COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

	DEPARTMENT:	Solid Waste	_ DEP	PARTMENT #: 438	POSTING DATE: 6/30/2025
1.)	The reason for this	budget transfer request is: Transfer within expenditure/revenue category (with Auditor Approval) Transfer between expenditure/revenue category (with CAO & Auditor Approval) Increase/decrease Intrafund Transfer account (with Board Approval)* Transfer to or from Contingencies (with Board Approval)* Increase/decrease budget unit appropriation (with Board approval)* Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)* Original +1 Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)* Original +1 Original +1 Original +1			
2.)	Amount:	Transfer to Account: Amount: Number: Name:		Transfer from Account: Number: Name:	
	\$ 86,608.00	3691438-8060	Table Bluff Cap	3691438-2118	Professional Services
3.) I				eason why there are su	ufficient balances in
affected accounts, and (c) why transfer cannot be delayed until next budget year. a.) This is to cover emergency repairs to Table Bluff Landfill					
b.) Smaller repaires were budgeted under 2118.					
c.) Charges are hitting the budget for FY 24/25					
4.) Department Head Approval: Date APPROVED By Charlotte Merkel at 10:55 am, Sep 10, 2025					
5.) Balances verified by Auditor-Controller Date (signed)					
6.) _		/Not approved	/Recomme	APPROVED By Karen Clowe	mmended er at 10:25 am, Sep 17, 2025
INSTRUCTIONS					
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.					

* Requires copy of Board Order to be attached

Revised 03/19

Posted by _____

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