

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Chair - Second District  
MARK LOVELACE  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, July 21, 2015

9:00 AM

Regular Meeting

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- A. SALUTE TO THE FLAG
- B. MODIFICATIONS TO THE AGENDA
- C. CONSENT CALENDAR

**Agricultural Commissioner**

1. Renewal of Memorandum of Understanding with Del Norte County Department of Agriculture to Provide Regulatory Weights and Measures Inspection Services

**Recommendation:** That the Board of Supervisors approve renewal of memoranda of understanding (MOU) between the Humboldt County Department of Agriculture and the Del Norte County Department of Agriculture to provide weights and measures inspection services; authorize the Chair to sign one original and one copy of the MOU; and return both copies of the MOU along with a Board order authorizing execution to the Agricultural Commissioner's Office for final processing and mailing to Del Norte County.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Board of Supervisors**

2. Continuation of Emergency - Prolonged Drought in Humboldt County (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors declare that a local state of emergency, per Resolution #15-64, remains in effect until August 18, 2015, related to prolonged drought in Humboldt County.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Retirement Resolution for Dave Ryan, County Surveyor (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Letter of Opposition to the Federal Communication Commission (FCC) Requesting Denial of the Proposed Altice Acquisition of Suddenlink Communications (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of opposition.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

5. Approval of the Action Summary - Meeting of July 14, 2015

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of July 14, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services**

6. Agreement with National Indian Child Welfare Association (NICWA) for a System Review of Child Welfare Services for Fiscal Year 2015-16

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Agreement with NICWA for a performance review of Child Welfare Services (CWS) (Attachment 1) for fiscal year 2015-16; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Children and Family Services Division.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Planning and Building Department**

7. Approve Request for Disbursement to McKinleyville Community Services District of \$25,000 from McKinleyville Inland Parkland Trust Fund Number 3713 for the Construction of a New Covered Picnic Pavilion at Pierson Park

**Recommendation:** That the Board of Supervisors receive Board Report; find that the McKinleyville Community Services District (MCSD) is a public agency, which provides recreational services and opportunities on a community-wide basis; find that the funds will be used consistent with Quimby Act requirements; authorize use of \$25,000 from Trust Fund No. 3713 by McKinleyville Community Services District for the construction of a new covered picnic pavilion at Pierson Park.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

8. Contract for Design Engineering and Project Development for Pine Hill Road Bridge (04C-0173) Over Swain Slough

**Recommendation:** That the Board of Supervisors ratify all previous actions pertaining to, the Agreement for Professional Services with Quincy Engineering, Inc. regarding design engineering and project development for the Pine Hill Road Bridge over Swain Slough, dated April 3, 2012 (Project Development Agreement); approve, and authorize the Chair of the Board of Supervisors to execute, the attached amendment to the Project Development Agreement regarding additional seismic analysis services; and direct the Clerk of the Board to return two fully executed copies of the attached amendment to the Department of Public Works for distribution.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Humboldt County Courthouse Seismic Repair Project, Project No. 210500, DSR (Disaster Survey Report) 2985, 2943, 2367

**Recommendation:** That the Board of Supervisors accept the work of Danco Builders Northwest as substantially complete for the Courthouse Seismic Repairs Project; authorize the Public Works Director to file the Notice of Completion for the project as required; and authorize the Public Works Director to sign the attached Change Order No. 3.0 for a \$22,655 cost increase.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### Sheriff

10. Fiscal Year 2014-15 Supplemental Budget Request for Sheriff's Office Court Security Budget Unit 260 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget request in Budget Unit 260 Sheriff's Office Court Security to allow for increased costs of equipment and expenses in fiscal year budget 2014-15 (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

11. Fiscal Year 2014-15 Supplemental Budget Adjustment Request #2 for Coroner/Public Administrator Budget Unit 272 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve supplemental budget adjustment request #2 in Budget Unit 272 Coroner/Public Administrator to allow for increased costs of autopsies and forensic medical services in fiscal year budget 2014-15 (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

12. Fiscal Year 2016 Program-Funded State and Local Task Force Agreement between the Humboldt County Sheriff's Office and the United States Department of Justice Drug Enforcement Administration (DEA)

**Recommendation:** That the Board of Supervisors authorize the Sheriff to sign the current attached agreement entitled Fiscal Year 2016 Program - Funded State and Local Task Force Agreement Between the Humboldt County Sheriff's Office and DEA Task Force Group (Oakland) and future renewal agreements between the Humboldt County Sheriff's Office and the Drug Enforcement Administration (DEA) and Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters, and Drug Free Workplace Requirement related to the agreement.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Reallocation of Sheriff's Sergeant Position in Sheriff's Office Budget Unit 221 Assigned to the Coroner-Public Administrator Bureau

**Recommendation:** That the Board of Supervisors approve the reallocation of the currently occupied 1.0 FTE Sheriff's Sergeant position (class 0414, salary range 427, position 01) in budget unit 221 Sheriff's Office Operations to Sheriff's Lieutenant (class 0406, salary range 455) effective the beginning of the bi-weekly pay period following approval.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Fiscal Year 2014-15 Supplemental Budget Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget request in Budget Unit 265 Sheriff's Office Drug Task Force to allow for increased costs of equipment and expenses in fiscal year budget 2014-15 (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

15. Approval of Agreement for Services between Humboldt County Sheriff's Office Animal Control and Henry David Trobitz, DVM and Heather Trobitz, Sole Proprietors of McKinleyville Animal Care Center

**Recommendation:** That the Board of Supervisors approve the Agreement for Services with Henry David Trobitz, DVM and Heather Trobitz, Sole Proprietors of McKinleyville Animal Care Center to provide veterinarian care and consultation for the Animal Shelter (Attachment 1); authorize the Chair of the Board to execute three (3) originals of the Agreement for Services; and direct the Clerk of the Board to return two (2) fully executed originals of the Agreement to the Sheriff's Office for forwarding to interested parties.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### **Treasurer/Tax Collector**

16. Request of a Supplemental Budget Adjustment for the 2014-15 Fiscal Year

**Recommendation:** That the Board of Supervisors approve a supplemental budget adjustment for budget unit 1100109 for an additional \$ 11,620.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### **D. SPECIAL PRESENTATIONS**

##### **Board of Supervisors**

1. Eel River Recovery Project for Monitoring Eel River Algae Presentation (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors hear the presentation and adopt a resolution commending the University of California Angelo Reserve Critical Zone Observatory and the Eel River Recovery Project for Monitoring Eel River Algae to Help Protect Public Health.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Resolution Honoring the Americans with Disabilities Act (ADA) 25th Anniversary (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Area I Agency on Aging Presentation on Redwood Coast Village Concept (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Per Order of the Chair*

#### E. MATTERS SET FOR TIME CERTAIN

#### F. ITEMS PULLED FROM CONSENT

#### G. MATTERS INITIATED BY BOARD MEMBERS

#### H. DEPARTMENT REPORTS

##### County Administrative Office

1. Responses to 2014-15 Grand Jury Reports

**Recommendation:** That the Board of Supervisors review and modify as necessary the draft responses from the Board of Supervisors to Grand Jury Reports Headwaters Fund Charter (Attachment 1.a.), Flying Around Humboldt Airports (Attachment 2.d.), Rural Safety (Attachment 3.a.) and Humboldt Bay Harbor, Recreation and Conservation District (Attachment 4.a.); review and modify as necessary the proposed Grand Jury responses from departments under the appointment authority of the Board of Supervisors (Attachments 2.a. and 2.b.); approve the documents, as may be modified, as the response; direct the Clerk of the Board, within five working days, to submit the final response with an accompanying Board Order to the 2014-15 Grand Jury and the Presiding Judge of the Superior Court; and direct the Clerk of the Board, within five working days, to submit two copies of all responses to the County Clerk/Recorder, one of which will be forwarded to the State Archivist, together with a copy of the original report.

*A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### I. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees

*This item was pulled from the agenda.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the interim appointment for the position of County Surveyor pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the interim appointment for the position of County Surveyor pursuant to Government Code sections 54954.5 and 54957. The Board voted unanimously to appoint Robert Bronkall as Interim County Surveyor pending completion of recruitment.*

#### J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

#### K. ADMINISTRATIVE ABATEMENT HEARINGS

#### L. PUBLIC HEARINGS

#### M. AFTERNOON DISCUSSION ITEMS

##### County Administrative Office

1. Additional Information on County Pension Obligations and Potential Solutions

**Recommendation:** That the Board of Supervisors evaluate various options for reducing the county's unfunded liability for employee pensions; and provide direction to staff with respect to desired option(s) to be brought back for action.

*A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, to direct the County Administrative Office to begin the process of establishing a Section 115 Trust and to bring it back as a part of the first quarter budget review for an initial contribution. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

##### Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

#### N. ADJOURNMENT

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
\_\_\_\_\_  
July 21, 2015



MINUTES  
TUESDAY, JULY 21, 2015  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, July 28, 2015, with the vote as shown below.

AYES: Supervisors: Lovelace, Fennell, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: Sundberg

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
ESTELLE FENNELL  
Chair of the Board



# COUNTY OF HUMBOLDT

For the meeting of: July 28, 2015

Date: July 22, 2015  
To: The Honorable Board of Supervisors  
From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of July 21, 2015**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of July 21, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of July 21, 2015 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their July 21, 2015 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of July 21, 2015

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Amy Orsen

REVIEW:				
Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor Bass Seconded by Supervisor Lovelace  
Ayes Lovelace, Fennell, Bohn, Bass  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent Sundberg

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: July 28, 2015

By: Ana Hartwell  
Ana Hartwell, Deputy Clerk of the Board