

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, September 23, 2025

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

Items D.1, D.3, and D.4 were pulled from consent for discussion. Item D.23 was withdrawn from consent calendar to return at a future date with amendments.

Human Resources

25-1082

23. Supplemental Budget for the Risk Management Budget Unit (3520-359) in the Amount of \$18,745 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget (Attachment 1) in the Risk Management Budget (3520-359) in the amount of \$18,745 for Fiscal Year (FY) 2025-26 (4/5 Vote Required); and
2. Authorize the Auditor-Controller to establish fixed asset account 3520359-8986 in FY 2025-26.

This item was withdrawn from consent calendar to return at a future date uncertain with amendments.

D. CONSENT CALENDAR

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

25-981

2. Proclamation Recognizing September 28, 2025 as National Day of Service

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1123

5. Appoint Barbara Nelson to Represent the Fifth District on the Humboldt County Human Rights Commission

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board

25-1064

6. Quarterly Report of Current Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1114

7. Humboldt County Fish & Game Advisory Commission Funding Requests for 2025 Grant Awards

Recommendation: That the Board of Supervisors:

1. Approve the recommend grant requests.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1135

8. Submittal of Supervisors' Monthly Expense Report for August 2025, Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office25-926

9. Headwaters Fund Board Recommendation to Increase Funds Available to Arcata Economic Development Corporation to \$6,000,000

Recommendation: That the Board of Supervisors:

1. Approve the recommendation from the Headwaters Fund Board for a Fourth Amendment to the Lender Agreement with the Arcata Economic Development Corporation, dba North Edge Business Financing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1018

10. Professional Services Agreement with Development Group, Inc. Regarding the Provision of Technological Support Services in an Amount Not to Exceed Three Hundred Twenty-Eight Thousand Eight Hundred Eighty-Five Dollars and Ninety-Two Cents (\$328,885.92)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Development Group, Inc. regarding the provision of technological support services in an amount not to exceed Three Hundred Twenty-Eight Thousand Eight Hundred Eighty-Five Dollars and Ninety-Two Cents (\$328,885.92), for the period of September 1, 2025 through August 31, 2028; and
2. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Development Group, Inc., after review and approval by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Development Group, Inc. to the County Administrative Office - Information Technology Division for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1093

11. Fiscal Year 2024-25 Grand Jury Responses: "Sempervirens Psychiatric Health Facility: A Key Support System for Humboldt County," "Humboldt County Sheriff's Office - Coroner: Serving the Community, Involving the Community," "Humboldt County Animal Shelter: Animal Shelter + Animal Rescue = Lifesaving Paw-tnership," "Locked Up But Not Locked Out: Inmate Voting Rights in Humboldt County," and "Pension Tension Relieved?: An Investigation into the County's Unfunded Accrued Pension Liabilities"

Recommendation: That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachments 2, 4, 6, 8 and 10); and
2. Approve the documents, as may be modified, as the response; and
3. Direct the Clerk of the Board, within five working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original reports; and
4. Direct the Clerk of the Board, within five working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original reports.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1126

12. Bid Award Authorization for the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) and Supplemental Budget for County Administrative Office - Americans with Disabilities Act Compliance Budget Unit 3552-152 in the Amount of Two Hundred Twenty-Seven Thousand Nine Hundred Twenty Dollars (\$227,920.00) for Fiscal Year 2025-2026 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and file the bids for the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601); and
2. Award the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc. in the amount of Two Hundred Sixty-Seven Thousand One Hundred Twenty-Two Dollars (\$267,122.00); and
3. Authorize the Purchasing Agent to execute a construction agreement with Adams Commercial General Contracting, Inc. regarding completion of the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) that is substantially similar to the attached sample construction agreement, after review and approval by County Counsel, Risk Management and the County Administrative Office - Management and Budget Team; and
4. Authorize the Purchasing Agent to execute contract change orders for the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) up to Twenty-Six Thousand Seven Hundred Twelve Dollars (\$26,712.00); and
5. Approve the attached supplemental budget for the County Administrative Office - Americans with Disabilities Act Compliance Budget Unit 3552-152 in the amount of Two Hundred Twenty-Seven Thousand Nine Hundred Twenty Dollars (\$227,920.00) for fiscal year 2025-2026 (4/5 vote required); and
6. Authorize the Director of Library Services to temporarily modify the location and hours of operation for the Fortuna Library during construction of the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601); and
7. Direct the Clerk of the Board to provide the County Administrative Office - Americans with Disabilities Act Compliance Team with one (1) fully executed, certified copy of the Board order related to this Item.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1151

13. Appropriation Transfer for County Administrative Office, ADA Compliance, 3552152, in the Amount of \$81,604 for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached appropriation transfer within the ADA Compliance budget, 3552152, in the amount of \$81,604 for FY 2024-25. (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Administration25-1143

14. Department of Health and Human Services – Behavioral Health (1170424) Appropriation Transfer in the Amount of \$12,502 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached fiscal year (FY) 2024-25 appropriation transfer in the Amount of \$12,502 for Department of Health and Human Services (DHHS) - Behavioral Health (1170424) (4/5 Vote Required); and
2. Direct the Humboldt County Auditor-Controller's Office to establish fixed asset line, 1170424-8986 - Equipment, for the purchase of an industrial freezer with revenue budgeted in DHHS - Behavioral Health (1170424) for FY 2024-25.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Public Health

25-1046

15. Professional Services Agreement with County of Shasta Regarding Laboratory Testing Services Provided by County of Humboldt in the Amount of \$50,000

Recommendation: That the Board of Supervisors:

1. Approve the attached Professional Services Agreement by and between the County of Humboldt and County of Shasta for Fiscal Years 2025-26 through 2027-28 in the amount of \$50,000; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached Professional Services Agreement by and between the County of Humboldt and County of Shasta for or Fiscal Years 2025-26 through 2027-28; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Services Agreement with County of Shasta after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1054

16. Local Oral Health Program Surplus Dental Equipment Donation to Lassen County, Siskiyou County and Sierra County

Recommendation: That the Board of Supervisors:

1. Review the itemized list of surplus dental equipment acquired through the Local Oral Health Program grant funding; and
2. Approve the donation of the identified surplus dental equipment to Lassen County, Siskiyou County and Sierra County pursuant to Government Code section 25372; and
3. Authorize County Purchasing Agent to coordinate logistics and facilitate the transportations of the donated equipment to the recipient counties.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1058

17. Accept \$1,000 Donation to Department of Health and Human Services - Public Health from the Center of Oral Health

Recommendation: That the Board of Supervisors:

1. Accept the donation of \$1,000 on the behalf of the Oral Health Program; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to sign any documents related directly to donation from the Center for Oral Health; and
3. Direct the Auditor-Controller to deposit donation funds into the DHHS-Public Health Oral Health - Prop 56 (1175413001), for program expense offset.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Social Services

25-1036

18. Professional Services Agreement with Chabot - Las Positas Community College District Regarding the Provision of Title IV-E Training and Educational Services in the Amount of \$6,000,000

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Chabot - Las Positas Community College District for the provision of Title IV-E training and educational services in an amount not to exceed \$6,000,000 for the period of July 1, 2025 through June 30, 2028; and
2. Approve, and authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Chabot - Las Positas Community College District, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Chabot - Las Positas Community College District to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1098

19. Renewal of the Professional Services Agreement with Redwood Community Services, Inc. Regarding the Provision of High-Fidelity Wraparound Services to Eligible Children and Youth in the Amount of \$1,337,637

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Services, Inc. regarding the provision of high-fidelity wraparound services to children and youth who have been placed, or are at risk of being placed in, foster care due to their involvement in the child welfare or juvenile justice systems in an amount not to exceed \$1,337,637 for the period of Oct. 1, 2025, through Sept. 30, 2028; and
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Services, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Redwood Community Services, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

District Attorney25-1052

20. Humboldt County District Attorney's Organized Retail Theft Vertical Prosecution (HCDA ORTVP) Grant Program Budget Appropriation Transfer for Fiscal Year 2025-26 in the Amount of \$41,035 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached budget appropriation transfer for the Fiscal Year (FY) 2025-26 HCDA ORTVP to fund the purchase of a vehicle (4/5 Vote Required); and
2. Approve the donation of the vehicle to the County Motor Pool for maintenance and insurance purposes; and
3. Direct the Auditor-Controller's office to establish a fixed asset line item for Fiscal Year 2025-26 in the District Attorney's Office budget 1100-205.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1053

21. Resolution Authorizing the Humboldt County District Attorney's Office to Apply for, Accept and Administer Funding Made Available by the California Governor's Office of Emergency Services through the Victim Witness Assistance Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney and the Humboldt County Auditor-Controller, or designees thereof, to execute any and all certifications, agreements, amendments and other documents necessary to apply for, accept and administer funding made available by the California Governor's Office of Emergency Services through the Victim Witness Assistance Program for fiscal year (FY) 2025-2026; and
2. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the District Attorney's Office for submission to the California Governor's Office of Emergency Services.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources25-1043

22. Adoption of an Updated Harassment & Discrimination Policy

Recommendation: That the Board of Supervisors:

1. Approve the resolution (Attachment 1) approving the updated County Harassment & Discrimination Policy (Attachment 2).

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1155

24. Re-approve the Side Letter of Agreement with the Law Enforcement Management (LEM) Unit to Clarify the Payment of Special Compensation and Recognize Dec. 24 as a County Holiday

Recommendation: That the Board of Supervisors:

1. Re-approve, and authorize the Chair of the Board to sign, a Side Letter of Agreement (Attachment 1) with the LEM Unit clarifying the payment of special compensation to members in the unit and recognizing Dec. 24 as a county holiday; and
2. Approve the Humboldt County Salary Range Schedule as an extension of Attachment 1.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works

25-1100

25. Supplemental Budget in the Amount of \$290,443 for Motor Pool-Reserve for Fiscal Year 2025-26 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Motor Pool-Reserve (3500351) in the amount of \$290,443 for fiscal year (FY) 2025-26. (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1140

26. Request a Transfer from Contingencies in the amount of \$21,998 for Veterans Buildings Budget, 1100703, for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the transfer (Attachment 1) from Contingencies in the amount of \$21,998 for the Veterans Buildings budget, 1100703 for FY 2024-25. (4/5 vote required)

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1141

27. Appropriation Transfer to Create a Fixed Asset Line in the Amount of \$86,608 for the Public Works Solid Waste Budget 3691438 for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors

1. Approve the Appropriation Transfer (Attachment 1) to create a fixed asset line in the amount of \$86,608 for the Public Works Solid Waste budget, 3691438, for FY 2024-25. (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-1142

28. Appropriation Transfer for Public Works Bicycles & Trailways Budget (1710715) in the amount of \$25,296 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the appropriation transfer for Fiscal Year 2024-25 in the amount of \$25,296 for Public Works Bicycles & Trailways to increase Services and Supplies and Other Charges and reduce Fixed Assets. (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Sheriff25-1111

29. Accept Donation of \$19,000 to Support the Humboldt County Sheriff's Office (HCSO) and Supplemental Budget in the Amount of \$125,000 for a 3D Scanner for the Major Crimes Division (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept an anonymous donation to support HCSO in the amount of \$19,000 (Attachment 1); and
2. Approve a supplemental budget in Budget Unit 1100-221340, Major Crimes Division in the amount of \$125,000 for a 3D Scanner (Attachment 2) (4/5 Vote Required).

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT**Auditor/Controller**25-1138

1. Resolution Setting Tax Rates for Fiscal Year 2025-26

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution setting the secured roll tax rates for the County of Humboldt, school districts and special districts within Humboldt County for fiscal year 2025-26; and
2. Direct the Clerk of the Board to provide the Auditor-Controller's Office with one (1) fully executed certified copy of the attached resolution.

A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

- Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone
- Nay: 1 - Supervisor Michelle Bushnell

Board of Supervisors[25-1103](#)**3. Certificate of Commendation for Byrd Lochtie**

Recommendation: That the Board of Supervisors:

1. Recognize and Commend Byrd Lochtie for her decades of service and contributions to Humboldt County by presenting her with a Certificate of Commendation.

A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:

- Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-1112](#)**4. Resolution Honoring the North Coast Stand Down**

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the resolution honoring the North Coast Stand Down.

A motion was made by Supervisor Bohn, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

- Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

F. PUBLIC COMMENT ON NON-AGENDA ITEMS[25-1207](#)

Public Comment on Non-Agenda Items

G. MATTERS SET FOR TIME CERTAIN**County Administrative Office**[25-1109](#)**1. 9:45 A.M. - Presentation on the County of Humboldt 2025 State Legislative Program**

Recommendation: That the Board of Supervisors:

1. Receive the presentation regarding the County of Humboldt's 2025 State Legislative Program and take appropriate action, as necessary.

A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors (Closed Session)

25-1044

2. 12:00 P.M. - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Clerk of The Board

No reportable actions taken.

25-1104

3. 12:00 P.M. - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Planning and Building

No reportable actions taken.

25-1105

4. 12:00 P.M. - Conference with Legal Counsel - Pursuant to Government Code Section 54957 to consider discipline, dismissal and/or release of a public employee

No reportable actions taken.

County Counsel (Closed Session)

25-1030

5. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of O.B. v. County of Humboldt, Humboldt County Superior Court Case No. CV2200748

No reportable actions taken.

25-1031

6. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of A.K. v. County of Humboldt, Humboldt County Superior Court Case No. CV2200882

No reportable actions taken.

25-1032

7. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of J.K. v. County of Humboldt, Humboldt County Superior Court Case No. CV2201621

No reportable actions taken.

25-1033

8. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of M.R. v. Humboldt County, Humboldt County Superior Court Case No. CV2201622

No reportable actions taken.

25-1034

9. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Lindsey Idler v. County of Humboldt, Humboldt County Superior Court Case No. CV2201675

No reportable actions taken.

25-1035

10. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of N.B. v. County of Humboldt, Humboldt County Superior Court Case No. CV2402029

No reportable actions taken.

25-1108

11. 12:00 P.M. - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Tobias Hafenecker-Dodge v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2501216

With regard to Item G.11, the Board voted unanimously to authorize the Humboldt County Counsel's Office to defend the County of Humboldt in the case of Tobias Hafenecker-Dodge v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2501216.

H. PUBLIC HEARINGS

Planning and Building Department

25-993

1. Amendments to the Zoning Ordinance Related to the Notice of Final Action Provisions by Amending Subsections 312-6.7.2 to Allow Electronic Delivery of the Notice of Final Action, 312-13.7 to Remove Its Dependency on Subsection 312-6.7 and Specify that Delivery of a Notice of Final Action on an Appeal Must be by First Class Mail, Sections 312-16.4 and 314-91.2 to Establish that they are Dependent of Subsection 312 6.7.2, Sections 312-6.7 et seq., 312-10.2.2.2, 312-11.3.1, 312-13.12, 312-16.4.6 et seq., and 314 91.2.8.5 to Adjust Language Associated with Notices and Actions to Reduce the Use of the Word Final and Establish Internal and External Consistency, to Amend Section 314-50.7.2.1 to Maintain Consistency with Government Code, and to Correct Grammatical Errors

Recommendation: That the Board of Supervisors:

1. Adopt the resolution (Attachment 1), which does the following:
 - a. Finds the Amendments to Action and Decision Code are exempt from CEQA pursuant to Section 15061(b)(3) and Section 15378(b)(2) of the State CEQA Guidelines; and
 - b. Finds the Amendments to Action and Decision Code comply with the General Plan and Coastal Act; and
 - c. Finds the Amendments to Action and Decision Code are in the public interest; and
 - d. Finds the Amendments to Action and Decision Code are consistent with the purpose of the ordinance; and
2. Adopt the ordinance amending Title III, Division 1, Chapters 2 and 4 of Humboldt County Code, Sections 312-6, 312-10, 312-11, 312-13, 312-16, 312-50, and 314-91; and
3. Direct the Clerk of the Board to publish a post-adoption summary of the Amendments to Action and Decision Code Ordinance within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those supervisors voting for and against the ordinance.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

I. DEPARTMENTAL REPORTS**Planning and Building Department**

25-1107

1. Update on Garth General Plan Amendment and Zone Reclassification Petition to Allow Permitting of Alternative Lodge Park on Property in the Trinidad Area; APN 515-172-010; PLN-2024-19111

Recommendation: That the Board of Supervisors:

1. Receive presentation and take appropriate action as necessary.

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

25-1094

2. Introduction of Ordinance Amending Sections 241-2 through 241-9 of Chapter 1 of Division 4 of Title II of the Humboldt County Code Relating to the Duties, Responsibilities and Authorities of the County Administrative Officer and Employment Agreement Regarding Appointment of the County Administrative Officer

Recommendation: That the Board of Supervisors:

1. Introduce, and waive the first reading of, the attached ordinance amending Sections 241-2 through 241-9 of Chapter 1 of Division 4 of Title II of the Humboldt County Code relating to the duties, responsibilities and authorities of the County Administrative Officer; and
2. Find that the attached ordinance is exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act Guidelines; and
3. Set the attached ordinance for adoption on October 7, 2025 or at least one (1) week away from the date of the Board of Supervisors meeting at which the ordinance is first introduced;
4. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted (California Government Code Section 25124(b)(1)); and
5. Direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)]; and
6. Approve, and authorize the Chair of the Board to execute, the attached employment agreement regarding the reappointment of Elishia Hayes as the County Administrative Officer effective September 23, 2025 through September 22, 2029.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations and return on Oct. 7 to adopt the ordinance with the modifications as discussed.

The motion carried by the following vote:

Aye: 4 - Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Rex Bohn

Department of Health and Human Services: Public Health

25-1074

3. Report on the County of Humboldt Department of Health and Human Services - Public Health Branch Syringe Services Program

Recommendation: That the Board of Supervisors:

1. Receive and file a report on the Syringe Services Program by the County of Humboldt Health Officer.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

J. MATTERS INITIATED BY BOARD (None Scheduled)

K. CLOSED SESSION (See Matters Set For Time Certain)

L. ADJOURNMENT

I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,

do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled

meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.


9/23/2025

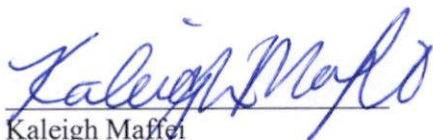


MINUTES

Tuesday, September 23, 2025

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 21, 2025, with the vote as shown below.

AYES:	Supervisors:	-- Arroyo, Bohn, Bushnell, Madrone, and Wilson
NAYS:	Supervisors:	-- None
ABSENT:	Supervisors:	-- None
ABSTAIN:	Supervisors:	-- None


Kaleigh Maffei
Deputy Clerk of the Board


Michelle Bushnell
Chair of the Board