning and Building Department

[25-994](#)

3. Resolution to Withdraw and Resign from the County of Humboldt (County) from the California Cannabis Authority (CCA) Joint Exercise of Powers Agreement (Agreement)

Recommendation: That the Board of Supervisors:

1. Discuss withdrawal and resignation of the County from the California Cannabis Authority Joint Exercise of Powers Agreement; and
2. Adopt the attached Resolution; and
3. Direct the Clerk of the Board to provide a copy of this action to the Director of Planning and Building, to include a copy of signed resolution; and
4. Authorize the Director of Planning and Building to sign the letter to withdraw and resign and send to the CCA via USPS mail and email.

Attachments: [Staff Report](#)
[1. CCA Resignation Draft Resolution](#)
[2. BOS Resolution 18-19](#)
[3. CCA Executed Agreement](#)
[4. BOS Staff Report 3.13.2018](#)
[5. Letter to withdraw and resign draft](#)

J. MATTERS INITIATED BY BOARD (None Scheduled)

K. CLOSED SESSION

Board of Supervisors

[25-1038](#)

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Agricultural Commissioner

[25-1039](#)

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Public Defender
[25-1040](#)
3. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the County Administrative Officer

L. ADJOURNMENT