



## COUNTY OF HUMBOLDT

For the meeting of: September 15, 2015

Date: September 9, 2015  
 To: The Honorable Board of Supervisors  
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of September 8, 2015**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of September 8, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of September 8, 2015 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their September 8, 2015 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of September 8, 2015

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Amy Olsen

## REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bass Seconded by Supervisor Lovelace

Ayes Sundberg, Lovelace, Fennell, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Sept. 15, 2015

By: Ana Hartwell  
 Ana Hartwell, Deputy Clerk of the Board

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNEL  
Chair - Second District  
MARK LOVELACE  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

PHILLIP SMITH-HANES  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, September 8, 2015

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Termination of Local Health Emergency - Air Quality Impacts Due to Smoke from Wildfires (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors terminate the local health emergency, per Resolution # \_\_\_\_\_ related to air quality impacts due to smoke from wildfires.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Hunter Ranch Conservation Easement Project Letter of Support (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Resolution in Support of Conservation Easements on Green Diamond Resources Company Forestlands (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

4. Approval of the Action Summary - Meeting of September 1, 2015

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of September 1, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration**

5. Second Amendment to Agreement between Humboldt County Department of Health and Human Services and American Star Security Corporation

**Recommendation:** That the Board of Supervisors approve the Second Amendment to Agreement with American Star Security Corporation for security guard and transportation services for fiscal years 2015-16, 2016-17 and 2017-18; authorize the Chair of the Board to execute three (3) originals of the Second Amendment to Agreement with American Star Security Corporation; and direct the Clerk of the Board to return two (2) executed originals of the Second Amendment to the Department of Health and Human Services (DHHS)-Contract Unit.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health**

6. State Standard Agreement for the Sexually Transmitted Disease (STD) Prevention and Control Program for Fiscal Years 2015-2019

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign two (2) original signature pages of State Standard Agreement Number 15-10254 with the California Department of Public Health (CDPH)-STD Control Branch in the amount of \$60,672 in Fund 1175, Budget Unit 419 for the period of July 1, 2015 through June 30, 2019; authorize the Chair to sign one (1) original copy of the CCC 307, Contractor Certification; authorize the Public Health Director to sign future amendments or budget revisions to this contract; direct the Clerk of the Board to send a fully executed agenda item and the original signed documents to Department of Health and Human Services (DHHS) Contract Unit.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

7. Request to Increase Ambulance Fees for Service Areas 3 (Eureka) and 4 (Fortuna/Garberville)

**Recommendation:** That the Board of Supervisors approve and authorize an increase in billing rates for ambulance services provided in Service Areas 3 (Eureka) and 4 (Fortuna/Garberville).

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Human Resources**

8. County Policy for Implementing the Healthy Workplaces, Healthy Families Act of 2014 (AB 1522), (Attachment A)

**Recommendation:** That the Board of Supervisors approve the County policy AB 1522 Sick Leave Law (S/L 3D) regarding the implementation of the Healthy Workplaces, Healthy Families Act of 2014 (AB 1522), (attachment A); and adopt Resolution No. \_\_\_\_ (attachment B), adopting policy AB 1522 Sick Leave Law (S/L 3D) as official County policy, effective upon approval.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Revision of the Class Specification for Director - Department of Health and Human Services; Adjustment to the Annual Salary for the Classification of Director - Department of Health and Human Services

**Recommendation:** That the Board of Supervisors approve the revised version of the class specification for Director - Department of Health and Human Services (attachment A), class number 0819; and adopt Resolution No. \_\_\_\_\_ (attachment B), which amends Resolution No. 14-93 (Compensation Plans for Management and Confidential Employees and for Elected and Appointed County Officials) to adjust the monthly salary of Director - Department of Health and Human Services from \$14,166 to \$13,667, effective February 1, 2016.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### **Probation**

10. Approval of Option to Extend Lease Agreement with PWM, Inc. and Fred Lundblade for 555 H Street, in Eureka - Suites B, H & F

**Recommendation:** That the Board of Supervisors approve option to extend the lease with PWM, Inc. and Fred Lundblade for office space at 555 H Street, in Eureka, suites B, H and F for the period beginning November 1, 2015 through October 31, 2017; direct the Clerk of the Board to return one copy of the executed agenda item to Public Works-Real Property Division; and authorize the Public Works-Real Property Division to send a letter to PWM, Inc. and Fred Lundblade that the County is exercising the option to extend the Lease for two (2) additional years.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### **Public Works**

11. Humboldt County Rural Transportation & Access Partnership (RTAP) Application Approval

**Recommendation:** That the Board of Supervisors accept the RTAP application from the residents of Ryan Court located in Eureka and approve the assistance of the Humboldt County Department of Public Works (HCDPW) staff in contracting and coordinating the resurfacing of Ryan Court; and approve the use of county forces to perform force account work, as allowed under Public Contract Code Section 22031, for this project.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

12. Eel River Drive (3G170) Rehabilitation and Overlay, Project No.: RPL-5904(108), Contract No.: 213500

**Recommendation:** That the Board of Supervisors receive and file the bids for Eel River Drive (3G170) Rehabilitation and Overlay; award the contract to Mercer-Fraser Company for the base bid amount of \$301,234.00; authorize the Chairman to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0319 and transfer \$316,296.00 to the account per the attached appropriation transfer.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Red Cap Road Shoulder Widening, Post Mile 0.3-1.56 (PHASE 2), Agreement No.: DTFH69-15-H-00051, Contract No.: 321606A

**Recommendation:** That the Board of Supervisors receive and file the bids for Red Cap Road Shoulder Widening, Phase 2 P.M. 0.3 to P.M. 1.56.g; award the contract to GR Sundberg, Inc. for the Base Bid, Additive Option A, and Additive Option B for the total amount of \$841,076.00; authorize the Chairman to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321 -0320 and transfer \$883,130.00 to the account per the attached appropriation transfer.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Earthquake Repairs on Alderpoint Road (F6B165) at Post Mile 4.10, 7.20, 9.70, 10.52, 15.15 & 22.90; Project No.: ER-4820 (011), (015), (017), (019), (021) & (025); Contract No.: 210264 & 210266-210270

**Recommendation:** That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between Van Meter Logging, Inc., and Humboldt County for the earthquake repairs on Alderpoint Road; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$918.38. This will bring the total amount paid to 100 percent of the contract.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Sheriff**

15. Governing Body Resolution, Certification and Grant Assurances for the Federal Fiscal Year 2015 Homeland Security Grant Program Application

**Recommendation:** That the Board of Supervisors authorize the Chair to sign Resolution No. \_\_\_\_\_, the Governing Body Resolution and Certification and direct the Clerk of the Board to certify, for a grant request to the State for the Federal Fiscal Year (FFY) 2015 Homeland Security Grant Program; and authorize the Sheriff to sign Grant Assurances and to execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the State of California Office of Emergency Services for the grant program.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclamation Recognizing September, 2015 as Lesbian, Gay, Bisexual, and Transgender Awareness Month in Humboldt County (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Proclaim September 2015 as Suicide Prevention Month (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. The Current State of the CHP in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action if required.

**Per Order of the Chair**

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS**

**H. DEPARTMENT REPORTS****County Administrative Office****1. Responses to 2014-15 Grand Jury Reports**

**Recommendation:** That the Board of Supervisors review and modify as necessary the draft responses from the Board of Supervisors to Grand Jury Reports on Homelessness in Humboldt County (Attachment 1.a.) and effects of Assembly Bill 109 and Proposition 47 on the Probation Department (Attachment 2.d.); review and modify as necessary the proposed Grand Jury responses from departments under the appointment authority of the Board of Supervisors (Attachments 2.1., 2.b., and 2.c.); approve the document, as may be modified as response; direct the Clerk of the Board, within five working days, to submit the final responses with an accompanying Board Order to the Presiding Judge of the Superior Court; and direct the Clerk of the Board, within five working days, to submit two copies of all responses to the County Clerk/Recorder, one of which will be forwarded to the State Archivist, together with a copy of the original report.

*A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, to direct staff to modify the response to recommendation R1 in the report on Homelessness in Humboldt County to reflect existing County policy in the Housing Element (HI-M1) to establish a housing trust fund with a time frame of August 31, 2017. The motion carried by the following vote:*

**Aye:**           5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, to approve the remainder of staff's recommendations. The motion carried by the following vote:*

**Aye:**           5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

2. Introduction of Ordinance: Amending Sections 421-2, 421-3, 421-5 Relating to Stop Intersections, Amending Sections 422-7, 422-9, 422-10, 422-11, 422-12 Relating to Speed Limits and Adding Section 431-97.5 Relating to Parking, All in the Scotia Area, to Title IV of the Humboldt County Code

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the ordinance for adoption on September 15, 2015 or at least one week away; direct the Clerk of the Board to publish the pre-adoption summary of the ordinance and to post certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the board meeting at which the ordinance will be adopted [Government Code Section 25124 (b)(1)]; direct the Clerk of the Board, within 15 days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)]; and direct Humboldt County Public Works to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the California Environmental Quality Act.

***A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**I. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees

***The Board of Supervisors met in conference with Labor Negotiator pursuant to Government Code section 54957.6 to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees. There was no action to report.***

2. Conference with legal counsel to discuss pending litigation pursuant to Government Code Section 54956.9(a), case no.: CV 120232, Humboldt Coalition for Property Rights v. Humboldt County

*The Board of Supervisors met in conference with legal counsel to discuss pending litigation pursuant to Government Code Section 54956.9(a), case no.: CV 120232, Humboldt Coalition for Property Rights v. Humboldt County. There was no action to report.*

3. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

4. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Planning and Building Department pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the appointment for the position of Director of Planning and Building Department pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

**K. ADMINISTRATIVE ABATEMENT HEARINGS**

**L. PUBLIC HEARINGS****Planning and Building Department**

1. Hunter Ranch LLC Lot Line Adjustment and Joint Timber Management Plan Application.  
APN: 315-164-001, 315-176-002, 315-181-002, 317-041-001, 317-046-001,  
317-071-004, 317-072-001. Case No.: LLA-15-010, JTMP-15-002. Grouse Creek Area (4/5  
Vote Required)

**Recommendation:** That the Board of Supervisors open the Public Hearing and receive the staff report and public testimony; find the project to be exempt from environmental review pursuant to Section 15305 of the State CEQA Guidelines, make all the required findings (Attachment D) and approve the Lot Line Adjustment to result in two parcels of 40 and 160 acres, and approve (by 4/5th vote) the division of an assessor parcel zoned Timberland Production Zone (TPZ) for which a Declaration of Covenants, Conditions and Restrictions (Declaration) (Attachment A) has been executed and for which a Joint Timber Management Plan (JTMP) and Guide (Attachment B) have been prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) (Note: A 4/5th vote is required); direct the Planning Division staff to record the Declaration with the JTMP and the Notice of Lot Line Adjustment and Certificate of Subdivision Compliance; direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party; and close the Public Hearing.

***A motion was made by Supervisor Bohn, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters


**N. ADJOURNMENT**

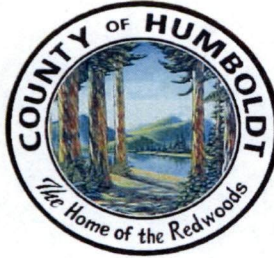
*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California


  
September 8, 2015



MINUTES  
TUESDAY, SEPTEMBER 8, 2015  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 15, 2015, with the vote as shown below.

|         |              |   |
|---------|--------------|---|
| AYES:   | Supervisors: | Sundberg, Lovelace, Fennell, Bohn, Bass |
| NAYS:   | Supervisors: | n/a                                     |
| ABSENT: | Supervisors: | n/a                                     |

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
ESTELLE FENNELL  
Chair of the Board