



# COUNTY OF HUMBOLDT

For the meeting of: 4/18/2023

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File #: 23-439

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**To:** Board of Supervisors

**From:** DHHS: Social Services

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Emancipated and Former Foster Youth Residing in Humboldt County as Part of the Transitional Housing Program-Plus

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to emancipated and former foster youth residing in Humboldt County as part of the Transitional Housing Program-Plus in an amount not to exceed \$728,094.24 for the period of July 1, 2022, through June 30, 2025;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

**SOURCE OF FUNDING:**

Social Services Fund (1110-518), State Realignment Revenues

**DISCUSSION:**

Redwood Community Action Agency is currently permitted to utilize several Transitional Housing Program-Plus (THP-Plus) housing models, including, without limitation, single-site transitional, scattered-site transitional, scattered-site permanent and host home models, to provide supportive services to emancipated and former foster care youth, between 18 to 25 years of age, that are designed to reduce homelessness by providing support in finding and maintaining safe and affordable housing.

The Humboldt County Department of Health and Human Services - Child Welfare Services (DHHS - Child Welfare Services) has previously contracted with Redwood Community Action Agency regarding the provision of supportive services to emancipated and former foster youth residing in Humboldt County on numerous occasions. On each occasion, Redwood Community Action Agency has demonstrated expertise in providing a full range of supportive services, including, without limitation: case management; crisis intervention; behavioral and physical health care; employment training; educational advocacy; mentoring; relationship building; permanency, self-sufficiency, parenting and tenant rights education; and aftercare services. The attached professional services agreement will allow eligible youth residing in Humboldt County to receive supportive services from Redwood Community Action Agency as part of the THP-Plus program for the period of July 1, 2022, through June 30, 2025. It should be noted that the attached professional services agreement with Redwood Community Action Agency comes to the Board months after the start thereof due to administrative error. Delays that occurred during the contract development process are being addressed to prevent recurrence.

Accordingly, DHHS - Child Welfare Services recommends that the Board approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to emancipated and former foster youth residing in Humboldt County as part of the THP-Plus program for the period of July 1, 2022, through June 30, 2025. Staff also recommends that the Board authorize the DHHS - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office, in order to avoid any unnecessary delays in the provision of needed supportive services.

**FINANCIAL IMPACT:**

<b>Expenditures (Fund, Budget Unit)</b>	<b>FY22-23 Adopted</b>	<b>FY23-24 Projected</b>	<b>FY24-25 Projected</b>
Budgeted Expenses	242,698.08	242,698.08	242,698.08
<b>Total Expenditures</b>	<b>242,698.08</b>	<b>242,698.08</b>	<b>242,698.08</b>
<b>Funding Sources (Fund, Budget Unit)</b>	<b>FY22-23 Adopted</b>	<b>FY23-24 Projected*</b>	<b>FY24-25 Projected*</b>
State/Federal Funds	242,698.08	242,698.08	242,698.08
<b>Total Funding Sources</b>	<b>242,698.08</b>	<b>242,698.08</b>	<b>242,698.08</b>

*\*Projected amounts are estimates and are subject to change.*

The attached professional services agreement with Redwood Community Action Agency has a maximum amount payable of \$728,094.24 for the period of July 1, 2022 through June 30, 2025. In no event shall the maximum amount paid under the attached professional services agreement with Redwood Community Action Agency exceed \$242,698.08 per fiscal year for fiscal years 2022-2023 through 2024-2025. However, in the event local, state or federal funding is reduced or eliminated, the County of Humboldt may reduce the total maximum amount payable or terminate the attached professional services agreement with Redwood Community Action Agency in its entirety.

Expenditure appropriations related to the attached professional services agreement with Redwood Community Action Agency have been included in the approved fiscal year 2022-2023 for DHHS - Social Services budget unit 1110-518. Funding for the attached professional services agreement with Redwood Community Action Agency is available through state realignment revenues received by DHHS - Child Welfare Services.

STAFFING IMPACT:

There are no direct staffing impacts associated with the attached professional services agreement with Redwood Community Action Agency.

STRATEGIC FRAMEWORK:

The recommended actions support the Board of Supervisors' Strategic Framework by protecting vulnerable populations, creating opportunities for improved safety and health and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to emancipated and former foster youth residing in Humboldt County as part of the THP-Plus program. However, this alternative is not recommended since it will limit DHHS - Child Welfare Services' ability to provide needed supportive services to emancipated and former foster youth residing in Humboldt County.

ATTACHMENTS:

1. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Emancipated and Former Foster Youth Residing in Humboldt County as Part of the Transitional Housing Program-Plus

PREVIOUS ACTION/REFERRAL:

Board Order No.: D-14, C-31, C-11, C-29, C-12, C-18

Meeting of: 10/6/09, 6/22/10, 5/22/12, 6/24/14, 12/12/17, 7/20/21

File No.: 16-6418, 16-5369, 16-2661, 14-0445, 17-2680, 21-937