

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, December 12, 2017

9:00 AM

Regular Meeting

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***A. SALUTE TO THE FLAG***

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Agricultural Commissioner**

1. Cessation of Commission/Sealer Services to Trinity and Del Norte Counties Effective June 30, 2018

***Recommendation:*** That the Board of Supervisors authorize the Agricultural Commissioner to notify Trinity and Del Norte Counties that the current Memorandum of Understanding to provide Agricultural Commissioner/Sealer services to Trinity and Del Norte counties will not be renewed beyond their current expiration dates.

***Attachments:*** [Cessation of Services to Trinity and Del Norte Counties.pdf](#)

**Board of Supervisors**

2. Reappoint Richard Phillis to the Humboldt County Assessment Appeals Board (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors approve the reappointment of Richard Phillis to the Humboldt County Assessment Appeals Board.

**Attachments:** [Reappointment of Richard Phillis.pdf](#)

3. Appreciation Letter to Reid Alton for Service on the Fish and Game Advisory Commission Representing District 4 (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**Attachments:** [Appreciation Letter to Reid Alton.pdf](#)

4. Retirement Resolution for Donna Jimenez on Her Retirement from the Humboldt County Planning and Building Department (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Donna Jimenez Retirement Resolution.pdf](#)

5. Letter of Support for the State Budget Appropriations for County Law Libraries (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**Attachments:** [Letter of Support for the State Budget Appropriations.pdf](#)

**Clerk of the Board**

6. Approval of the Action Summary - Meeting of December 5, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of December 5, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Approval of the Action Summary - Meeting of December 5, 2017.pdf](#)

7. Approval of the Action Summary - Special Meeting of November 22, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the special meeting of November 22, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Approval of the Action Summary - Special Meeting of November 22, 2017.pdf](#)

**County Administrative Office**

8. Appraisal Services for Real Properties Located at 4325 Broadway, 1106 2nd Street, 209 J Street, 901 2nd Street, and 931 2nd Street in Eureka and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors direct the County Administrative Office to obtain appraisals for: 4325 Broadway, Eureka, 95503, Assessor Parcel No. 302-171-039-000; 1106 2nd Street, Eureka, 95501, Assessor Parcel No. 001-213-001-000; 209 J Street, Eureka, 95501 Assessor Parcel No. 001-172-001-000; 901 2nd Street, Eureka, 95501, Assessor Parcel No. 002-093-007-000; and 931 2nd Street, Eureka, 95501, Assessor Parcel No. 001-161-005-000; and approve the attached supplemental budget (Exhibit C) in Fund 1100, Budget Unit 103, County Administrative Office (4/5 vote required).

**Attachments:** [Appraisal Services for Real Properties and Supplemental Budget.pdf](#)

**Department of Health and Human Services: Administration**

9. Allocate Four (4) Senior Mental Health Workers in Fund 1170, Budget Unit 424

**Recommendation:** That the Board of Supervisors approve the allocation of four (4) full time equivalent (FTE) Senior Mental Health Workers (job class 0919, salary range 349) positions in budget unit 424, effective immediately upon Board approval.

**Attachments:** [Allocation of Senior Mental Health Workers.pdf](#)

10. Allocate One (1) 1.0 Full-Time Equivalent (FTE) Communicable Disease Investigator I/II and Supplement Budget Request for Fiscal Year 2017-18 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors allocate one (1) 1.0 (FTE) Communicable Disease Investigator I/II (class 0524, salary range 342/370) in budget unit 416 effective immediately; and direct the Auditor-Controller to supplement Fund 1175, Budget Unit 419 - TB Control (4/5th vote required).

**Attachments:** [Supplemental Budget.pdf](#)

**Department of Health and Human Services: Mental Health**

11. Approval of California Department of Health Care Services Mental Health Performance Contract for the term July 1, 2017 through June 30, 2018

**Recommendation:** That the Board of Supervisors approve the Mental Health Performance Contract between Department of Health Care Services (DHCS) and Humboldt County Health and Human Services (DHHS) for the term July 1, 2017 to June 30, 2018; authorize the Director of DHHS-Mental Health to sign the Performance Contract and subsequent amendments or documents related to the Performance Contract on behalf of Humboldt County; and direct the Clerk of the Board to send the DHHS-Mental Health Administration two (2) certified copies of this Board Order for submission to DHCS for final execution.

**Attachments:** [CA Department of Health Care Services Mental Health Performance Contract.pdf](#)

**Department of Health and Human Services: Social Services**

12. Agreement between the Humboldt County Department of Health and Human Services and the Redwood Community Action Agency for the Transitional Housing Program - Plus

**Recommendation:** That the Board of Supervisors approve the agreement between County of Humboldt Department of Health and Human Services (DHHS)-Children and Family Services and Redwood Community Action Agency (RCAA), Youth Services Bureau (YSB), to provide Transitional Housing Program-Plus (THP-Plus); authorize the Chair to execute three (3) originals of the agreement; authorize the DHHS Social Services Director to exercise the options to extend the agreement on behalf of DHHS-Children and Family Services, under the same terms and conditions, for fiscal year 2018-2019 and fiscal year 2019-2020; authorize the DHHS-Social Services Director to amend program elements of the agreement as necessary for fiscal year 2017-2018, fiscal year 2018-2019 and fiscal year 2019-2020 after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to return two (2) fully executed originals of the agenda item and agreement to Department of Health and Human Services-Contract Unit for forwarding to DHHS-Social Services Administration.

**Attachments:** [Agreement for the Transitional Housing Program - Plus.pdf](#)

13. Agreement between the Humboldt County Department of Health and Human Services and the Redwood Community Action Agency for the Transitional Housing Placement Program and Transitional Housing Program Plus Foster Care

**Recommendation:** That the Board of Supervisors approve the agreement between County of Humboldt Department of Health and Human Services (DHHS)-Children and Family Services and Redwood Community Action Agency, Youth Services Bureau, to provide Transitional Housing Placement Program (THPP) and Transitional Housing Program Plus Foster Care (THP+FC) services for foster youth; authorize the Chair to execute three (3) originals of the agreement; direct the Clerk of the Board to return two (2) fully executed originals of the agenda item and agreement to DHHS-Contract Unit for forwarding to DHHS-Social Services Administration; authorize the DHHS Assistant Director of Programs to exercise the first and second options to extend the Agreement for additional one year terms from July 1, 2020 through June 30, 2021 and July 1, 2021 through June 30, 2022 on behalf of DHHS-Social Services Administration; and authorize DHHS-Social Services Director to approve program changes upon approval by County Counsel and Risk Management, provided it does not change the overall contract amount.

**Attachments:** [Agreement for Transitional Housing Placement Program and Foster Care.pdf](#)

14. First Option to Extend the Lease at 605 K Street, Eureka

**Recommendation:** That the Board of Supervisors approve exercising the first option to extend the Lease at 605 K Street, Eureka with PWM, Inc. for office space through March 31, 2023; direct the Chair of the Board to return one (1) executed agenda item to the Public Works-Real Property Division; and authorize the Public Works-Real Property Division to send a notice to Lessor that the County is exercising the first option to extend the Lease through March 31, 2023.

**Attachments:** [First Option to Extend the Lease at 605 K Street, Eureka.pdf](#)

15. Request to Approve the First Option to Extend the Lease at 808 E Street, Eureka

**Recommendation:** That the Board of Supervisors approve the First Option to Extend the Lease at 808 E Street, Eureka with S & W Properties, a California Limited Partnership to extend the Lease through January 31, 2020; authorize the Chair of the Board to execute two (2) originals of the First Option to Extend the Lease at 808 E Street, Eureka; and direct the Clerk of the Board to return one (1) original of the fully executed First Option to Extend the Lease to the Public Works-Real Property Division for transmittal to Lessor.

**Attachments:** [First Option to Extend the Lease at 808 E Street, Eureka.pdf](#)

**Planning and Building Department**

16. Extension of Extra Help Hours - Cannabis Planning (268), Current Planning (277) and Advance Planning (282) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours, up to 1940 hours, through June 30, 2018, pursuant to Section 7 of the Humboldt County Salary Resolution, for each staff person attached; and approve a budget amendment for Current Planning (277), increase revenue object code 608000 Planning & Engineering Service by \$31,646, and expense object code 1400 Extra Help, in the amount of \$31,646.

**Attachments:** [Extension of Extra Help Hours.pdf](#)

17. David Bushnell Zone Reclassification Petition; Application Number 13669; Case Number ZRP-17-003; Assessor Parcel Numbers 222-156-020, 222-231-012; Garberville Area

**Recommendation:** That the Board of Supervisors describe the project as part of the consent agenda; accept the petition by approving the attached Resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

**Attachments:** [David Bushnell Zone Reclassification Petition.pdf](#)

**Probation**

18. Memorandum of Understanding with Redwood Coast Action Agency and Corresponding Supplemental Budget for Budget Unit 294, for Contract Services (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached Memorandum of Understanding (MOU) between Humboldt County Probation and Redwood Coast Action Agency (RCAA) to provide long-term case management services to clients recovering from drug and alcohol addiction; authorize the Chief Probation Officer to execute this MOU, as well as any amendments or extensions necessary to complete this year long pilot program; and approve the corresponding supplemental budget for budget unit 294 (4/5th vote required).

**Attachments:** [Memorandum of Understanding with Redwood Coast Action Agency.pdf](#)

**Sheriff**

19. FY 2017-18 Supplemental Budget Adjustment Request for Humboldt County Sheriff's Operations Budget Unit 221 for Purchase of Computer-Aided Dispatch/Report Management System (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board of Supervisors to sign three copies of the Software and Services Agreement (Attachment 1) for Computer Aided Dispatch (CAD) and Records Management System (RMS) between Sun Ridge Systems, Inc. and the County of Humboldt; authorize the Chair of the Board of Supervisors to sign contract amendments, modifications or extensions for the term on the agreement; and approve a supplemental budget adjustment request in Budget Unit 221 Sheriff Operations to establish fixed asset line items in FY 2017-18 for the purchase of the CAD/RMS (4/5th vote required).

**Attachments:** [FY 2017-18 Supplemental Budget Adjustment Request.pdf](#)  
[Change Order 1.pdf](#)  
[Change Order 2.pdf](#)

**Treasurer/Tax Collector**

20. Delegation of Authority to County Treasurer for Investment Responsibility of County Treasury

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_ (Attachment 1) authorizing the County Treasurer to assume full responsibility for all transactions and expenditures related to the investment and reinvestment of funds on deposit in the County Treasury; and delegate the authority to execute all contracts necessary to the investment and reinvestment of funds in the County Treasury subject to prior review and approval by the County Counsel and Risk Management.

**Attachments:** [Delegation of Authority to County Treasurer.pdf](#)

21. Resolution to Auction Tax-Defaulted Properties

**Recommendation:** That the Board of Supervisors approve Resolution No. \_\_\_\_ (Attachment 1) for sale of properties tax-defaulted, subject to sale; and direct the Clerk of the Board to provide the Treasurer-Tax Collector with four certified copies of the Resolution by December 20, 2017. Approval is given to re-offer, within 90 days of the original sale date, unsold parcels in accordance with Revenue and Taxation Code, section 3698.5.

**Attachments:** [Resolution to Auction Tax-Defaulted Properties.pdf](#)

**22. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation**

**Recommendation:** That the Board of Supervisors appoint the attached individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) effective this date for the remainder of the 2017 calendar year, and for 2018.

**Attachments:** [Appointment of Board of Directors.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet and Handouts**

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**E. SPECIAL PRESENTATIONS****Board of Supervisors****1. Update on the Open Door Community Health Centers (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, as needed.

**Attachments:** [Update on the Open Door Community Health Centers.pdf](#)

**2. Resolution Recognizing Andy Rix, DHHS Staff Services Manager on His Retirement (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors authorize the chair to sign the Resolution.

**Attachments:** [Andy Rix Retirement Resolution.pdf](#)

**3. Retirement Resolution for Todd Sobolik on His Retirement from the Humboldt County Planning and Building Department (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Todd Sobolik Retirement Resolution.pdf](#)

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT**



## H. MATTERS INITIATED BY BOARD MEMBERS

### I. DEPARTMENT REPORTS

#### County Administrative Office

##### 1. Adoption of 2018 State and Federal Legislative Platforms

**Recommendation:** That the Board of Supervisors provide input and direction to staff as desired regarding the proposed state and federal legislative platforms for 2018; provide input and direction to staff as desired on federal policy issues to receive priority federal advocacy services; provide input and direction to staff as desired on state issues to receive priority state advocacy services; adopt the proposed state and federal legislative platforms, incorporating any changes desired by the Board, as the final platforms for 2018; direct the County Administrative Officer to submit the final version of the state legislative platform to Governor Jerry Brown, Assembly Member Jim Wood, State Senator Mike McGuire, California State Association of Counties, Rural County Representatives of California and Shaw Yoder Antwih; direct the County Administrative Officer to submit the final version of the federal legislative platform to U.S. Representative Jared Huffman, U.S. Senators Dianne Feinstein and Kamala Harris, National Association of Counties and Waterman & Associates; and authorize and direct the County Administrative Officer to submit letters to state and federal representatives, as needed to support the county's legislative platform during 2018.

**Attachments:** [Adoption of 2018 State and Federal Legislative Platforms.pdf](#)

#### Public Works

##### 2. Introduction of Ordinance Amending Sections 422-7, 422-8, 422-10 and 422-11, Relating to Speed Limits in the McKinleyville, and Scotia Areas of Humboldt County; and Amending Sections 431-68(b) and 431-97.5, Relating to Parking in the Eureka and Scotia Areas of Humboldt County, of Title IV of the Humboldt County Code

**Recommendation:** That the Board of Supervisors introduce the attached Ordinance by title and waive the first reading; set the Ordinance for adoption on January 9, 2018, or at least one (1) week away from the date of the Board of Supervisors meeting at which the Ordinance was first introduced; direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the Ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the Ordinance will be adopted [California Government Code Section 25124 (b)(1)]; direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board of Supervisors a

certified copy of the full text of the adopted Ordinance along with the names of those Supervisors voting for and against the Ordinance [California Government Code Section 25124 (b)(1)]; and direct Department of Public Works staff to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the California Environmental Quality Act.

*Attachments:* [Ordinance Amending Sections 422-7, 422-8, 422-10 and 422-11.pdf](#)  
[Proof of Publication.pdf](#)

## **J. PUBLIC HEARINGS**

## **K. DISCUSSION ITEMS**

## **L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to discuss potential litigation pursuant to Government Code Section 54956.9(b)(3)(C).

## **M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**