



CLERK OF THE BOARD DIVISION  
OF THE BOARD OF SUPERVISORS' OFFICE

## COUNTY OF HUMBOLDT

825 FIFTH STREET  
EUREKA, CALIF. 95501-1153

PHONE (707) 476-2384; 445-7299 (FAX)

### APPLICATION TO SERVE ON THE HUMBOLDT COUNTY RESORT IMPROVEMENT DISTRICT

APPLICANT NAME: Janet Evans  
MAILING ADDRESS: [REDACTED]  
Whitethorn, CA 95589  
TELEPHONE: Home: [REDACTED] Work: N/A Fax: \_\_\_\_\_  
E-MAIL ADDRESS: janet.m.evans@gmail.com  
OCCUPATION: Retired Financial Reporting Accountant

PERSONAL REFERENCES:  
(1) Cheryl Antony PHONE: [REDACTED]  
(2) Sandra King PHONE: [REDACTED]

PRIOR ADVISORY BOARD OR BOARD OF DIRECTORS EXPERIENCE?  NO  YES

PLEASE WRITE A BRIEF STATEMENT DESCRIBING WHY YOU'RE INTERESTED IN SERVING ON THE RESORT IMPROVEMENT DISTRICT:

I want to help prepare and guide the Shelter Cove Resort Improvement District through the challenges of an aging infrastructure, climate change, and the various issues facing the district. I believe that my professional background as a CPA, Financial Reporting Accountant and a Senior Financial Analyst for large multi-national corporations, as well as my dedication to our small community, can benefit the Board and Shelter Cove as we face these many challenges. I have a willingness to work hard to serve the people of this community and help plan for the future.

PLEASE ATTACH A CURRENT RESUME.

DATE: 10/28/2022 SIGNATURE: Janet Evans

I declare under penalty of perjury under the laws of the State of California that the above is true and correct

SUBMIT THIS APPLICATION TO:  
HUMBOLDT COUNTY RESORT IMPROVEMENT DISTRICT, Clerk of the Board, 825 Fifth Street, Suite 111,  
Eureka, CA 95501-1153.

DATE TO SUPERVISOR \_\_\_\_\_ DATE APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_

**Janet Evans**

Shelter Cove, CA 95589-9113

[janet.m.evans@gmail.com](mailto:janet.m.evans@gmail.com)

Experienced accounting and finance professional with 20 years of experience and progressive responsibility. Expertise in financial reporting, analysis, internal controls and improving processes. Excellent interpersonal and communication skills.

### EDUCATION

**Walsh College – Troy, Michigan**  
Bachelor of Accountancy, April 1998, Graduated with honors

### PROFESSIONAL EXPERIENCE

**Michigan CPA License, 2001-2018**

**Visteon – Van Buren Township, MI 2015-2018**

#### **Senior Financial Analyst, Consolidations and Reporting**

Responsible for the accounting of pensions, debt, non-consolidated affiliates, and other income  
Responsible for reporting of monthly and quarterly income statement and balance sheet  
SEC reporting of pensions, debt, non-consolidated affiliates and other income, including the financial tables and the footnote verbiage  
Worked with Vice-President of Finance, CFO and Vice-President, Controller on quarterly and annual financial tables within the Press Release filed with SEC 10Q and 10K and released to investors  
Assisted Senior Manager with various reports and projects as needed  
Government reporting as required

**Lafarge North America, Southfield, MI - 2006 – 2015**

#### **External Reporting Accountant**

Member of External Reporting team responsible for the monthly review and consolidation of the financial results for North American companies  
Quarterly conversion of IFRS financial results to US GAAP compliant financial statements  
Provide analytical information reports for the CFO to present to the Board of Directors  
Create reports and data files from source systems to use stand alone or for loading into consolidation system  
Prepare stand alone financial statements for Canadian subsidiary  
Assist with preparation of reports for external auditors as well as respond with analysis of accounts as needed  
Provide monthly analysis of goodwill, intangible assets, tangible assets, acquisitions and divestments  
Analyze variances quarterly for off-balance sheet commitments and key accounts for financial review process  
Lead internal control testing for the External Reporting group  
Developed processes that streamlined tasks to improve month end efficiency and help the team reduce costs  
Train and support users of Hyperion Financial Management software in North America as regional administrator  
Work on ad hoc projects and reporting as needed  
Volunteer as a member of the employee Health and Safety Committee

**Thomson Corporation/Medstat Group, Ann Arbor, MI 2003 - 2006**

#### **Financial Analyst – 2005 – 2006**

Created and reviewed financial management reports for business unit operations and financial management teams to assist them with analysis of their results, forecasts and plan  
Involved with the annual budget process from initiation through final plan documents submitted to parent company  
Worked with Director on roll out of new budgeting software  
Used accounting transaction and reporting systems to generate reports, respond to inquiries, conduct research, identify and resolve problems



Analyzed revenue and expense variances to provide accrual information to the accounting team  
Updated and maintained the financial management reporting system data to ensure accurate financial reporting  
Prepared consolidation of financial results for all business units and quarterly reporting to parent company  
Provided ad-hoc reports and financial analysis for financial and operations management special projects

#### **Senior Accountant – 2003 – 2005**

Responsible for review and approval of all journal entries and general ledger reconciliations  
Managed royalty expense process, calculated and analyzed monthly royalty accrual  
Prepared management reports for corporation and business units on a monthly basis  
Assisted with quarterly reporting to parent in preparation for parent company's SEC reporting  
Functioned as member of team that prepared processes and documentation for the implementation of Sarbanes-Oxley  
Maintained support for compliance with Sarbanes-Oxley

**RM Motorsports, Inc., Wixom, MI 2001 – 2003**

#### **CFO/Controller**

Responsible for all financial functions of a closely held corporation  
Duties included financial reporting, cash management, project costing, financial analysis, financial project management coordinating with design and engineering personnel from Chrysler and Ford Motor Company  
Prepared corporate and payroll tax returns  
Managed accounts payable, accounts receivable, payroll, and financial reporting

**Thomson Corporation/Gale Group, Inc., Farmington Hills, MI 1999 – 2000**

#### **Senior Accountant**

Responsible for accounting for royalties for print publishing  
Payments and balance tracking of author advances as well as reserve analysis  
Reconciliation of royalty related accounts  
Duties also included interpretation of author/publisher contracts and entry into royalty system

**Arthur Andersen, LLP, Detroit, MI 1998 – 1999 and 2000 - 2001**

#### **Experienced Staff Accountant Audit Division**

Worked as a member of audit teams servicing a varied client base that ranged from small manufacturing and financial clients to large publicly traded corporations

#### **TECHNOLOGY**

Excel  
Hyperion Financial Management  
Hyperion Enterprise  
Oracle  
JD Edwards  
Blackline  
Cognos  
Ability to adapt quickly to most software packages

#### **OTHER**

Shelter Cove Community Emergency Response Team (CERT) team lead  
Shelter Cove Pioneers, Membership Chairperson  
Served on board as Treasurer, Township of Novi, Oakland County, Michigan 2000-2004  
Member of the Accounting Department Advisory Board at Schoolcraft College  
Adjunct Accounting instructor at Schoolcraft College  
Member of AICPA and MICPA

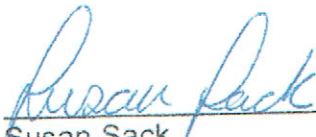
October 21st, 2022

**NOTICE OF VACANCY  
BOARD OF DIRECTORS  
RESORT IMPROVEMENT DISTRICT NO. 1**

A vacancy has been created on the Board of Directors by the resignation of Celeste Myers effective November 1<sup>st</sup>, 2022. The Board member term ends on December 4<sup>th</sup>, 2024. Applications are available from the Resort Improvement District office located at 9126 Shelter Cove Road, Shelter Cove, Whitethorn CA 95589. Completed applications will be accepted in the office until 4 pm on November 16th, 2022.

The Resort Improvement District Board of Directors will consider applicants at their November 17<sup>th</sup>, 2022 regular board meeting. They may recommend an applicant to the Humboldt County Board of Supervisors who are charged with filling the vacancy.

**A NOMINEE MUST BE A REGISTERED VOTER WITHIN THE DISTRICT, A FULL-TIME RESIDENT WITHIN THE DISTRICT BOUNDARY.**



Susan Sack  
Board Secretary

Posted: October 21st, 2022  
RID Office  
General Store  
Clubhouse  
Posted October 26, 2022  
RID Website