

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, August 23, 2022

9:00 AM

Regular Meeting - Hybrid

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720-707-2699, enter Meeting ID 870 5745 7338 and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.

PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Aviation

1. Purchase of Two (2) Polaris Ranger Crew XP 1000 NorthStar Premium Utility Vehicles

Recommendation: That the Board of Supervisors:
1. Authorize the purchase of two (2) Polaris Ranger Crew XP 1000 NorthStar Premium Utility Vehicles.

Attachments: [Staff Report](#)
[Polaris Quote #QUO-39328-M0J9N6](#)

Clerk of the Board

2. Approval of the Action Summary - Meeting of July 19, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of July 19, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[07-19-2022 Action Summary.pdf](#)
[Executed Action Summary.pdf](#)

3. Approval of the Action Summary - Meeting of August 9, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of Aug. 9, 2022, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[08-09-2022 Action Summary.pdf](#)
[Executed Action Summary.pdf](#)

County Administrative Office

4. Professional Services Agreement with Development Group, Inc. Regarding the Provision of Technological Support Services

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Development Group, Inc. regarding the provision of technological support services, in an amount not to exceed \$109,632.24, for the period of Sept. 1, 2022 through Aug. 31, 2023; and
2. Authorize the Humboldt County Information Technology Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Development Group, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office - Management and Budget Team; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Development Group, Inc. to the County Administrative Office - Information Technology Division for further processing.

Attachments: [Staff Report](#)
[FY 2022-23 - 2023-24 DGI Technological Support Services Agreement - signed \(Executed Agreement\).pdf](#)

5. The Samoa Peninsula Enhanced Infrastructure Financing District Fund (SP EIFD Fund)

Recommendation: That the Board of Supervisors:
1. Adopt a resolution establishing the Samoa Peninsula EIFD Fund and authorizing the Auditor-Controller to transfer funds per the approved Infrastructure Financing Plan.

Attachments: [Staff Report](#)
[Resolution Establishing the SP EIFD Fund](#)
[SBOE Report Samoa EIFD](#)
[Board of Supervisors Resolution Approving the IFP \(Fully Executed\) 2-8-2022](#)
[Resolution 22-98 PFA Resolution Establishing The Samoa Peninsula EIFD \(Fully Samoa Peninsula EIFD IFP](#)
[APPENDIX A - Legal Description](#)
[APPENDIX B - Boundary Map](#)
[APPENDIX C - Projected Tax Increment Revenue Analysis](#)
[APPENDIX D - Fiscal Impact Analysis](#)
[APPENDIX E - General Plan EIR](#)
[Resolution 22-99.pdf](#)

6. Appointment of Human Resources Director

Recommendation: That the Board of Supervisors:
1. Appoint Zachary O'Hanen to the position of Human Resources Director effective Aug. 21, 2022.

Attachments: [Staff Report](#)

Department of Health and Human Services: Behavioral Health

7. Professional Services Agreement with Willow Glen Care Center, Regarding the Provision of Long-Term Residential Mental Health Treatment Services

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Willow Glen Care Center, regarding the provision of long-term residential mental health treatment services to adults with severe mental illnesses for the period of July 1, 2022, through June 30, 2025; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Willow Glen Care Center, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement with Willow Glen Care Center, to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Professional Services Agreement with Willow Glen Care Center](#)
[WGCC - Humboldt Co COI \('22-'23\)](#)
[Executed Agreement.pdf](#)

8. Participation Agreement with California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Participation in the Behavioral Health Quality Improvement Program

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services Director, or designee thereof, to execute, the attached participation agreement with California Mental Health Services Authority regarding Humboldt County Department of Health and Human Services - Behavioral Health's participation in the Behavioral Health Quality Improvement Program for the period of execution through June 30, 2024; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent extensions, modifications, and amendments to the attached participation agreement with California Mental Health Services Authority after review and approval by County Counsel, Risk Management, and the County Administrative Office.

Attachments: [Staff Report](#)
[Participation Agreement with CalMHSA regarding DHHS - BH's participation in](#)

Department of Health and Human Services: Social Services

9. Request for Proposals Number DHHS2022-03 Regarding Child Protection Reporting Guide (CPRG) Implementation

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Department of Health and Human Services' Director to advertise and distribute the attached request for proposals regarding implementation of the CPRG on behalf of Child Welfare Services (DHHS - CWS).

Attachments: [Staff Report](#)
[CPRG RFP 7-6-2022 FINAL](#)

Planning and Building Department

10. Summarily Approve Nuisance Abatement Assessment on Two Properties Located at 743

Montana Road, McKinleyville and 2773 Spears Road, Eureka

- Recommendation:** That the Board of Supervisors:
1. Summarily approve the proposed Nuisance Abatement Assessment for case CE21-1042 on the property located at 743 Montana Road, McKinleyville, CA (APN 508-211-045) in the amount of \$29,831.55 in accordance with Title III, Division 5, Chapter 2, section 351-21 Summary Approval of Proposed Assessments; and
 2. Summarily approve the proposed Nuisance Abatement Assessment for case CE21-0925 on the property located at 2773 Spears Road, Eureka, CA (APN 403-011-024) in the amount of \$15,749.76 in accordance with Title III, Division 5, Chapter 2, section 351-21 Summary Approval of Proposed Assessments.

- Attachments:**
- [Staff Report](#)
 - [Montana Attachment A - Notice and Order Substandard 2021.07.27.pdf](#)
 - [Montana Attachment B - Inspection Warrant 2022.01.06.pdf](#)
 - [Montana Attachment C - Inspection Photos Jan 6 2022.pdf](#)
 - [Montana Attachment D - Notice and Order Vacate 2022.01.18.pdf](#)
 - [Montana Attachment E - NTA.pdf](#)
 - [Montana Attachment F - PSA and Task Order.pdf](#)
 - [Montana Attachment G - Inspection Warrant and Order of Abatement 2022.03.17](#)
 - [Montana Attachment H - Pre & Post abatement photos.pdf](#)
 - [Montana Attachment I - Mercer-Fraser Invoice.pdf](#)
 - [Montana Attachment J - Notice of Nuisance Abatement Assessment.pdf](#)
 - [Spears Attachment K - Inspection Photos 2021.02.28.pdf](#)
 - [Spears Attachment L - NTA & DEH NOV.pdf](#)
 - [Spears Attachment M - PSA & Task Order.pdf](#)
 - [Spears Attachment N - Inspection Warrant and Order of Abatement 2022.02.22.pdf](#)
 - [Spears Attachment O - Post abatement photos.pdf](#)
 - [Spears Attachment P - Johns' Group LLC Invoice.pdf](#)
 - [Spears Attachment Q - Notice of Nuisance Abatement Assessment.pdf](#)

Public Works

11. Second Options to Extend the Leases with Rynecki and Rynecki, LLC Regarding the Use of Office Space Located at 100 H Street, and the Associated Parking Lot Located at H and Second Streets, Eureka, California

- Recommendation:** That the Board of Supervisors:
1. Approve the second option to extend the lease with Rynecki and Rynecki, LLC regarding the use of office space located at 100 H Street, Eureka, California through Nov. 30, 2024; and

2. Approve the second option to extend the lease with Rynecki and Rynecki, LLC regarding the use of the fenced parking lot located at H and Second Streets, Eureka, California through Nov. 30, 2024; and
3. Authorize the Department of Public Works - Real Property Division to transmit the attached letter notifying Rynecki and Rynecki, LLC that the County of Humboldt will be exercising the second options to extend the leases regarding the use of office space located at 100 H Street, and the associated parking lot located at H and Second Streets, Eureka, California through Nov. 30, 2024; and
4. Direct the Clerk of the Board to provide the Department of Public Works - Real Property Division with one (1) certified copy of the Board Order regarding this item.

Attachments:

[Staff Report](#)

[Attach A - 2017-10-03 BOS Lease for offices at 100 H St.pdf](#)

[Attach B - 2017-10-03 BOS Lease for Parking Lot at 2nd and H St.pdf](#)

[Attach C - 2020-9-15 BOS 100 H St 1st Amm and 1st Option.pdf](#)

[Attach D - 2020-9-15 BOS Parking Lot 1st Lease Option.pdf](#)

[Attach E - ADA Access Compliance Assessment - Environmental Health - 3-6-20](#)

[Attach F - 2022-7-19 draft 100 H and Parking Lot Option Letter.docx](#)

[Attach G - 2021-8-31 100 H St COI.pdf](#)

12. Lease Agreement with the California Department of General Services - Real Estate Services Division Regarding the California Department of Tax and Fee Administration's Continued Use of Room 130 at 825 Fifth Street in Eureka, California

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached lease agreement with the California Department of General Services - Real Estate Services Division regarding the California Department of Tax and Fee Administration's continued use of Room 130 at 825 Fifth Street in Eureka, California for the period of May 1, 2022 through April 30, 2030; and
2. Direct the Clerk of the Board to return three (3) fully executed original copies of the attached lease agreement with the California Department of General Services Real Estate Services Division to the Real Property Division of the Humboldt County Department of Public Works for further processing.

Attachments:

[Staff Report](#)

[Attachment No. 1 - Lease Dated Feb.14, 2018](#)

[Attachment No. 2 - Lease Agreement](#)

[Exhibit A - Office Quarters, Project No. 9897](#)

[Exhibit B - Short Form Specifications, Project No. 9897](#)

[Exhibit C - Short Form Administrative Requirements Projects No. 9897.pdf](#)

[Signed Lease Agreement.pdf](#)

13. Bid Authorization for the Garberville Veterans Hall Demolition Project, Project No. 162765

- Recommendation:** That the Board of Supervisors:
1. Receive and approve the plans and specifications for the Garberville Veterans Hall Demolition project; and
 2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to open on Sept. 13, 2022; and
 3. Authorize the Chair of the Board to execute the attached discontinuation of water/sewer service for the Garberville Veterans Hall.

- Attachments:** [Staff Report](#)
[Demolition Plans - Garberville Veterans Hall.pdf](#)
[Demolition Specifications - Garberville Veterans Hall.pdf](#)
[Water-Sewer Discontinuance Application.pdf](#)
[Signed Water-Sewer Discontinuance.pdf](#)

Sheriff**14. Fiscal Year 2021-22 Equitable Sharing Agreements and Certifications (ESAC)**

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair of the Board of Supervisors and the Sheriff to sign the ESAC for Fiscal Year (FY) 2021-22 for CA0120000 Humboldt County Sheriff's Office and any revisions to the ESAC for FY 2021-22 to account for year-end interest postings or adjustments; and
 2. Authorize the Deputy Director of Sheriff's Administration or their designee to submit the ESAC and any revisions to the ESAC electronically to the Department of Justice (DOJ) and Department of Treasury (DOT) on behalf of the Chair of the Board and Sheriff.

- Attachments:** [Staff Report](#)
[HCSO FY2021-22 ESAC](#)
[Signed Agreements and Certifications.pdf](#)

E. SPECIAL PRESENTATIONS**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Consider Sending Letter of Opposition to AB 1608 (Gipson & Weber) Related to Consolidation of Offices of the Sheriff, Coroner and Public Administrator

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of opposition.

Sponsors: Bohn

Attachments: [Staff Report](#)
[Opposition Letter.pdf](#)
[Potential Consolidation of Offices of Sheriff and Coroner-Public Administrator.pdf](#)
[Ordinance.pdf](#)
[Public Comment.pdf](#)
[Signed Letter.pdf](#)

H. DEPARTMENT REPORTS

1. Fiscal Year 2021-22 Grand Jury Responses: Sea Level Rise, Distrust, Disagreements, Dysfunction

Recommendation: That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the County Administrative Office, Treasurer-Tax Collector's Office, Department of Health and Human Services, and the Department of Public Works. (Attachments 4, 5, 6, 7); and
2. Review and modify as necessary the proposed Grand Jury response from your Board. (Attachment 2); and
3. Approve the documents, as may be modified, as the response; and
4. Direct the Clerk of the Board, within 5 working days, to submit the final response with an accompanying Board Order to the 2021-22 Grand Jury and the Presiding Judge of the Superior Court; and
5. Direct the Clerk of the Board, within 5 working days, to submit a copy of all attached responses to the County Clerk/Recorder, together with a copy of the original report; and
6. Direct the Clerk of the Board, within 5 working days, to submit two copies of all attached responses to the Clerk of the Court, one of which will be forwarded to the State Archivist, together with a copy of the original report.

- Attachments:*
- [Staff Report](#)
 - [The Sea Also Rises Report.pdf](#)
 - [The Sea Also Rises - BOS Response.pdf](#)
 - [Distrust, Disagreements, Dysfunction Report.pdf](#)
 - [Distrust, Disagreements, Dysfunction - Treasurer Tax Collector Response.pdf](#)
 - [Distrust, Disagreements, Dysfunction - Public Works Response.pdf](#)
 - [Distrust, Disagreements, Dysfunction - DHHS Response.pdf](#)
 - [Distrust, Disagreements, Dysfunction - CAO Response.pdf](#)

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

Planning and Building Department

1. 9:30 AM - Cost Recovery Hearing on Property Located at 7218 Summit Ridge Drive, Humboldt Hill (APN 306-291-018)

- Recommendation:* That the Board of Supervisors:
1. Confirm the proposed Nuisance Abatement Assessment on the property located at 7218 Summit Ridge Drive, Humboldt Hill (APN 306-291-018, CE19-0400) in the amount of \$38,778.16 in accordance with Section 351-20 titled Cost Recovery Hearing of Title III, Division 5, Chapter 2 of the Humboldt County Code.
 2. Adopt the resolution to confirm the proposed Nuisance Abatement Assessment against Jessica Adams pursuant to Humboldt County Code sections 351-1 et seq.

- Attachments:*
- [Staff Report](#)
 - [Attachment A - Inspection Photos 2021.01.27.pdf](#)
 - [Attachment B - NTA 03.01.2021.pdf](#)
 - [Attachment C - Compliance Agreement 05.04.2021.pdf](#)
 - [Attachment D - Compliance Check 06.21.2021.pdf](#)
 - [Attachment E - Noncompliance and Intent to Abate Letter 2021.08.11.pdf](#)
 - [Attachment F - PSA and Task Order.pdf](#)
 - [Attachment G - Inspection Warrant and Order of Abatement.pdf](#)
 - [Attachment H - Post Abatement Photos 2022.05.31.pdf](#)
 - [Attachment I - Johns' Group LLC Invoice.pdf](#)
 - [Attachment J - Notice of Nuisance Abatement Assessment & Cover Letters.pdf](#)
 - [Attachment K - Cost Recovery Hearing Request.pdf](#)
 - [Attachment L - Contractor's Response to Labor Costs.pdf](#)
 - [Attachment M - Resolution](#)

Board of Supervisors - Closed Session

2. 10:00 AM - Pursuant to Government Code Sections 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of Agricultural Commissioner
3. 10:00 AM - Pursuant to Government Code Sections 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of Public Defender
4. 10:00 AM - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Tabatha Miller, Paige Plummer, and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees
5. 10:00 AM - Conference with Legal Counsel – Anticipated Litigation: Pursuant to Government Code Section 54956.9 subd. (d)(2) and (e)(3) to discuss exposure to litigation in one potential case: Letter regarding Humboldt County’s alleged failure to comply with its duty to consider and protect the public trust uses of the lower Eel River from adverse effects of groundwater extractions during late summer of low water years

- Attachments:*
- [Potential Litigation Letter from FOE.pdf](#)

County Counsel - Closed Session

6. 10:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case of Friends of the Eel River v. County of Humboldt et al., Humboldt County Superior Court Case No. CV180495

7. 10:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case of Tiffany Hunt Nielsen v. Kelly E. Sanders, Humboldt County Superior Court Case No. CV2201226

L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM

1. Public Comment Sign-In Sheet

Attachments: [Sign-In Sheet.pdf](#)

M. CLOSED SESSION**N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>

