

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, January 17, 2017

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Appoint Sheri Graham-Whitt and Reappoint Sydney Fisher Larson and Dian Pecora to the First Five Humboldt Commission (Supervisor Mike Wilson)

***Recommendation:*** That the Board of Supervisors appoint Sheri Graham-Whitt to a four-year term and reappoint Sydney Fisher Larson and Dian Pecora to three-year terms on the First Five Humboldt Commission.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Informational Report on the Appointment of Lelehnia DuBois to the Human Rights Commission Representing District 5 (Supervisor Ryan Sundberg)

***Recommendation:*** That the Board of Supervisors receive and file the report.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Trinidad Rancheria Funding Request to the California State Coastal Conservancy for their Trinidad Rancheria Sustainable Coast Youth Stewardship Program (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Approval of Board Member Appointments to Boards and Commissions for 2017 (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors approve the list of Board Member Appointments to Boards and Commissions for 2017.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

#### **Clerk of the Board**

5. Approval of the Action Summary - Special Meeting of January 6, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary from the special meeting of January 6, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. Approval of the Action Summary - Meeting of January 10, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of January 10, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health**

## 7. Purchase of State Hospital Beds Memorandum of Understanding

**Recommendation:** That the Board of Supervisors approve the Purchase of State Hospital Beds Memorandum of Understanding with the California Department of State Hospitals and The California Mental Health Services Authority (CalMHSA) and Participating Counties for July 1, 2014 through June 30, 2016; authorize the Mental Health Branch Director to sign the attached Purchase of State Hospital Beds Memorandum of Understanding and all amendment thereto; and direct the Clerk of the Board to provide the Department of Health and Human Service - Contract Unit with one certified copy of this Board Order.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

## 8. Appointment to the Humboldt County Children and Families Commission (First 5 Humboldt)

**Recommendation:** That the Board of Supervisors appoint Megan Blanchard, Department of Health and Human Services (DHHS) Public Health Nursing Director, to the Humboldt County Children and Families Commission (First 5 Humboldt) as a representative of DHHS, with the term to expire in June, 2017.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

## 9. Grant Agreement with California Department of Public Health (CDPH) for the California Safe and Active Communities Program Prescription Drug Overdose Prevention Project

**Recommendation:** That the Board of Supervisors approve the California Safe and Active Communities Program Prescription Drug Overdose Prevention Project grant in the amount of \$100,000 for the period of Dec. 1, 2016 through Aug. 31, 2019; authorize the Chair to sign four (4) original signature pages of the agreement and certifications; direct the Clerk of the Board to return four (4) signed originals to Department of Health and Human Services (DHHS) - Contracts Unit; and authorize the Director of Public Health or designee to approve all future amendments to the grant agreement and documents directly related to those agreements, that do not require matching funds from the county, with County Counsel and Risk Management review and approval.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services****10. Agreement with Binti, Inc. for Data Management Services for Resource Family Approval Process**

**Recommendation:** That the Board of Supervisors approve the agreement with Binti, Inc. for fiscal years 2016-2017, 2017-2018 and 2018-2019 to provide a data management service for Resource Family Approval (RFA) processes including a public facing website to allow for RFA application receipt and tracking; authorize the Chairperson to execute three (3) originals of the agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Information Services.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**11. Approve the Option to Extend the Lease Agreement with Rosemarie Dinsmore at 1711 Third Street, Eureka**

**Recommendation:** That the Board of Supervisors approve the option to extend the lease agreement (Attachment 1) at 1711 Third Street, Eureka for the period of April 1, 2017 through March 31, 2018; direct the Clerk of the Board to return one (1) executed board agenda item to the Public Works-Real Property Section staff; and authorize the Public Works-Real Property Section staff to send a letter notifying Rosemarie Dinsmore that the County is exercising the first option to extend the lease for an additional one year term, from April 1, 2017 through March 31, 2018.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**12. Agreement with St. Joseph Hospital of Eureka to Assist with CalFresh Outreach and Support Activities**

**Recommendation:** That the Board of Supervisors approve the agreement with St. Joseph Hospital of Eureka to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute two (2) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route one (1) fully executed original of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration. St. Joseph Hospital of Eureka has requested they only receive an electronic copy of the executed contract.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Sheriff**

## 13. Termination of Local Emergency

**Recommendation:** That the Board of Supervisors approve Resolution \_\_\_\_\_ to terminate the Local Roads Emergency proclaimed on December 21, 2016 due to the severe storms of December 9-16, 2016.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

## 14. Local Emergency Proclamation

**Recommendation:** That the Board of Supervisors adopt the attached Resolution proclaiming the existence of a local emergency following the January 2017 winter storm event.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS**

1. California Association of County Treasurers and Tax Collectors (CACTTC) Presentation to John Bartholomew, Humboldt County Treasurer/Tax Collector as the President and Chief Executive Officer of the California Association of County Treasurers and Tax Collectors for 2016-17 (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Approved per order of the Chair.**

2. Retirement Resolution for Deputy Coroner Roy Horton on his Retirement from the Humboldt County Sheriff's Office (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Resolution Recognizing Cheryl Dillingham, Assistant County Administrative Officer on Her Retirement (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS**

1. Nomination of Board Member for Appointment to the California Coastal Commission for the Seat Requiring a Representative from the North Coast Region (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors nominate a Board Member for appointment to the California Coastal Commission for the seat requiring a representative from the North Coast Region, and direct the Clerk of the Board to send a letter to Governor Jerry Brown's Appointment Advisor, Ms. Kristin Stauffacher, Office of the Governor, State Capitol, California 95814, with the nomination.

**A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, to appoint Supervisor Sundberg to the California Coastal Commission. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Consider the Reappointment of Lee Ulansey to the Humboldt County Planning Commission At Large Position (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors consider the reappointment of Lee Ulansey to the Planning Commission as an At-Large Commissioner.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Wilson, to bring back this item to the January 24, 2017 Board meeting to decide the appointment of the Humboldt County Planning Commissioner. The motion carried by the following vote:**

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Nay: 1 - Rex Bohn

**I. DEPARTMENT REPORTS****County Administrative Office**

1. 2017 Five Year Financial Forecast Report

**Recommendation:** That the Board of Supervisors receive a staff report on the financial forecast of the county's major funds for the next five years.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Abstain: 1 - Rex Bohn

**2. Plastic Bag Ban Update**

**Recommendation:** That the Board of Supervisors receive a staff report on implementation of the state wide single-use plastic bag ban.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**J. ADMINISTRATIVE ABATEMENT HEARINGS****K. PUBLIC HEARINGS****L. DISCUSSION ITEMS****County Administrative Office****1. County Administrative Officer Report: Community Budget Meetings and Various Other Topics**

**Recommendation:** That the Board of Supervisors receive an oral report from the County Administrative Officer regarding the format of the community budget meeting(s) for 2017, and various other topics, and take action as may be required.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to have the Budget Meeting at the Sequoia Center in Eureka. Supervisor Fennell and Supervisor Sundberg will coordinate with the CAO to have additional Budget meetings in each of their districts. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**M. CLOSED SESSION****N. ADJOURNMENT**

*I, BROOKE EBERHARDT, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

BROOKE EBERHARDT

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



January 18, 2017



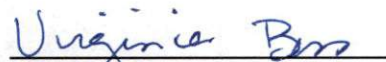
MINUTES  
TUESDAY, JANUARY 17, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 24, 2017 with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Bass, Bohn, Wilson  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a



BROOKE EBERHARDT  
Deputy Clerk of the Board



VIRGINIA BASS  
Chair of the Board





COUNTY OF HUMBOLDT

For the meeting of: January 24, 2017

Date: January 18, 2017  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of January 17, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of January 17, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of January 17, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 17, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: *E. Shindler*

REVIEW:	Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
 Upon motion of Supervisor *Fennell* Seconded by Supervisor *Wilson*  
 Ayes *Sundberg, Fennell, Bass, Bohn, Wilson*  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Jan. 24, 2017  
 By: *Ana Hartwell*  
 Kathy Hayes, Clerk of the Board