

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**  
**Certified Copy of Portion of Proceedings for the Meeting of May 12, 2026**

**RESOLUTION NO. 26 – 38**

**RESOLUTION ADOPTING A ONE-TIME WORKFORCE EDUCATION AND TRAINING (WET)  
FUNDED RETENTION BONUS FOR PERMANENT STAFF IN IDENTIFIED JOB CLASSIFICATIONS  
ASSIGNED TO DHHS BEHAVIORAL HEALTH**

**WHEREAS**, the Department of Health & Human Services (DHHS) Behavioral Health branch wishes to adopt a resolution authorizing a one-time retention bonus for existing staff in direct service roles at or below salary range 386; and

**WHEREAS**, existing funding through Regional Partnership Funds is available through June 30, 2026 as part of Workforce Education and Training (WET) funding to support and retain existing staff working in critical behavioral health roles across its system of care; and

**WHEREAS**, the California Mental Health Services Authority (CalMHSA) oversees disbursement of WET fundings and requires authorization from DHHS Behavioral Health in order to issue one-time payments to eligible staff; and

**WHEREAS**, bonus amounts will be pro-rated based on an employee's full-time equivalent (FTE) status to ensure equitable distribution across part-time and full-time staff. Staff in a 1.0 FTE will receive a one-time bonus in the amount of \$2,222.00; and

**WHEREAS**, to qualify, employees must hold permanent status in a position in budget unit 424, 425, or 431 assigned to DHHS Behavioral Health in one of the following classifications at or below salary range 386, and that provides direct services to BH recipients: Behavioral Health Case Manager I, Child Care Worker, Discharge Planner, Mental Health Cook, Mental Health Maintenance Custodian, Senior Mental Health Maintenance Custodian, Mental Health Worker I/II, Senior Mental Health Worker, Medical Office Assistant I/II, Senior Medical Office Assistant, Parent Partner I/II/III, or Peer Coach I/II/III; and

**WHEREAS**, this bonus is not tied to future employment obligations, but rather reflects DHHS Behavioral Health's commitment to supporting and recognizing its existing workforce; and

**WHEREAS**, if approved by the Board, DHHS Behavioral Health shall furnish a list of eligible staff and their incentive amount to CalMHSA for issuance of the one-time retention bonus directly to each eligible staff member; and

**WHEREAS**, Eligible staff shall submit all required paperwork directly to CalMHSA, including an agreement form and W-9 form. CalMHSA shall issue the one-time retention bonus and a 1099 tax form to eligible staff upon receipt of all required paperwork. The one-time bonus shall not

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be taxed at the time of issuance, and it shall be the responsibility of eligible taxpayer to claim the one-time bonus as income subject to taxes when filing their 2026 tax returns.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that this one-time retention bonus shall be authorized for issuance by CalMHSA to eligible staff in the amount of \$2,222 per eligible employee. Eligible employees are defined as follows: 1. They must hold permanent status in a position in budget unit 424, 425, or 431 assigned to DHHS Behavioral Health 2. They must be a in one of the following classifications at or below salary range 386, and that provides direct services to BH recipients: Behavioral Health Case Manager I, Child Care Worker, Discharge Planner, Mental Health Cook, Mental Health Maintenance Custodian, Senior Mental Health Maintenance Custodian, Mental Health Worker I/II, Senior Mental Health Worker, Medical Office Assistant I/II, Senior Medical Office Assistant, Parent Partner I/II/III, or Peer Coach I/II/III.

**IT IS FURTHER PROCLAIMED AND ORDERED** that eligible employees must provide all required paperwork directly to CalMHSA in a timely manner in order for their payment to be issued prior to the funding expiration date of June 30, 2026.

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Dated: 5/12/26



Supervisor Natalie Arroyo, Vice Chair  
Humboldt County Board of Supervisors

Adopted on motion by Supervisor Arroyo, Seconded by Supervisor Bushnell, and the following vote:

AYES: Supervisors: -- Arroyo, Bohn, Bushnell, Madrone, and Wilson

NAYES: Supervisors: -- None

ABSENT: Supervisors: -- None

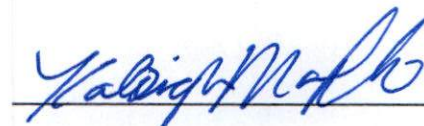
ABSTAIN: Supervisors: -- None

STATE OF CALIFORNIA

County of Humboldt

I, Tracy Damico, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.



KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the  
County of Humboldt, State of California