



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C29

For the meeting of: February 6, 2018

Date: January 11, 2017

To: Board of Supervisors

From: William F. Honsal, Sheriff

Subject: Fiscal Year 2017-18 Supplemental Budget Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

Approve a supplemental budget request in FY 2017-18 Budget Unit 265 Sheriff's Drug Task Force to allow for asset forfeiture distributions to member agencies (4/5 vote required).

Revenue	1100-265-705800	Transfer from Trust	\$296,553
Expense	1100-265-2118	Professional & Special Services	\$296,553

SOURCE OF FUNDING:

Trust Fund 3644 Drug Task Force SIB – Operating Expense

Prepared by Norma S. Lorenzo CAO Approval Jan M. [Signature]
 Norma S. Lorenzo, Deputy Director Sheriff Admin

REVIEW: Auditor [Signature] County Counsel _____ Human Resources _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:
 Board Order No. _____
 Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor Wilson
 Seconded by Supervisor Bass
 Ayes Bass, Fennell, Sundberg, Bohn, Wilson
 Nays _____
 Abstain _____
 Absent _____
 And carried by those members present, the Board hereby approves the recommended action contained in this report.

Dated: 2/6/18
 By: [Signature]
 Kathy Hayes, Clerk of the Board

DISCUSSION:

The Humboldt County Drug Task Force (DTF) is comprised of local law enforcement agencies that each dedicates staff to combat mid-level to major narcotic offenders in all jurisdictional boundaries of the County. Operating expenses for the DTF are provided through grants and state and federal asset forfeiture revenues. These asset forfeiture revenues are maintained in county trust funds and administered by the Sheriff's Office.

To ensure the availability of continued resources for drug enforcement activities, DTF intends to maintain a three-year operating budget amount in the combined Trusts 3644 SIB Operating Expense, 3645 SIB State Asset Forfeiture, and 3646 SIB Federal Asset Forfeiture. Excess revenues are distributed annually in January to participating member agencies, per the Memorandum of Understanding (MOU).

At the regular monthly Drug Task Force board meeting on January 10, 2018 the Executive Board voted in favor of a distribution of excess asset forfeiture funds to member agencies. The total distribution is explained in the table below and a supplemental adjustment to budget unit 1100-265 in the amount of \$296,553.00 is required to transfer funds from the trusts to an expense line item that will allow payments to local agencies.

Funds distributed to Humboldt County District Attorney and Sheriff's Office will be transferred from Trust 3644 to the appropriate department trust with a journal and are included in the total asset forfeiture distribution, however, not included in the supplemental request.

FINANCIAL IMPACT:

A supplemental budget adjustment in budget unit 1100-265 Drug Task Force in the amount of \$296,553 is requested to cover the distribution of excess asset forfeiture revenues as described below. Trust 3644 balance as of December 31, 2017 totals \$994,863.55 and the trust will maintain a balance of \$204,055.55 after distribution.

Distribution to Local Agency

1100-265-2118	Professional & Special Services	\$98,851
	City of Arcata Police Department	
1100-265-2118	Professional & Special Services	\$98,851
	City of Eureka Police Department	
1100-265-2118	Professional & Special Services	\$98,851
	City of Fortuna Police Department	
	Total Local Agency Distribution	\$296,553

Journal to County Department

3644-000-808000	Special Investigations Trust 3921	\$197,702
	Humboldt County District Attorney	
3644-000-808000	Sheriff's Trust 6642 Seized Funds	\$296,553
	Humboldt County Sheriff's Office	
	Total Distribution	<u>\$790,808</u>

The supplemental budget adjustment meets the Board of Supervisors Strategic Framework Plan goal of providing community-appropriate levels of service by building interjurisdictional and regional cooperation and providing core services in ways that safeguard the public trust by managing resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT:

City of Arcata Police Department
City of Eureka Police Department
City of Fortuna Police Department
Humboldt County District Attorney

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny the request to approve the supplemental budget adjustment, however, this is not recommended as Budget Unit 265 for the Sheriff Office's Drug Task Force would be unable to meet the asset forfeiture distribution policy described in the MOU.

ATTACHMENTS:

None